

REGULAR MEETING

TOWN BOARD AGENDA – JANUARY 24, 2012

PLACE:

TOWN HALL

TIME:

7:30 PM

“Happy New Year”

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the minutes of the Special Meeting of December 5, 2011 and the Regular Meeting of December 13, 2011.

PUBLIC HEARINGS

1. Public Hearing to consider a Local Law merging the Recreation and Conservation Department and the Office for the Aging.
 - a) Close Public Hearing
 - b) Adopt a Negative Declaration
 - c) Adopt a Local Law

2. Public Hearing to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton.
 - a) Close Public Hearing
 - b) Adopt a Negative Declaration
 - c) Adopt Resolutions

HEARING OF CITIZENS – AGENDA ITEMS ONLY

BID REPORTS

REPORTS

For the months of June and August, 2011 from the Recreation and Conservation Department.

For the month of December, 2011 from the Purchasing Department, the Office for the Aging, the Receiver of Taxes, and the Town Clerk.

Annual 2011 Report from the Receiver of Taxes, and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

1. Supervisor's list of goals for 2012.

NEW BUSINESS

Receive and File the following:

1. Letter from the Living History Education Foundation with respect to the use of a Town owned building; and authorize same.
2. Petitions from residents of Dogwood Road with respect to speed humps; and refer to DES and DOTS.

Resolutions:

1. Designate Councilman Frank Farrell the Deputy Supervisor for the year 2012.
2. Authorize re-appointing the Tenant Landlord Advisory Board.
3. Authorize setting the salaries for Town Employees for 2012.
4. Appoint the Town Attorney, Town Comptroller and the Director of Technical Services as Town Officers; and authorize employment contracts with respect to same.
5. Authorize various employment contracts with respect to non-union contractual employees.
6. Appoint the members to the following:
 - a) Traffic Safety Committee.
 - b) Town Staff Safety Committee
 - c) Architectural Review Council
 - d) Alarm Appeals Board
7. Appoint the following:
 - a) Town Board Liaisons to Departments, Boards, Councils and Committees for 2012.
 - b) Purchasing Director
 - c) Jeff Tkacs as the Town Consultant to assist with NRC/Entergy/NYSDEC related issues with regard to the Indian Point Nuclear Facility.
 - d) Dani Glaser as the Town Consultant to assist with Green Team/Energy/Conservation/Sustainable issues.
 - e) Local Election Coordinators
 - f) Bingo Inspector
 - g) Bennett-Kielson & Co. as Town Auditors

8. Authorize an agreement with US Specialty for Excess Workers' Compensation.
9. Adopt the following Resolutions:
 - a) Rules of Procedure for the Town Board Meetings.
 - b) Designate the 2012 Official Newspaper and alternates.
 - c) Designate the 2012 Depositories.
 - d) Designate the Supervisor and Human Resource Coordinator as authorizing authority to execute all Civil Service Forms.
 - e) Authorize the mileage rate for Town Officials and employees for 2012.
10. Authorize Town Officials to attend the Association of Towns training sessions February 19th to 22nd in NYC; and designate the voting delegate and alternate.
11. Authorize the Supervisor to execute the following 2012 Agreements and/or Contracts:
 - a) All contracts on behalf of the Town awarded by the Purchasing Department.
 - b) Applications for pool and concession permits.
 - c) Applications for State Aid for Youth and Senior Citizens.
 - d) Agreement with Westchester County covering Employee Assistance Program.
 - e) Agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding.
 - f) Inter-Local Agreements for Nor-West Regional Services.
 - g) All nutrition contracts.
 - h) Agreement with the City of Peekskill covering Nutrition Meals under Title 3C of the Older Americans Act.

- i) Letter Agreement with the Paramount Performing Arts Center with respect to \$10,000 for cultural services.
 - j) Agreement with the Villages and Phillipstown covering shared equipment.
 - k) Agreement with the Villages covering Freon disposal.
 - l) Agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages.
 - m) All Personal Service Contracts.
12. Adopt the Town Purchasing Manual for 2012.
 13. Authorize Agreements with Cortlandt Community Volunteer Ambulance Corps, Peekskill Community Volunteer Ambulance Corps and the Village of Croton with respect to calls within the Town of Cortlandt.
 14. Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2012.
 15. Adopt final plans for the Town Veteran's Park at Steamboat Park and the half basketball court on Young Street.
 16. Direct staff to develop a Town Facebook Page/Wall Policy for consideration by the Board.
 17. Authorize the Supervisor to enter into a Contract with respect to GIS Services.
 18. Authorize the filing of a petition with the Public Employer Relations Board with respect to the exemption of certain positions from unions.
 19. Authorize Purchasing to conduct the sale of town scrap and surplus material including used vehicles.
 20. Authorize the Receiver of Taxes to charge a fee for the duplication of bills for multiple parcels.
 21. Authorize a payment to the Hendrick Hudson School District for transportation to the Fun Club at the Cortlandt Youth Center.
 22. Authorize the purchase of two DES water utility trucks.

23. Resolution to NYS DOT again urging the installation of a barrier on Bear Mt. Parkway; and forward to adjacent municipalities and elected state officials for additional support.
24. Award a bid for brush and fill removal.
25. Authorize DES to evaluate and prepare a budget with respect to detention basins on Quaker Hill Road.
26. Authorize a Contract extension with respect to tile work at Charles Cook Pool.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

**February 14, 2012 - 7:30 pm – Town Hall Web Site address:
www.townofcortlandt.com**