



# TOWN OF CORTLANDT

## OFFICE OF HUMAN RESOURCES

**RICHARD H. BECKER, M.D.**

Town Supervisor

**Town Board Members**

JAMES F. CREIGHTON

CRISTIN JACOBY

ROBERT E. MAYES

JOYCE C. WHITE

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**CLAUDIA VAHEY**

Personnel Manager

### Town of Cortlandt

### LABORER'S APPLICATION SUPPLEMENT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

The following requested information will be used to evaluate your application for employment with the Town of Cortlandt. Please be aware that some of the requested information relates to job duties that are above the minimum requirements of the position and candidates are not required to have education, experience and training above the minimum requirements to be considered.

1. Provide a copy of your high school transcript, high school diploma and/or General Education Diploma.
2. Provide a copy of your DMV Drivers Abstract.
3. Provide a copy of transcripts for any post high school education including vocational schools.
3. Provide a summary and copies of any certifications or training completed (Confined Space Entry, Competent Person, OSHA 10, ASE, work zone traffic control.)
4. What is your current class of driver's license? \_\_\_\_\_
5. Do you have any driving restrictions (List)? \_\_\_\_\_
6. Are you a veteran of the Armed Forces of the United States? (circle one) Yes No
7. Are you a permanent resident of the Town of Cortlandt or it's villages? Yes No
8. Do you have reliable transportation? Yes No
9. Can you lift and carry 75 lbs? Yes No
10. List experience, in months or years, using the following equipment and the associated employer

	<b>Equipment</b>	<b>Years/months</b>	<b>Employer</b>
a.	Rear loading garbage packer (as driver or laborer)	_____	_____
b.	Front loading garbage packer (as driver)	_____	_____
c.	Roll-off truck	_____	_____
d.	pick up truck with snow plow	_____	_____
e.	pick up truck with salt spreader	_____	_____
f.	pneumatic pavement breaker	_____	_____
g.	self propelled asphalt roller	_____	_____
h.	Traffic control paddle/flag	_____	_____
i.	6-wheel dump or larger (requiring CDL class B or higher)	_____	_____

- |    |   |       |       |
|----|---|-------|-------|
| j. | Self propelled field rake for baseball fields | _____ | _____ |
| k. | Chainsaw                                      | _____ | _____ |
| l. | Street sweeper                                | _____ | _____ |
| m. | Farm tractor with boom mower                  | _____ | _____ |
| n. | Aerial bucket truck                           | _____ | _____ |
| o. | Airless paint sprayer                         | _____ | _____ |
| p. | Backhoe loader                                | _____ | _____ |
| q. | Front end loader                              | _____ | _____ |
| r. | Skid steer loader                             | _____ | _____ |
| s. | Mini-excavator                                | _____ | _____ |
| t. | Vactor  | _____ | _____ |

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is an *“at will”* nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this *“at will”* employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

Date