

Town of Cortlandt Youth & Recreation Center

Birthday Party Rental Agreement



3 Memorial Drive, Croton-on-Hudson

914-736-0498 · www.townofcortlandt.com/yc

FEES:

- Rental: \$150
- Deposit: \$150
- Rock Wall (Optional): \$100

RULES & REGULATIONS:

- Birthday Party Rentals are for Cortlandt Residents only.
- Children must be ages 7 and older; maximum of 20 kids per party.
- Parties held on weekends only, from either 1:30 p.m. – 3:30 p.m. or 2:00 p.m. – 4:00 p.m. You may set-up 30 minutes prior to your party and have 30 minutes to clean-up after your party.
- The Youth Center is still open to youth during the hours of your party.
- No inflatable rides or animals allowed. Any other form of entertainment must first be approved by the Youth Center Director.
- The Weight Room and Learning Lab will be **off limits**.
- To utilize the Rock Wall there is an additional \$100 fee; all children must have signed Rock Wall Waiver and must be wearing sneakers in order to climb.
- Cooking is not allowed on premises (hot trays/caterers are permissible). On site clean-up for catering is not possible.
- Must provide own paper products (plates, cups, napkins, utensils).
- Rental groups may not store supplies/equipment at the Youth & Recreation Center.
- Youth Center will provide any standard equipment. (i.e. pool sticks, ping pong balls, basketballs).
- Supplies for the Arts & Crafts room will not be provided, but use of the room is permitted.
- All Youth Center rules must be adhered to including no food or drink in the Living Room and General Meeting Room.
- No Smoking allowed in the facility.
- No Alcoholic beverages allowed at any time or other illegal substances.
- No vehicles are allowed on the sidewalks at any time.
- Not responsible for lost money in vending.
- Groups are responsible for the clean-up of the room after use; room is to be left as found, debris swept/mopped, Town equipment returned to storage.
- All garbage is to be removed from the facility and placed in Cortlandt Youth & Recreation Center dumpsters in the rear of the building.
- Deposit will only be returned after room is inspected and on the next business day. Inspection will take place as soon as possible after rental during normal working hours.
- Please note for the safety of all participants the Youth & Recreation Center is under video surveillance.