

APPLICATION FOR ALARM PERMIT

FOR COMMERCIAL PROPERTIES ONLY

Application Checklist

Alarm Permit Application

- Alarm Permit Fee if Without a General Building Permit- \$100.00
- Sign and Sealed Plans
- Alarm Installer Worker's Compensation Certificate
- Alarm Installer Disability Insurance Certificate
- Copy of NYS Alarm Installer License
- Third Party Electrical Inspection Agency Form

Note: Additional information may be required.

Incomplete applications will be returned without review.

TOWN OF CORTLANDT
DEPARTMENT OF TECHNICAL SERVICES
CODE ENFORCEMENT DIVISION
Town Hall, 1 Heady Street
Cortlandt Manor, NY 10567
914-734-1010 FAX 914-293-0991
<http://www.townofcortlandt.com>

Permit No. _____
Date: _____
SCA: _____

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COMMERCIAL ALARM PERMIT APPLICATION

Application is hereby made to the code Enforcement Division for the issuance of Permits pursuant to the Code of the Town of Cortlandt. The applicant agrees to comply with all applicable laws, ordinances and regulations. The applicant attests that the proposed work outlined in this application conforms to all provisions of the Code of the Town of Cortlandt and laws of New York State. It is further agreed that the premises will not be occupied until a Certificate of Occupancy has been issued and all fees are paid in full.

Site Data:

Section _____ Block _____ Lot _____ Alarm Permit _____

Application for a permit is hereby made to cover installations as stated below.

Street Address: _____

Owner:

Name: _____
Address: _____
Phone: _____ Mobile: _____

Applicant:

Name: _____
Address: _____
Phone: _____ Mobile: _____

Lessee:

Name: _____
Address: _____
Phone: _____ Mobile: _____

Alarm Installer:

Name: _____
Company: _____
Address: _____
Phone: _____ Mobile: _____

Type of Emergency System is Designed to Protect (check all that apply)

_____ Burglary _____ Fire _____ Panic _____ Medical

If Medical Please Describe _____

Authorization:

State of New York, County of Westchester, _____ being duly sworn deposes and says they are the alarm installer by the owner's authorization on page 3 of the application and are duly authorized to perform or have performed said work and to make a file and file this application : that all statements are true to the best of their knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me this _____
day of _____, 20____

Alarm Installer Signature: _____

Print Name: _____

Notary Public: _____

COMMERCIAL ALARM PERMIT APPLICATION

Contact Persons:

Name: _____ Phone: _____
Address: _____ Mobile: _____
Name: _____ Phone: _____
Address: _____ Mobile: _____

Alarm System Information:

Audible Device:
____ Bell ____ Siren ____ Other _____

Power Source:
____ Building Current ____ Battery Backup

Is System Monitored by a Central Station Alarm Company?
____ Yes Name: _____
Address: _____
Phone: _____
____ No (All dialers must go to central station)

FIRE DISTRICT: Mohegan ____ Continental Village ____ Verplanck ____ Montrose ____ Croton ____

AMBULANCE DISTRICT: Mohegan ____ Verplanck ____ Cortlandt VAC ____ Croton ____

Miscellaneous _____

Describe any information emergency services personnel need to know about this premises

Give a complete and accurate description of how to get to the protected premises. Use main roads, landmarks and any other information that will assist emergency services personnel in reaching the location as quickly and safely as possible.

COMMERICAL ALARM PERMIT APPLICATION

Owners Statement and Authorization

I, _____ am familiar with the regulations governing an alarm system as stated in Local Law No. 5 of 1990 of the Town of Cortlandt.

Signature of Owner

NOTARY:

Sworn to before me

This _____ day of _____

Notary Public: _____

If Owner is Not The Applicant

_____ is the owner of the property located at

_____ and has authorized _____

to make the attached Alarm Application.

Fee Paid: \$ _____ (Commercial stand alone \$100.00)