

APPLICATION FOR SMALL CLAIMS

FILING FEE IS \$10.00 UP TO \$1,000.00; \$15.00 FOR ANY AMOUNT OVER \$1,000.00 TO \$3,000.00.

YOU MAY FILE A SMALL CLAIMS ON TUESDAY, WEDNESDAY & FRIDAY 9:00 AM TO 3:00 PM

Please print

NAME \_\_\_\_\_ Age \_\_\_\_\_ Phone \_\_\_\_\_

BUSINESS NAME, IF ANY \_\_\_\_\_

BUSINESS INCORPORATED? Yes \_\_\_\_\_ No \_\_\_\_\_

FULL MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CLAIM AGAINST

NAME \_\_\_\_\_ Phone (if available) \_\_\_\_\_

BUSINESS NAME, IF ANY \_\_\_\_\_

FULL MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

REASON FOR CLAIM (Make explanation brief & to the point. You can go into detail the night of the small claims hearing).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount \$ \_\_\_\_\_ \*Not to exceed \$3,000.00

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

\*Please note if your case involves a car accident, the registered owner of the vehicle must sue the registered owner of the other vehicle.