



TOWN OF CORTLANDT

OFFICE OF THE SUPERVISOR

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Town Supervisor

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Town Board Members
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Dear Cortlandt Business Owner or Operator,

The Town Board and I are keenly aware of the difficulty and hardship facing your business during the current COVID-19 crisis. Everyone's first priority is the public health and safety of all Cortlandt residents and our neighbors. The Cortlandt Community is joined together to safely navigate these troubled times.

As part of the town's effort to keep our businesses advised of the rapidly developing and changing situations this email blast has been prepared.

This email includes:

1. New limitations in the operation of your business that will take effect on Friday at 8 PM.
2. Links to valuable websites regarding programs and plans becoming available to provide financial assistance.
3. Information regarding federal and state programs available to your employees.

Be advised too, that the Hudson Valley Gateway Chamber of Commerce is posting and email blasting information on any business that is remaining open but with limited hours or service. Any restaurant that is providing take out or delivery can be part of these HVGCC communications. Contact Lauren Brady at: lbrady@hvgatewaychamber.com.

1. Limitation on Business Operation per Executive Order 202.6, issued by Governor Cuomo on Wednesday.

Its main directive is that, effective Friday, March 20 at 8 p.m., all businesses and non-profits, are to:

- Utilize, to the maximum extent possible, any telecommuting or work from home procedures that they can safely utilize.
- Each employer [except essential businesses and or entity providing essential services or functions] shall reduce the in-person workforce at any work locations by 50% no later than March 20 at 8 p.m.

¹The EO includes broad categories of exempt essential businesses. The EO further provides that any other business may ask to be deemed essential by requesting an opinion from the Empire State Development Corporation.

"Any essential business or entity providing essential services or functions shall not be subject to the in-person restrictions. This includes

- essential health care operations including research and laboratory services;
- essential infrastructure including utilities, telecommunication, airports and transportation infrastructure;
- essential manufacturing, including food processing and pharmaceuticals;
- essential retail including grocery stores and pharmacies;
- essential services including trash collection, mail, and shipping services;
- news media;
- * banks and related financial institutions;
- providers of basic necessities to economically disadvantaged populations;
- construction;
- vendors of essential services necessary to maintain the safety, sanitation and essential operations of residences or other essential businesses;
- vendors that provide essential services or products, including logistics and technology support, child care and services needed to ensure the continuing operation of government agencies and provide for the health, safety and welfare of the public."

The EO also directs ESDC to issue guidance by 5 p.m. today, March 19. Note that ESDC already has a web address for questions related to COVID-19: <https://esd.ny.gov/covid-19-help>. You can submit a specific question or seek clarification directly from this site.

This is a link to the EO: <https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/EO202.6.pdf>

1. Links to available financial assistance for business

SBA Disaster Assistance in Response to the Coronavirus

<https://www.sba.gov/disaster-assistance/coronavirus-covid-19>

State Resources for Business

<https://esd.ny.gov/esd-covid-19-related-resources>

2. Information on programs and services available to displaced employees

New York State to Pass New Emergency Paid Leave for COVID19 and Paid Sick Leave

<https://thebcw.org/new-york-state-to-pass-new-emergency-paid-leave-for-covid-19-and-paid-sick-leave/>

Important Information for Unemployment Insurance Claimants

https://labor.ny.gov/ui/how_to_file_claim.shtm

Please stay safe and follow all health protocols.

Sincerely,



Linda Puglisi
Supervisor, Town of Cortlandt