



## FREEDOM OF INFORMATION REQUEST

Freedom of Information requests are pursuant to the NY State Freedom of Information Law, Article 6 of the Public Officers Law

Last Name:	First Name:
Street Address:	Phone Number:
City, State, Zip:	Email:

**Please identify and describe the records you are requesting as clearly as possible:**

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**Please check one:**

I wish to have copies of the above

\*\* There will be a charge for copies in accordance with New York State Law.

I would like to review said documents

If any portion of the request is denied, said denial can be appealed by addressing the Town Supervisor in writing. The address is: Town Supervisor  
1 Heady Street  
Cortlandt Manor, NY 10567

Signature:	Date:
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Preferred Submission is via email to: [townclerk@townofcortlandt.com](mailto:townclerk@townofcortlandt.com)