



# TOWN OF CORTLANDT

## OFFICE OF THE TOWN CLERK

**Town Clerk**  
LAROUÉ R. SHATZKIN

**Deputy Town Clerk**  
CHRISTINE B. COTHREN

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
P: 914-734-1020 F: 914-734-1102  
[www.townofcortlandt.com/townclerk](http://www.townofcortlandt.com/townclerk)

**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
FRANCIS X. FARRELL  
CRISTIN JACOBY  
ROBERT E. MAYES

## NOTICE:

### New Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

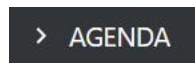
In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, you will have a Table of Contents available.

a. Click this button:



b. and this will pop up:



c. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.

I hope you enjoy these new features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



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## REGULAR MEETING

### TOWN BOARD AGENDA – OCTOBER 24, 2023

**PLACE:**

**TOWN HALL**

**TIME:**

**7:00 PM**

## ORDER OF BUSINESS

### MEETING CALLED TO ORDER

### PLEDGE TO THE FLAG

### SUPERVISOR'S PROCLAMATIONS & REPORTS

### ROLL CALL

### TOWN BOARD REPORTS

### APPROVAL OF THE MINUTES

Approve the Minutes for the September 19, 2023 Regular Meeting.

## **PUBLIC HEARINGS**

### **HEARING OF CITIZENS – AGENDA ITEMS ONLY**

#### **REPORTS**

##### **Receive and File the following:**

For the month of September 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

#### **OLD BUSINESS:**

##### **Receive and File the following:**

1. Request from Westchester County Police to conduct live fire training at the Quarry on November 6<sup>th</sup>.

#### **NEW BUSINESS**

##### **Receive and File the following:**

1. Mobile Stage Rental Agreement as developed by the Town of Cortlandt Recreation Department.
2. Petition from Residents of Edgewood Road, Crestview Ave, and Cross Lane for Solar Street Lamps to be installed on Telephone Poles in their neighborhood; refer to DOTS, DES and Comptroller.
3. Letter from the Continental Village Park District Joint Advisory Committee requesting the appointment a new member and re-appointment of existing members.  
(See Resolution 2)

## **RESOLUTIONS**

1. Adopt Town Board Meeting Schedule for 2024.
2. Appoint all members of the Continental Village Parks District Joint Advisory Committee, effective January 1<sup>st</sup>, 2024.
3. Authorize Road Closure for Laurie Road in Cortlandt Manor on October 28, 2023 (rain date October 29, 2023) for semi-annual Community Block Party.

4. Agenda items for DES:
  - a. Authorize the Director of DES to go out to Bid for Service Line Inspections and Meter Upgrades.
  - b. Authorize the purchase of HVAC Systems for Roa Hook and Paramedic Facilities.
  - c. Authorize DES to retain Site Design Consultant for Drainage near Croton Avenue.
  - d. Authorize Extension of Bid 22-23 for Snow and Ice Removal.
  - e. Authorize Extension of Bid 22-24 for Uniforms.
  - f. Authorize Extension of RFP 22-06 for Generators and Fire Pumps.
5. Agenda items for DOTS:
  - a. Authorize Supplemental Agreement for Phase II ESA of Cortlandt Quarry Park
  - b. Authorize DOTS to Design and Bid Improvements to Various Recreational Amenities (skating, pickle ball, basketball) at the Muriel H. Morabito Community Center.
  - c. Authorize Video and Clean-out of Baker Street Drainage.
  - d. Authorize Exploratory Test Pits for Root Street Water Main Replacement.
  - e. Approve Emergency Service Work for the Dickerson Pond Sewer District.
  - f. Authorize Recovery Plant Upgrades for the Dickerson Pond Sewer District.
  - g. Authorize DOTS to Prepare Proposals to Evaluate and Treat “Spy Pond”.
6. Appoint Fred Bleakley to the title of Water and Sewer Foreman in DES Water Division.
7. Appoint Kenneth Celli to the title of Assistant Water and Sewer Foreman in DES Water Division.
8. Authorize Seasonal Employees in DES.
9. Authorize to extend a Leave of Absence for an employee in the Office of the Town Clerk.

10. Schedule a Public Hearing for November 14, 2023 to consider an Increase and Improvement of the Facilities of the Cortlandt Consolidated Water District.

11. Schedule a Public Hearing for November 14, 2023 to consider an Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.

**ADDITIONS TO THE AGENDA**

**BUDGET TRANSFERS - NO**

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

November 14, 2023 at 7:00 pm  
Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)



A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on **September 19, 2023** with the following elected officials and appointed staff in attendance:

<b>RICHARD H. BECKER</b>	<b>Supervisor</b>
<b>FRANCIS X. FARRELL</b>	<b>Councilmember</b>
<b>CRISTIN JACOBY</b>	<b>Councilmember</b>
<b>ROBERT MAYES</b>	<b>Councilmember</b>
<b>JAMES CREIGHTON</b>	<b>Councilmember</b>

**Also present:**

<b>TOM WOOD</b>	<b>Town Attorney - ABSENT</b>
<b>MICHAEL CUNNINGHAM</b>	<b>Assistant Town Attorney</b>
<b>LAROUÉ ROSE SHATZKIN</b>	<b>Town Clerk</b>
<b>CHRISTINE B. COTHREN</b>	<b>Deputy Town Clerk</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>
<b>STEPHEN FERREIRA</b>	<b>Director, DES</b>
<b>JOE BASSELL</b>	<b>Junior Network Specialist</b>

\* \* \* \* \*

### **MEETING CALLED TO ORDER**

The meeting was called to order at 7:03 p.m.

### **PLEDGE TO THE FLAG**

### **SUPERVISOR'S PROCLAMATIONS & REPORTS**

Supervisor Becker spoke about the following agenda items:

- Cortlandt Waterfront Performance Stage
- Cortlandt Waterfront Aviation Themed Playground - \$250,000 from grant money.
- NYS Police barracks renovations completed by DES.
- Westchester County Police Officers dedicated just for the Town of Cortlandt, Officer Mahadeo, Cortlandt Community Officer, and Officer Ramos, traffic control.

Supervisor Becker announced the following events in the community:

New Cortlandt Fall Planner (Recreation Brochure) is available  
9/30/23 Cortlandt Swap  
9/17/23 Road Knights Car Show at Cortlandt Waterfront Park  
10/2/23 Meet and greet Senior Center  
10/10/23 Meet the candidates Muriel H. Morabito Center  
10/14/23 Motorcycle swap meet at Cortlandt Waterfront Park  
10/14/23 Family Fun Day (rescheduled from September)  
10/14 – 10/15/23 Aaron Copland Home tour 25<sup>th</sup> anniversary

Supervisor Becker and the Town Board handed out award to the Cortlandt Swim Team.

Lesley Popkin, Deputy Dir. Recreation congratulated the Swim Team on their hard work and dedication both individually, and team sport participation. She also congratulated the swim team coaches Michael Madden, and Nicky Segnit.

Supervisor Becker asked Councilperson Mayes, who is also a CNLL baseball coach, to call upon and congratulate the CALL 10U , and 12U baseball teams and their coaches on their very successful season. The CALL 10U team won the District 33 championship in Williamsport, NY. All players, and coaches were given awards by the Supervisor, and Town Board members.

Mr. Jeff Coleman former Dir. DES spoke on behalf of the WCAMPWA (Westchester Co. Assoc. of Municipal Public Works Administrators. He wanted to congratulate Steve Ferreira, current Dir. DES on being nominated “person of the year”. He invited all to attend a celebratory dinner honoring Mr. Ferreira on 10/20/23.

## **ROLL CALL**

Laroue Rose Shatzkin, Town Clerk took roll call, and all Town Board members were present.

## **TOWN BOARD REPORTS**

### **Councilperson Robert Mayes gave his report** **OF NOTE:**

Councilperson spoke about the following:

Congratulation to Steve Ferreira, Dir. DES, well deserved recognition by the WCAMPWA.  
Congratulation to Laroue Shatzkin, Town Clerk on modernizing the format of the Town Board Agenda, and Laserfiche upgrade.  
Resolution regarding application for DRI (Downtown Revitalization Initiative/NY Grant.

**Councilperson Cristin Jacoby gave her report**  
**OF NOTE:**

Councilperson Jacoby spoke about the following:

Congratulations to the Town for AA1 Moody's rating  
Back to School – Drive cautiously  
Regards to those who celebrate Rosh Hashanah and Yom Kippur

**Councilperson James Creighton gave his report**  
**OF NOTE:**

Councilperson Creighton spoke about the following:

9/17/23 Road Knights car show successful  
9/30/23 Community SWAP and Repair Café  
Let It Shine Market  
9/20/23 Veterans meeting at Muriel H. Morabito Center  
Clean Water Act, Louis Pugh, Britain Endurance Swimmer  
CCRA - Thanked Councilperson Farrell for all of his hard work

**Councilperson Francis Farrell gave his report**  
**OF NOTE:**

Councilperson Farrell spoke about the following:

Congratulated on the honor of Person of the Year by WCAMPWA, and spoke highly of Steve Ferreira, Dir. DES.  
Thanked Lesley Popkin, Deputy Dir. Recreation on her assistance with the CCRA.

**Laroue Shatzkin, Town Clerk** thanked the Board for the Laserfiche upgrade approval. She then gave a summary of the new “clickable agenda” that she is very excited to share. Lastly, Town Clerk Shatzkin made an announcement about the NYS One Day Marriage Officiant Law that was very recently passed.

**APPROVAL OF THE MINUTES**



Approve the Minutes for the August 15, 2023 Regular Meeting

Councilperson Mayes made a motion to approve the above Minutes, seconded by Councilperson Jacoby with all voting **AYE**.

### **PUBLIC HEARINGS**

Public Hearing to Consider creating ATV Regulations in the Town of Cortlandt.

The Public Hearing was opened at 8:01 P.M.

Supervisor Becker gave a brief overview of the proposed Local Law, and explained the NYS Police, and the Westchester County Police both suggested updating ATV regulations.

**RESOLUTION NO. 278-23 RE:** Adopt Negative Declaration

**RESOLUTION NO. 279-23 RE:** Adopt Resolution for Local Law No. 8-2023

Councilperson Jacoby made a motion to Close the Public Hearing, adopt a Negative Declaration, and adopt the Resolution, seconded by Councilperson Creighton, with all voting **AYE**.

The Public Hearing was closed at 8:02 P.M.

### **HEARING OF CITIZENS – AGENDA ITEMS ONLY**

Mr. Siri appeared before the Board. He stated that he was in favor of the ATV regulations, and feels that this is definitely needed.

Mr. Warren Smith appeared before the Board. He asked about Item #8 on the agenda. Councilperson Mayes explained it was removed.

Mr. John DeBenedictis appeared before the Board. He asked about Item #8 on the agenda. Michael Cunningham, Deputy Town Attorney, and Supervisor Becker reiterated the item was removed, and they will reconsider location for this item.

### **REPORTS**

#### **Receive and File the following:**

For the month of August 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

### **OLD BUSINESS:**

**Receive and File the following:**

**NEW BUSINESS**

**Receive and File the following:**

1. Correspondence and video from resident requesting Stop Signs on the corner of Catherine Street and Stevenson Place; Refer to DES.

Councilperson Creighton made a motion to receive and file the above, seconded by Councilperson Farrell with all voting **AYE**.

**RESOLUTIONS**

**RESOLUTION NO. 280-23 RE:** Accept Auction Bids for In-Rem Properties.

**RESOLUTION NO. 281-23 RE:** Receive and File 2022 Financial Statement of the Justice Court of the Town of Cortlandt.

**RESOLUTION NO. 282-23 RE:** Authorize purchase and installation of security cameras at the Youth Center on Memorial Drive.

**RESOLUTION NO. 283-23 RE:** Authorize Peekskill DARE program for the 2023-2024 School Year.

**RESOLUTION NO. 284-23 RE:** Authorize application of a Downtown Revitalization Initiative/New York Forward Grant for the downtown areas around Montrose and Verplanck.

Councilperson Farrell made a motion to adopt the above, seconded by Councilperson Mayes with all voting **AYE**.

**RESOLUTION NO. 285-23 RE:** Authorize purchase of equipment for the New York State Police Barracks located at Memorial Drive.

**RESOLUTION NO. 286-23 RE:** Authorize purchase of materials for Youth Fields.

**RESOLUTION REMOVED:** ~~Authorize Lease with Ecogy for Solar Canopies and Electric Charging Stations on Town-owned properties subject to Permissive Referendum.~~ REMOVED, AS AMENDED

**RESOLUTION NO. 287-23 RE:** Authorize upgrade of Laserfiche.

**RESOLUTION NO. 288-23 RE:** Authorize upgrade of Network Hardware at Town Hall.

Agenda items for DES:

**RESOLUTION NO. 289-23 RE:** Authorize contract extension of Bid 22-19 for Tires, Tubes, Repairs and Recaps.

**RESOLUTION NO. 290-23 RE:** Authorize contract extension for Bid 21-12 for Portable Toilet Rentals.

**RESOLUTION NO. 291-23 RE:** Authorize Seasonal Employees in DES.

**RESOLUTION NO. 292-23 RE:** Appoint a Part-Time Food Service Helper at the Community Center.

Councilperson Mayes made a motion to adopt the above, seconded by Councilperson Jacoby with all voting **AYE**.

**ADDITIONS TO THE AGENDA - NONE**

**BUDGET TRANSFERS- NONE**

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

Mr. Srinivasan Ramaswamy appeared before the Board. He spoke about the following:

Congratulated Steve Ferreira, Dir. DES on his award from WCAMPWA  
Sprout Brook Rd. storm damage  
Kingston Lane  
Buena Vista Ave. paving

Mr. John DeBenedictis appeared before the Board. He spoke about the following:

ATV Regulations

Ms. Joyce White appeared before the Board. She spoke about the following:

Congratulated Steve Ferreira, Dir. DES on his award from WCAMPWA.  
Commented on the quick response and professionalism in the Sanitation Department.

Mr. Warren Smith appeared before the Board. He spoke about the following items:

Road Knights Car Show 9/17/2023  
FOIL Request Transparency regarding his request for overtime records for an event

### **ADJOURNMENT**

Supervisor Becker wanted to close the meeting in memory of Jeanette Phillips who recently passed away. Ms. Philips was the founder of the Peekskill Area Health Center in the 1970's, which is now the Sun River Health Center. She was a miraculous woman, who received multiple awards on State, County, and Local levels. She made a difference in many lives in the surrounding communities.

Councilperson Jacoby made a motion to adjourn the meeting, seconded by Councilperson Creighton with all voting **AYE**.

The meeting was adjourned at 8:33 P.M.

### **NEXT TOWN BOARD MEETING**

**October 24, 2023 at 7:00 pm**  
**Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)**

**Respectfully submitted,**

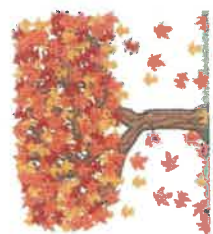
**Laroue Rose Shatzkin**  
**Town Clerk**

**Christine B. Cothren**  
**Deputy Town Clerk**

**SCHEDULE OF EVENTS**

**TOWN OF CORTLANDT CALENDAR**  
**The "GOLDEN CONNECTION"**

**SEPTEMBER 2023**



**Project Lifesaver:** Wednesday - September 6th, 10:00am - sponsored by Westchester County and Town of Cortlandt. Caring for a Senior with Alzheimer's disease or Dementia should be aware of this free program which might save the life of their loved one should they wander. Pre-registration is required, light refreshments will be served.

**Big Bingo:** Wednesday, September 6th @12:30pm. Entrance fee is \$7.00 which includes a card for each game. Additional cards, dabbers and bonus games will be available for purchase the day of the event. Must pre-register with payment to secure your spot.

**PIZZA & MOVIE:** Friday, September 8th at 1:00pm "The Woman King" Starring Viola Davis, Thosó Mbedu & John Boyega. Movie is a remarkable story of the Agpjie, the all female unit of warriors who protected the African Kingdom of Dohoney in the 1800's. \$5.00 includes pizza, beverage and dessert. Must pre-register no later than 1 week prior with payment.

**Rockin' The Clock:** Begins Wednesday, September 13th for 9 weeks. This is a dance-fitness class for physically active Seniors and Rock lovers of all ages.

**Tai Chi:** In this 8 week course the class will be doing Chi Kung warm ups and a short Tai Chi form. The form can be done seated or standing, Tai Chi can help with muscle, flexibility and balance. Starts Wednesday, September 13th.

**The Road to Color:** Exploring Graphite, Charcoal, Ink and Pastels. Two Sessions: Session 1 starts Thursday, September 14th. Session 2 starts October 2nd @12:30-2:30pm. Take 1 or 2 sessions, 3 weeks each, \$60.00 per Session.

**Verplanck Club Picnic:** Join the Verplanck Club for their annual picnic on September 14th. Call Maureen Hegarty @914-737-6643 for further information.

**Flu Shots:** Our friends at Save Mor Pharmacy have offered to host a Flu Vaccine Clinic at our Center on Friday, September 22nd between 1:30pm-3:00pm. No appointment necessary. This clinic is open to all Seniors, just bring your Medicare card and drivers license.

**Looking Ahead:**  
 1. Open House Week - October 2-6th, newcomers welcome  
 2. Meet the Candidates - October 10th  
 3. Westchester County Healthy Cooking Class, October 16th, limited to 10  
 4. Acrylic Paint Class - starts October 26th (6 Sessions)  
 5. Smartphone Basics Class - TBA, October

Monday	Tuesday	Wednesday	Thursday	Friday
<p>4</p> <p><b>NOTE:</b> Calendar Subject to change without prior notice!</p> <p>11 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm Shopping Trip Uncle G's &amp; Trader Joe's</p>	<p>5 Bocce 9:30am Nor-Cort / Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>6 Project Lifesaver 10:00am - 11:00am Caring for an elderly loved one should they wander from home. Come learn - Free program. Men's Group 12pm Big Bingo 12:30pm</p>	<p>7 <b>NO Chair Yoga</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta &amp; Cards 12pm <b>Verplanck Mtg. 10am @Schoolhouse</b></p>	<p>1 Low Impact 10:15am Zumba w/Barbara 12:15pm</p>
<p>11 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm Shopping Trip Uncle G's &amp; Trader Joe's</p>	<p>12 Bocce 9:30am Nor-Cort / Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>13 <b>AMISH TRIP 7:30AM</b> Rockin' The Clock w/Jody 10:00am Tai Chi w/Kim 11:30am Men's Group 12pm Basketball 1-3pm</p>	<p>14 <b>NO Chair Yoga</b> Wii Bowling 11:45am Mahjong/Chinese Mahjong/ Canasta &amp; Cards 12pm Drawing Class 12pm <b>Verplanck Picnic 11:30am @Schoolhouse</b></p>	<p>8 <b>No Low Impact</b> Zumba w/Barbara 12:15pm Pizza &amp; Movie 1:00pm</p>
<p>18 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>19 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>20 Rockin' The Clock w/Jody 10:00am Tai Chi w/Kim 11:30am Men's Group 12pm Basketball 1-3pm <b>Veterans Mtg. @Town Hall 11:00am</b></p>	<p>21 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta, Cards 12pm Drawing Class 12pm <b>Verplanck Mtg. 10am @Schoolhouse</b></p>	<p>22 Low Impact 10:15am Zumba 12:15pm <b>WALK IN FLU SHOTS 1:30pm - 3:00pm</b></p>
<p>25 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>26 <b>CAPE COD TRIP 9:00am</b> Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>27 Rockin' The Clock w/ Jody 10:00am Tai Chi w/Kim 11:30 Men's Group 12pm Swing Dancing 1:30-3:00pm</p>	<p>28 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta, Cards 12pm Drawing Class 12pm <b>Verplanck Mtg. 10am @Schoolhouse</b></p>	<p>29 Low Impact 10:15am Zumba 12:15pm</p>



**Town Supervisor**  
RICHARD H. BECKER, MD

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CRISTIN JACOBY  
ROBERT E. MAYES

**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**  
**OFFICE FOR SENIOR SERVICES**

MURIEL H. MORABITO COMMUNITY CENTER  
29 WESTBROOK DRIVE  
CORTLANDT MANOR, NY 10567  
MAIN PHONE: 914-528-1572  
FAX: 914-528-1585  
[www.townofcortlandt.com/seniors](http://www.townofcortlandt.com/seniors)



DAWN J. MAHONEY  
**Director**  
OFFICE FOR SENIOR SERVICES  
DAWNM@TOWNOFCORTLANDT.COM

September 29, 2023

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of September, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

Dawn Mahoney  
Director of Senior Services



### **Senior Citizen Clubs:**

We had 4 large club meetings this month with an average of 105+ in attendance at each. Verplanck Seniors continue to meet at the Schoolhouse each week.

### **Nutrition Program:**

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. September yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

### **Other Services:**

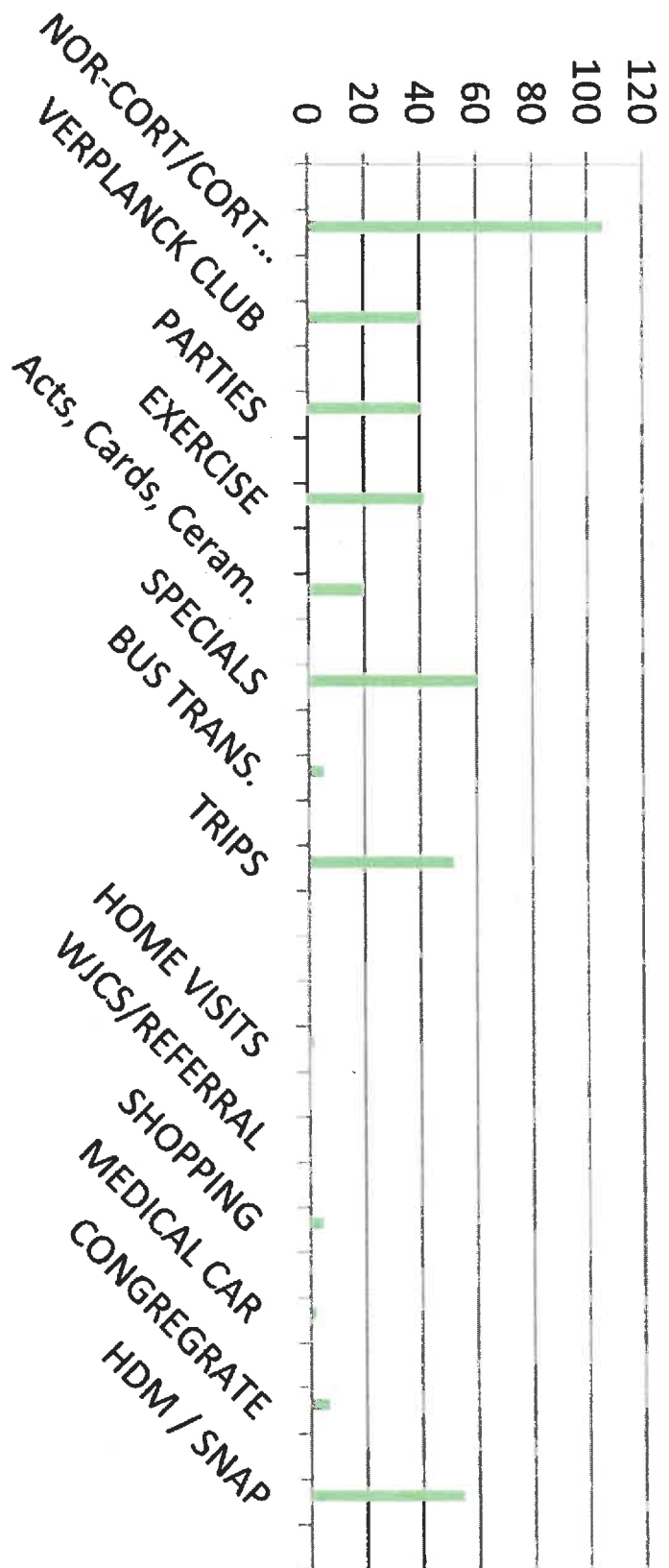
I've attached our monthly September calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had 2 trips offerings, one to Amish Country and an extended trip to Cape Cod, MA. This month, we partnered with SavMor Pharmacy and offered flu shots to the community. We added a few extra classes that are new this year, Tai Chi and a Charcoal/Pastel Drawing Class. Project Lifesaver presented a seminar covering the Westchester County program for those with Alzheimer's. Overall, this month was packed full of activities for the town's seniors.

2023-September

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	4	425	106.25
VERPLANCK CLUB	3	120	40
PARTIES	1	40	40
EXERCISE	19	798	42
Acts, Cards, Ceram.	27	540	20
SPECIALS	5	300	60
BUS TRANS.	9	54	6
TRIPS	2	104	52
HOME VISITS	2	4	2
WJCS/REFERRAL	20	94	4.7
SHOPPING	6	31	5.17
MEDICAL CAR	19	47	2.47
CONGREGATE	20	140	7
HDM / SNAP	20	1096	54.8



# Senior Citizen Activities for September 2023





# TOWN OF CORTLANDT

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
Main #: 914-734-1030

**DEBRA A CARTER**  
RECEIVER OF TAXES

October 1, 2023



Honorable Richard Becker  
Supervisor, Town of Cortlandt  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of September 2023.

Sincerely,

Debra A Carter

Receiver of Taxer

TOWN OF CORTLANDT  
RECEIVER OF TAXES

September 1, 2023 to September 30, 2023

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/CHK FEES	MISSC	OVER/SHORT	CLOSING BALANCE
School Taxes 2023-24 *								
Croton Harmon	40,130,116.16	16,103,906.69						24,026,209.47
Hendrick Hudson	43,846,578.92	21,893,918.84						21,952,660.08
Lakeland	47,964,751.16	22,977,022.17						24,987,728.99
Putnam	3,777,306.58	1,786,936.27						1,990,370.31
Yorktown	1,543,388.01	717,380.32						826,007.69
Total School Taxes	137,262,140.83	63,479,164.29						73,782,976.54
School Penalty 2023-2024								
Town & County 2023	388,511.59	38226.10						350,285.49
Town & County 2023 Penalty	-	2,675.83						
Total		63,520,066.22						
Liens	2,345,855.53	73,377.73						2,272,477.80
Lien Interest		11,705.67						
Installation Plan								
Installation Plan Interest	33,299.24							33,299.24
Total Lien & Interest		85,083.40						
TOTALS Base & Interest	-	63,605,149.62	64,179.56	21,703.37	20.00	600.00	(1.97)	63,691,650.58

Replacement check for returned check #1225 on SBL# 68.19-2-12 in the amount of \$8162.46  
Original payment was reversed in error for SBL#45.9-5-15 posted on 09252023B

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	18	297.50
	TOWN CLERK FEES	Birth Certificates	82	820.00
		Death Certificates	282	2,820.00
		Dog Release Fee	1	25.00
		Genealogy	1	22.00
		Marriage Copy	8	80.00
		Marriage Officiant	8	200.00
		<b>Sub-Total:</b>		<b>\$4,264.50</b>
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	15	135.00
		Female, Unspayed	3	45.00
		Male, Neutered	18	162.00
		Male, Unneutered	2	30.00
		<b>Sub-Total:</b>		<b>\$372.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$4,636.50</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				48.00
Amount paid to: Nystatedept. For Marriage Lic.				382.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$5,067.00</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$430.50</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

R. chdt. Beeh  
Supervisor

10/3/23  
Date

Y. R. Shatzkin  
Town Clerk

10/3/23  
Date

**From:** Ritell, Michael [REDACTED]  
**Sent:** Monday, September 25, 2023 3:09 PM  
**To:** Michael Cunningham <[mcunningham@townofcortlandt.com](mailto:mcunningham@townofcortlandt.com)>  
**Cc:** [REDACTED]

**Subject:** RE: Westchester County Police Quarry Training Nov. 6, 2023

Hi Michael,

I would like to respectfully request to utilize the Verplanck Quarry for training on November 6, from approximately 0900 hours until 1500 hours. I wanted to give as much notice as possible so the Town can notify residents and board members of the activity. Thank you for your time and consideration.

Sincerely,

Sgt. Michael Ritell #3060  
Westchester County Police  
Warrant Fugitive Unit / SRT  
[REDACTED]



# TOWN OF CORTLANDT

## DEPARTMENT OF RECREATION AND CONSERVATION



**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
FRANCIS X. FARRELL  
CRISTIN JACOBY  
ROBERT E. MAYES

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
MAIN PHONE: 914-734-1050  
FAX: 914-734-1059  
www.townofcortlandt.com/rec  
tocrec@townofcortlandt.com

**Director**  
KEN SHERMAN  
914-734-1058  
**Deputy Director**  
LESLEY POPKIN  
914-734-1057

### Town of Cortlandt Showmobile Rental Agreement

Name of Organization/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Person Responsible: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Event Hours: \_\_\_\_\_

Showmobile Set up by: \_\_\_\_\_ Removed By: \_\_\_\_\_

Brief Description of Event or Activity (intended use/purpose, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Delivery Location - (Must be a level area) \_\_\_\_\_

**Charges to outside Groups - \$1,000** (Price includes delivery of Showmobile by our Parks Department and pick-up of Showmobile after the event/activity)

**Requirements –**

1. An insurance certificate naming the Town of Cortlandt as an additional insured.
2. The renting organization will assume full responsibility for all aspects of the showmobile while in their possession and agrees to indemnify and hold the Town harmless for any damages arising from the renting organizations activities.
3. Any damage should be reported to the Recreation office immediately at 914-734-1058.
4. Organization must provide your own microphones, mike stands, electricity, other sound equipment, etc.

By executing below, the Organization/Company and/ or individual agrees to be bound by the Requirements for use of Town Showmobile.

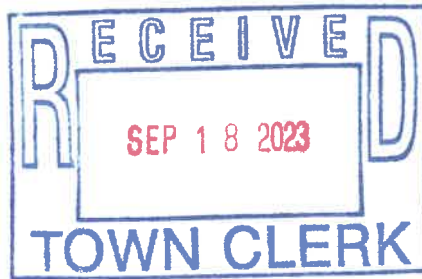
By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

September 16, 2023

Dr. Richard H. Becker, Supervisor  
Town of Cortlandt  
1 Heady Street  
Cortlandt Manor, NY 10567



SEP 18 2023 AM 11:01

Dear Dr. Becker,

We, the undersigned Cortlandt residents, are requesting that the Town of Cortlandt install solar streetlamps throughout our neighborhood, especially in the dead-end and cul-de-sac areas. When our neighborhood was initially developed in the late 1940s and early 1950s (originally known as "Emery Hill Gardens"), it was one of the first such developments in the Town of Cortlandt, when street lighting for safety purposes may not have been a priority (and when solar streetlamps were unavailable). However, times have changed since then and both recent and past neighborhood experiences with vehicle break-ins have increased our concern about safety during the nighttime hours. Although we realize that there is a cost associated with our request, we believe that installing solar streetlamps on existing telephone poles would be a cost-effective solution and would be a justifiable use of a relatively small portion of the Town property tax revenues our homes have generated over the past 70 years. Thank you for your consideration of this request.

<u>NAME</u>	<u>STREET ADDRESS*</u>	<u>PHONE</u>
Mary Jane Decker	44 Edgewood Rd	914 815-0190 914 736-0407
Walt Decker	44 Edgewood Rd	914-736-8407
Lorraine Stedman	32 Crestview Ave	914-427-0921
Nicholas Falcone	32 Crestview Ave	914-427-0921
LARISSA GARCEZ	46 EDGEWOOD R	631 258 5946
Jason Sikorski	46 Edgewood Rd	516-510-2976
Tom Reilly	48 Edgewood rd	914 882 7937
PATRICK GUIDA	38 EDGEWOOD RD	914 788-7696
Kevin Southern	36 Edgewood Rd	845-390-0181
Tim Foley	35 Edgewood Rd	914-960-5538

\*All Cortlandt Manor addresses.

September 16, 2023

Dr. Richard H. Becker, Supervisor  
Town of Cortlandt  
1 Heady Street  
Cortlandt Manor, NY 10567

Dear Dr. Becker,

We, the undersigned Cortlandt residents, are requesting that the Town of Cortlandt install solar streetlamps throughout our neighborhood, especially in the dead-end and cul-de-sac areas. When our neighborhood was initially developed in the late 1940s and early 1950s (originally known as "Emery Hill Gardens"), it was one of the first such developments in the Town of Cortlandt, when street lighting for safety purposes may not have been a priority (and when solar streetlamps were unavailable). However, times have changed since then and both recent and past neighborhood experiences with vehicle break-ins have increased our concern about safety during the nighttime hours. Although we realize that there is a cost associated with our request, we believe that installing solar streetlamps on existing telephone poles would be a cost-effective solution and would be a justifiable use of a relatively small portion of the Town property tax revenues our homes have generated over the past 70 years. Thank you for your consideration of this request.

<u>NAME</u>	<u>STREET ADDRESS*</u>	<u>PHONE</u>
<u>Daniel Kruecht</u>	<u>32 Edgewood Rd</u>	<u>516-474-0636</u>
<u>Christina Macchia</u>	<u>18 Edgewood Rd</u>	<u>845-216-1431</u>
<u>George Bonifacio</u>	<u>14 Edgewood Rd</u>	<u>914-589-8356</u>
<u>ALEKS KOSTERI</u>	<u>8 edgewood rd</u>	<u>917-794-7383</u>
<u>Cheryl Rivard</u>	<u>6 Edgewood Rd</u>	<u>914-260-6873</u>
<u>Norine Keating</u>	<u>2 Edgewood Rd.</u>	<u>914-737-3647</u>
<u>Angela Formos</u>	<u>12 Crestview Ave</u>	<u>401-241-6580</u>
<u>ARIEL MORALES</u>	<u>15 CRESTVIEW AVE.</u>	<u>(914) 494-2730</u>
<u>MARGARET DUBALL</u>	<u>18 CRESTVIEW AVE</u>	<u>914-737-5179</u>
<u>Robert Duball</u>	<u>18 Crestview Ave</u>	<u>914-355-1991</u>

\*All Cortlandt Manor addresses.

②



September 16, 2023

Dr. Richard H. Becker, Supervisor  
Town of Cortlandt  
1 Heady Street  
Cortlandt Manor, NY 10567

Dear Dr. Becker,

We, the undersigned Cortlandt residents, are requesting that the Town of Cortlandt install solar streetlamps throughout our neighborhood, especially in the dead-end and cul-de-sac areas. When our neighborhood was initially developed in the late 1940s and early 1950s (originally known as "Emery Hill Gardens"), it was one of the first such developments in the Town of Cortlandt, when street lighting for safety purposes may not have been a priority (and when solar streetlamps were unavailable). However, times have changed since then and both recent and past neighborhood experiences with vehicle break-ins have increased our concern about safety during the nighttime hours. Although we realize that there is a cost associated with our request, we believe that installing solar streetlamps on existing telephone poles would be a cost-effective solution and would be a justifiable use of a relatively small portion of the Town property tax revenues our homes have generated over the past 70 years. Thank you for your consideration of this request.

<u>NAME</u>	<u>STREET ADDRESS*</u>	<u>PHONE</u>
Sean Coew	16 Crestview Ave	914-523-7884
Adriana Rodriguez	20 Crestview Ave.	914-619-3654
Imogen Poyark	19 CRESTVIEW AVE	914 737-8134
Oscar Rebollo	24 Crestview Ave	914-283-7951
MAA Hicklow	26 Crestview Ave	914 512 0131
MARCIA BLEDEN	27 CRESTVIEW AVE	914 907-3155
Moraxji Majia	28 Crestview Ave	718-354-6372
San Ranza	17 Cross Ln	914 584 0360

\*All Cortlandt Manor addresses.

(3)

**CONTINENTAL VILLAGE PARK DISTRICT  
JOINT ADVISORY COMMITTEE  
Cortlandt - Philipstown - Putnam Valley**

Dr Richard Becker, Supervisor, Town of Cortlandt  
Cortlandt Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567

Wednesday, September 13, 2023

Dr Becker,

Continental Village Park District Joint Advisory Committee member Rene Meneses of Putnam Road in Cortlandt Manor has stepped down from his position on the CVPDJAC effective on 9/12/23.

Ryan Palace of Tryon Circle, Cortlandt Manor has agreed to temporarily fill in for Rene through the end of the year, and would like to be appointed to that open position permanently, starting January 1, 2024.

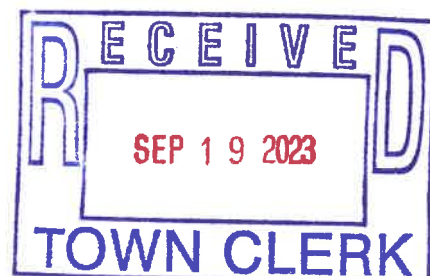
The remaining Cortlandt Manor JAC members are also up for reappointment on January 1, 2024.

Those members are: Dr Lawrence Baskind of Highland Drive, Cortlandt Manor, Bernard Zipprich of Highland Drive, Cortlandt Manor, and myself, Charles H Park Jr of Putnam Road, Cortlandt Manor.

Sincerely,



Charles H Park Jr  
Chairman, CVPDJAC  
89 Putnam Road  
Cortlandt Manor, NY 10567  
914-739-3616  
chparkjr@gmail.com



**DRAFT**

**RESOLUTION**

NUMBER -23

**RE: Town Board Work Sessions and Official Meetings for 2024**

<b>MONDAY WORK SESSION 6:00 PM</b>	<b>MONDAY WORK SESSION 6:00 PM</b>	<b>MONDAY WORK SESSION (ISSUES ONLY) 6:00 PM</b>	<b>TUESDAY TOWN BOARD MEETING <u>7:00 PM</u></b>
--	--	--	--

January 8	January 22	January 29	January 23
February 5	February 12	February 26	February 13
March 4	March 11	March 18	March 12
April 8	April 15	April 23 (Tuesday)	April 16
May 6	May 13	May 20	May 14
June 3	June 10	June 17	June 11
July 8	July 15	--	July 16
August 5	August 12	--	August 13
September 9	September 16	September 23	September 17
October 7	October 21	October 28	October 22
November 4*	November 18	November 25	November 19
December 2**	December 9	--	December 10

All meetings will take place in the Vincent F. Nyberg General Meeting Room of the Town Hall, unless notified in advance of a change of location.

\* Special Town Board Meeting to Receive & File 2025 proposed budget

\*\* Town Board Meeting and Budget Public Hearing for 2025 budget

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

Adopted on October 24, 2023

At a Regular Meeting

Held at the Town Hall

**DRAFT**

**RESOLUTION**

**NUMBER: -23**

**(APPOINT AND RE-APPOINT MEMBERS TO THE JOINT ADVISORY COMMITTEE OF THE CONTINENTAL VILLAGE PARK DISTRICT FOR THE YEAR 2018)**

**RESOLVED**, upon the recommendation of the Continental Village Park District Joint Advisory Committee, that the following be, and hereby are **APPOINTED** and **RE-APPOINTED** as members of the Joint Advisory Committee of the Cortlandt Continental Village Park District for the year 2024.

**APPOINT:**

**RYAN PALACE**, 31 Tryon Cir. Cortlandt Manor, NY

**RE-APPOINT:**

**CHARLES H. PARK, JR.**, 89 Putnam Rd., Cortlandt Mnr., NY 739-3616

**BERNARD ZIPPRICH**, 143 Highland Dr., Cortlandt Mnr., NY 739-0378

**DR. LARRY BASKIND**, 130 Highland Dr., Cortlandt Mnr., NY 736-0785

**AND BE IT FURTHER RESOLVED**, that the above Committee members shall serve along with the following Officers of the Joint Advisory Committee:

<b>MICHAEL PHELAN</b>	<b>Superintendent</b>
<b>MICHAEL PHELAN</b>	<b>Administrator</b>
<b>CHARLES H. PARK JR.</b>	<b>Chairman</b>
<b>RITA LAUBER</b>	<b>Secretary</b>

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(AUTHORIZE THE TEMPORARY CLOSURE OF A PORTION OF LAURIE ROAD ON SATURDAY, OCTOBER 28, 2021)**

**RESOLVED**, that the Town Board of the Town of Cortlandt does hereby authorize the temporary closure of a portion of Laurie Road pursuant to a request from Michelle DeFonce dated October 1, 2023 for a semi-annual neighborhood block party to be held on Saturday, October 28, 2023 from 12PM to 8PM with a rain date of October 29, 2023; and

**BE IT FURTHER RESOLVED**, that the Director of DES will provide necessary signage and determine which portion of the road will be closed for the event.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE DES TO SOLICIT BIDS FOR THE INSPECTION OF WATER SERVICE LINES AND THE UPGRADE OF METER HARDWARE.)**

**WHEREAS**, the Environmental Protection Agency has mandated the inspection and inventory of all water service lines in the Town of Cortlandt water distribution system by October 16, 2024 and the residential meter registers and radio read units have reached the end of their useful life;

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Department of Environmental Services, together with the Purchasing Director, are hereby authorized to seek proposals for the inspections of all water service lines and proposals to upgrade meter registers and radio read equipment on all residential water meters.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**RE: AUTHORIZE PURCHASE OF HVAC SYSTEM FOR PARAMEDICS AND 167 ROE HOOK FACILITY**

**WHEREAS**, solicitations for HVAC equipment will be purchased and installed by licensed staff received Sept 11, 2023 and September 12, 2023 said Vendors at lowest price; and

**WHEREAS**, Town Comptroller will reserve funding Paramedics \$4,226.40 & Roe Hook \$5,228.42;

**NOW, THEREFORE, BE IT RESOLVED**, the Supervisor is hereby authorized to allow purchase by the Director of Purchasing AND Director of DES' discretion.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE AGREEMENT WITH SITE DESIGN CONSULTANTS FOR DRAINAGE ON CROTON AVENUE.)**

**WHEREAS**, Site Design consultants has investigated the said drainage area and provided a proposal to complete a preliminary drainage study, to include an evaluation of the drainage basin to the South of Panas High School to 427 Croton Avenue; and

**WHEREAS**, Site Design consultants has provided a proposal to evaluate these additional concerns in the amount of Two Thousand Three Hundred Dollars (\$2,300.00);

**NOW THEREFORE BE IT RESOLVED**, that DES is authorized to enter into a supplemental agreement with Site Design consultants in an amount not to exceed Three Thousand Dollars (\$3,000.00) including contingencies; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at the Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER -23**

**RE: AUTHORIZE EXTENSION OF BID 22-23 WITH RESPECT TO SNOW PLOWING  
AND ICE CONTROL FOR THE 2023-2024 SEASON**

**WHEREAS**, BID#22-23 Snow and Ice Removal was awarded to Manzer's Landscape Design & Development Inc from a sealed-bid received OCT 13, 2022 and said Vendor was lowest price; and

**WHEREAS**, there is the option to extend from Nov 15, 2023 – November 14, 2024 and the Town Board wishes to exercise this option; and

**WHEREAS**, Town Attorneys have reviewed the BID/CONTRACT.

**NOW, THEREFORE, BE IT RESOLVED**, the Supervisor is hereby authorized to allow contracts to be used by the Director of Purchasing AND Director of DES' discretion.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**RE: AUTHORIZE EXTENSION OF BID 22-24 WITH RESPECT TO UNIFORMS**

**WHEREAS**, BID#22-24 Uniforms was awarded to Rescue Stuff from a sealed-bid received OCT 12, 2022 and said Vendor was lowest price; and

**WHEREAS**, there is the option to extend from October 25, 2023 – October 24, 2024 and the Town Board wishes to exercise this option; and

**WHEREAS**, Town Attorneys have reviewed the BID/CONTRACT.

**NOW, THEREFORE, BE IT RESOLVED**, the Supervisor is hereby authorized to allow contracts to be used by the Director of Purchasing AND Director of DES' discretion.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**RE: AUTHORIZE CONTRACT EXTENSION FOR BID # 06-22 GENERATORS AND FIRE PUMPS**

**WHEREAS**, agreement was received September 23, 2023 to continue contract and term extension for a second year with Peak Power Systems, 99 Sprague Avenue, Middletown, NY 10940 from October 1, 2023- September 30, 2024; and

**WHEREAS**, the Town Comptroller and the Director of DES have reviewed the contract and recommends awarding with all pricing to remain the same;

**NOW, THEREFORE, BE IT RESOLVED**, the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller is authorized to amend the budget if necessary.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE SUPPLEMENTAL AGREEMENT FOR PHASE II ESA OF CORTLANDT QUARRY PARK)**

**WHEREAS**, Barton and Loguidice, D.P.C. (B&L) as part of their existing consultant service contract related to the development of the Cortlandt Quarry Park property completed a Phase I Environmental Site Assessment and Limited Phase II ESA; and

**WHEREAS**, as part of the initial Phase II completed, additional recommendations were provided to address the environmentally recognized conditions; and

**WHEREAS**, B&L has provided a proposal to evaluate these additional concerns in the amount of Forty-Seven Thousand Three Hundred Dollars (\$47,300.00)

**NOW THEREFORE BE IT RESOLVED**, that DOTS is authorized to enter into a supplemental agreement with Barton and Loguidice in an amount not to exceed Fifty Thousand Dollars (\$50,000.00) including contingencies.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to use American Rescue Plan Act (ARPA) funds to cover portions or all the anticipated expenditure.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE DOTS TO DESIGN TO DESIGN AND BID IMPROVEMENTS TO VARIOUS RECREATIONAL AMENITIES AT THE MURIEL H. MORABITO COMMUNITY CENTER)**

**WHEREAS**, there is an existing skate park and basketball court at the Muriel H. Morabito Community Center, located at 29 Westbrook Drive; and

**WHEREAS**, the Town Board of the Town of Cortlandt is desirous to make a variety of improvements to these various recreational amenities as follows:

1. Re-pave the existing skate park.
2. Divide the skate park to accommodate three (3) new pickleball courts.
3. Apply acrylic surface to pickleball courts
4. Re-orient existing skating devices, repair and replace as necessary.
5. Re-surface basketball court with new colored acrylic surface. Replace and repair hoops as necessary.
6. Replace and repair fencing around courts, skating area and basketball court.

**NOW THEREFORE BE IT RESOLVED**, that the Department of Technical Services (DOTS) is hereby authorized to design these improvements, prepare the necessary construction documents, and bid; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to use American Rescue Plan Act (ARPA) funds to cover portions or all the anticipated expenditure.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE VIDEOING AND CLEANING OF BAKER STREET AND LUCS LANE DRAINAGE)**

**WHEREAS**, Baker Street was previously identified as requiring extensive repair and resurfacing; and

**WHEREAS**, the Department of Technical Services (DOTS) had been previously authorized to design improvements; and

**WHEREAS**, to complete design and determine the exact extent of drainage requiring replacement, is recommending videoing and jetting of existing of drainage infrastructure; and

**WHEREAS**, pricing under the Town's Equipment Bid Contract 21-15 is valid for this investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Department of Technical Services (DOTS) is hereby authorized under the current Equipment Bid Contract to video, inspect and jet as required Baker Street.

**BE IT FURTHER RESOLVED**, that the approximate cost of the scope of work has been estimated to be \$20,000.00.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to use American Rescue Plan Act (ARPA) funds to cover portions or all the anticipated expenditure.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE EXPLORATORY TEST PITS FOR ROOT STREET WATER MAIN REPLACEMENT)**

**WHEREAS**, the Root Street and Hollowbrook Lane water main is scheduled for replacement; and

**WHEREAS**, the Department of Technical Services (DOTS) had been previously authorized to design improvements; and

**WHEREAS**, to complete design and determine the location where the new main will connect to existing infrastructure, exploratory test pits will be required; and

**WHEREAS**, pricing under the Town's Equipment Bid Contract 21-15 is valid for this investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Department of Technical Services (DOTS) is hereby authorized under the current Equipment Bid Contract to perform exploratory test

**BE IT FURTHER RESOLVED**, that the approximate cost of the scope of work has been estimated to be **\$\$**.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to use American Rescue Plan Act (ARPA) funds to cover portions or all the anticipated expenditure.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (APPROVE EMERGENCY SERVICE WORK FOR THE DICKERSON POND SEWER DISTRICT)**

**WHEREAS**, the Dickerson Pond Sewer District “Valeria” waste water recovery plant was not able to keep up with the sanitary flow due to the excessive and historical amount of rain; and

**WHEREAS**, the Departments of Environmental and Technical Services performed onsite evaluation of the wastewater recovery plant and its collection system, determining multiple points of infiltration from groundwater seepage; and

**WHEREAS**, in order to remedy the situation, emergency work was completed by Con-Tech Construction Technology, Inc., 1961 Route 6 – Box 12, Carmel NY 10512 to replace two (2) sanitary manholes and various lengths of sanitary piping as outlined in their August 18 and Sept. 25, 2023 proposals; and

**WHEREAS**, this work was completed in the aggregate sum of Ninety-Two Thousand Seven Hundred Fifty-Two Dollars and Fifty Cents (\$92,752.50); and

**WHEREAS**, the status of the facility and project parameters has been discussed with the various Homeowner Association Officials and Management Companies collectively known as the Dickerson Pond Association (DPA).

**NOW, THEREFORE, BE IT RESOLVED**, that these expenditures be retro-actively approved in the amount of Ninety-Two Thousand Seven Hundred Fifty-Two Dollars and Fifty Cents (\$92,752.50);

**BE IT FURTHER RESOLVED**, that all costs shall be levied against the Dickerson Pond Sewer District and individuals that benefit directly from said infrastructure.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Town Board Meeting  
Held at the Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE RECOVERY PLANT UPGRADES FOR THE DICKERSON POND SEWER DISTRICT “VALERIA”)**

**WHEREAS**, the Dickerson Pond Sewer District “Valeria” waste water recovery plant requires replacement membrane bioreactors “MBRs”; and

**WHEREAS**, a quote dated September 26, 2023 from Newterra ltd., 1291 California Avenue, Brockville, Ontario Canada, was received to retrofit and upgrade the plants MBRs in the amount of One Hundred Seventy-Two Thousand Two Hundred Sixty-One Dollars (\$172,261.00); and

**WHEREAS**, the Director of Technical Services is recommending appropriating an additional funds to cover miscellaneous electrical and construction upgrades at the plant to be performed by the plant operator, H2O Innovations per the terms of their service contract, estimated to be Twenty-Five Thousand Dollars (\$25,000.00)

**WHEREAS**, the Westchester County Department of Health and New York State Department of Conservation has been provided a technical memorandum outlining the proposed changes.

**NOW, THEREFORE, BE IT RESOLVED**, that these expenditures are authorized in a total amount of Two Hundred Twenty Thousand Dollars (\$220,000.00) which shall include contingency for unforeseen field changes.

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to execute the purchase order with Newterra ltd.

**BE IT FURTHER RESOLVED**, that all costs shall be levied against the Dickerson Pond Sewer District and individuals that benefit directly from said infrastructure.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Town Board Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE DOTS TO PREPARE PROPOSALS TO EVALUATE AND TREAT “SPY POND”)**

**WHEREAS**, Spy Pond (141 Highland Drive, tax id 12.13-1-8) is a local waterbody and Town owned parcel bounded by Highland Drive, Heath Terrace and Andre Lane in the Town of Cortlandt; and

**WHEREAS**, its watershed is in Philipstown and Cortlandt Manor, with Spy Pond being a tributary to Cortlandt Lake, within the Continental Village Parks District; and

**WHEREAS**, the Town of Cortlandt has received correspondence from various residents of the Parks District and adjacent residential property owners expressing their concern of seasonal algal blooms; and

**WHEREAS**, the Department of Technical Services (DOTS) is being authorized to prepare a request for proposal (RFP) from qualified vendors to evaluate and treat Spy Pond; and

**WHEREAS**; Spy Pond is part of the Continental Village Parks District and costs associated may be levied back proportionately by the Town of Phillipstown, Cortlandt and Putnam Valley.

**NOW THEREFORE BE IT RESOLVED**; that DOTS is authorized to prepare an RFP to evaluate and treat Spy Pond.

**BE IT FURTHER RESOLVED**, that DOTS is authorized to prepare correspondence and coordinate the project with the Continental Village Parks District.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on Oct. 24, 2023  
at a Regular Meeting  
Held at the Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**RE: (APPOINT FRED BLEAKLEY AS WATER AND SEWER FOREMAN IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)**

**WHEREAS**, the position of Water and Sewer Foreman – Water Division was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Fred Bleakley to the title of Water and Sewer Foreman – Water Division; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Fred Bleakley of 195 Ketchum Ave. Buchanan be and hereby is appointed Provisionally as Water and Sewer Foreman in the Department of Environmental Services effective October 30, 2023. This is a provisional appointment and Mr. Bleakley will be paid an hourly rate of \$47.98 (\$100,182) 15BC-Step 7

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**RE: (APPOINT KENNETH CELLI TO THE TITLE OF ASSISTANT WATER & SEWER FOREMAN IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES – WATER DIVISION)**

**WHEREAS**, the position of Assistant Water & Sewer Foreman – Water Division was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Kenneth Celli to the title of Assistant Water & Sewer Foreman – Water Division; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Kenneth Celli of 46 Croton Ave., Cortlandt Manor, NY be and hereby is Provisionally appointed to the title of Assistant Water & Sewer Foreman – Water Division in the Department of Environmental Services. This is a provisional appointment and Mr. Celli will be paid at the hourly rate of \$44.08 11A-Step 6 (\$92,039)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEE IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2023)**

**NOW THEREFORE BE IT RESOLVED**, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date four months thereafter. This appointment is subject to completion of drug screening.

	<b>NAME</b>	<b>START DATE</b>
<b>SANITATION</b>	Yan Rzyz	10/25/2023
	Christopher VanTassel	10/25/2023

**BE IT FURTHER RESOLVED**, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**(RE: AUTHORIZING TO EXTEND A LEAVE OF ABSENCE IN THE OFFICE OF THE  
TOWN CLERK)**

**RESOLVED**, that the following employee is hereby approved for a leave of absence under  
FLMA and AFSCME contract effective on the following dates:

Employee ID # - 803543 - Effective May 15, 2023 – October 30, 2023

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at a Regular Meeting  
Held at Town Hall**



WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of the Water District, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at \_\_\_\_\_ o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Consolidated Water District in the Town of Cortlandt, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper of the Village, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Cortlandt, Westchester County, New York, will meet at \_\_\_\_\_, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at \_\_\_\_\_ o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Consolidated Water District in said Town, consisting of the installation of water meters, including costs incidental thereto, at a maximum estimated cost of \$2,500,000.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Cortlandt Manor, New York,  
\_\_\_\_\_, 2023.

BY ORDER OF THE TOWN BOARD OF THE  
TOWN OF CORTLANDT, WESTCHESTER  
COUNTY, NEW YORK

/s/ Laroue Rose Shatzkin  
Town Clerk

Section 4. This Order shall take effect immediately. The question of the adoption of the foregoing Order was duly put to a vote on roll call, which resulted as follows:

_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____

The order was thereupon declared duly adopted.

\* \* \* \* \*

**DRAFT**

**RESOLUTION**

**NUMBER 231-22**

42648-2-504

At a meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at 1 Heady Street, in Cortlandt Manor, New York in said Town, on the 24th day of October, 2023, at \_\_\_\_\_ o'clock P.M., Prevailing Time.

PRESENT:

Richard H. Becker  
Supervisor

James F. Creighton  
Councilperson

Francis X. Farrell  
Councilperson

Cristin Jacoby  
Councilperson

Robert E. Mayes  
Councilperson

-----:

In the Matter	:	
of	:	
The Increase and Improvement	:	ORDER
of Facilities of the Dickerson Pond	:	CALLING
Sewer District in the Town of Cortlandt,	:	PUBLIC
Westchester County, New York	:	HEARING
	:	
	:	
	:	

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has received a plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law,

relating to the increase and improvement of the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, at a maximum estimated cost to the District of \$1,500,000; and

WHEREAS, all proceedings required under the State Environmental Quality Review Act have been satisfied; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of the Sewer District, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at 7 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper of the Town, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Cortlandt, Westchester County, New York, will meet at 1 Heady Street, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at 7 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Dickerson Pond Sewer District in said Town, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, at a maximum estimated cost of \$1,500,000.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Cortlandt Manor, New York,  
\_\_\_\_\_, 2023.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT,  
WESTCHESTER COUNTY, NEW  
YORK

/s/ Laroue Rose Shatzkin  
Town Clerk

Section 4. This Order shall take effect immediately. The question of the adoption of the foregoing Order was duly put to a vote on roll call, which resulted as follows:

Supervisor Richard H. Becker	VOTING	_____
Councilperson James F. Creighton	VOTING	_____
Councilperson Francis X. Farrell	VOTING	_____
Councilperson Cristin Jacoby	VOTING	_____
Councilperson Robert E. Mayes	VOTING	_____

The order was thereupon declared duly adopted.

\* \* \* \* \*

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU ROSE SHATZKIN  
TOWN CLERK**

**Adopted on October 24, 2023  
at the Regular Meeting  
Held at Town Hall**