



TOWN OF CORTLANDT

DEPARTMENT OF TECHNICAL SERVICES

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Addendum #2

Request for Proposals
Professional Engineering Services
Cortlandt Quarry Park – Infrastructure Development

Date Issued 7/30/2021

Issued by: Michael Preziosi, P.E. – Director, Dept. of Technical Services

The following questions have been received by the Town of Cortlandt via email. Responses have been provided.

THE PROPOSAL MUST BE RECEIVED NO LATER THAN *THURSDAY AUGUST 5, 2021 AT 4 PM E.S.T.* THE PROPOSAL MAY BE SUBMITTED BY EMAIL BUT MUST BE FOLLOWED UP WITH FOUR (4) HARD COPIES.

Attach a copy of this addenda to your proposal and sign acknowledgment at the end of this response.

Question 1: Pages 9 &10 of the RFP on the budget reference tasks that do not correspond to any tasks/phases in the RFP. What do they correspond with?

Response 1: *Section V – SUB Project Budget found on pages 9-10 cross references the wrong section of RFP.*

*Scope of Services are outlined in **Section IV** of the RFP (pages 5 -9). The items listed 1-11 (pages 6 and 7 of the RFP) are the various design services that shall form the basis of a Firms Proposal Price, to be incorporated and summarized into Task B, Phase I – Preliminary Design, Estimate and Schedule and Phase II – Construction Documents and Pre-Bid Process.*

The estimates found on the top of page 10 were established as part of Town’s grant application to the EDA. These were provided to give each firm a preliminary budget.

The initial estimate of \$4,250,000 is for items 1-7 (Section IV – Scope of Services)

The initial estimate of \$800,000 is for items 8-9 (Section IV – Scope of Services)

The initial estimate of \$450,000 is for item 10 (Section IV – Scope of Services)

No estimate was prepared for item 11 – Alternates (Section IV – Scope of Services)

Firms shall incorporate expenses to complete Task “A” and Task “C” within Phases I – III identified in the RFP. The Proposal Form shall aggregate the expenses each firm applies the various Phases.

Firms are encouraged to provide a detailed breakdown of proposed costs.

Question 2: Page 13 requires that all consultants (and sub-consultants) be certified for Authorization from the New York State Department of Education. Is this a requirement for this RFP, which does not include an educational component?

Response 2: *Firms must have a certificate of authorization in New York State. Professional must have a NYS design license.*

Question 3: Do we need to provide proof that we meet the insurance coverage requirements with the bid or after work has been awarded?

Response 3: *Insurance requirements (Town and Federal) are provided for in the RFP. A Firm shall familiarize themselves with these requirements and make sure they are obtainable. Certificates are encouraged to be submitted with the proposal. Any firm, sub, or contractor will be required to submit these insurance policies prior to commencing work on the site.*

Question 4: Clarification was requested for Item 11 – “Alternates”, sub-part e, i and ii, on page 7 of the RFP document reproduced here:

- e. General evaluation and recommendation of existing concrete quarry buildings.
 - i. If salvageable full proposal to have a NYS licensed professional architect or engineer structurally certify the buildings.
 - ii. Proposal for testing, abatement and demolition if buildings are required to be demolished.

Response 4: *As outlined above and in the RFP, this alternate is not covered by the grant procured. As part of the submittal we are requesting that firms provide an approach (generally accepted industry best practice) to assess the various concrete structures.*

At this time based on the size, type and location of the existing concrete structures, we are requesting a proposal price to conditionally assess these structures and then if warranted costs to structurally evaluate these buildings in order to re-purpose and re-use. If these structures cannot be re-purposed, the anticipated testing, abatement and demolition costs.

The Town does not have any documentation including building plans, permits, certificates, etc... No structural assessment has been performed. From a local historian, the limestone quarry run by New York Trap Rock was in operation between 1919-1956. Three buildings remain in the quarry, various storage bins and what is assumed to be pulverizing mill.

Acknowledged by: _____
(Print Name and Sign)

Date: _____

(Firm Name)