

# Full Day Summer Camp Important Information & Policies

## CAMP REGISTRATION INFORMATION

- Please note that the camp registration is on a FIRST COME/ FIRST SERVE BASIS.
- Registration Options:
  - **Online Registration** ([www.townofcortlandt.com/reconline](http://www.townofcortlandt.com/reconline))
  - **Mail In Registration** to our office, located in the Town of Cortlandt Town Hall, 1 Heady Street, Cortlandt Manor, NY 10567
  - **Drop Off Registration** directly at Town of Cortlandt Town Hall to the Recreation Office (#11) Monday-Friday, 9:00 AM- 3:30 PM, or utilize the drop box location located outside Town of Cortlandt Town Hall.
- *WE DO NOT ACCEPT CAMP REGISTRATIONS VIA PHONE, EMAIL, OR FAX.*
- Any incomplete hard copy camp registrations received by our office will be returned to the sender and not processed until all necessary information is provided.
- There will be a late registration fee for anyone who registers after June 14th for all of our Day Camp Programs.
  - The late fee will be \$25 for each session, and a total of \$75 when registering for all three sessions.
- The application deadline to enroll for ALL camps including Day Camp, 5th/6th Grade Camp, and 7th/8th Grade Camp will be:

### DEADLINE FOR ALL REGISTRATIONS; NO EXCEPTIONS:

Tuesday, June 25 for Session I

Tuesday, July 9 for Session II

Tuesday, July 23 for Session III

## CAMP PICK UP/ DROP OFF INFORMATION

**\*THE TOWN OF CORTLANDT WILL NOT PROVIDE BUS TRANSPORTATION TO AND FROM CAMP.** Campers must be dropped off at their designated camp location and time. \*

- **DAY CAMP (K- 4TH):** All pick up/drop offs will be done at Charles J. Cook Park, 293A Furnace Dock Rd, Cortlandt, NY 10567. In our best effort to eliminate pick up and drop off congestion, please follow the designated time slots below. Please make a note that camp activities start at 9:10 AM, so please be on time.
  - MORNING DROP OFF
    - K-2nd Grade: 8:35 AM- 8:50 AM
    - 3rd & 4th Grade: 8:50 AM-9:05 AM
  - AFTERNOON PICK UP
    - K- 2nd Grade: 3:30 PM- 3:40 PM
    - 3rd & 4th Grade: 3:40 PM- 3:50 PM
- **5TH & 6TH GRADE CAMP:** All pick up/drop offs will be done at Hendrick Hudson High School, 2166 Albany Post Road, Montrose, NY 10548. All campers can be dropped off from 8:40-9:00 AM, and picked up 3:30 PM-3:45 PM.
- **7TH & 8TH GRADE CAMP:** All pick up/drop offs will be done at Blue Mountain Middle School, 7 Furnace Woods Road, Cortlandt, NY 10567. All campers can be dropped off from 8:40-9:00 AM, and picked up 3:30 PM-3:45 PM.

*The Recreation Office will be staffed from 8:00 AM to 4:30 PM from July 1st through August 9th. If you have any comments/ questions/ concerns, please call 914-734-1050.*



### **DAY CAMP (GRADES K- 4TH AS OF SEPT '24)**

***(Enrollment is limited to 225 per section)***

A rain or shine program that offers swimming instruction, sports, music, arts and crafts, drama, supervised swimming, special events and some special day trips. Children are to bring lunch and a drink. Campers are instructed to label their clothing and towels. A Town of Cortlandt Recreation t-shirt will be provided to all participants free of charge.

<b>Course #:</b>	Section I	100-1U	June 1- July 12 (No Camp Thursday, July 4th)
	Section II	100-2U	July 15- July 26
	Section III	100-3U	July 29- August 9
<b>Location:</b>	Charles J. Cook Park (293 Furnace Dock Road, Cortlandt Manor)		
<b>Days:</b>	Monday- Friday		
<b>Time:</b>	9:00 AM- 3:45 PM		

#### ***REGISTERED AND PAID IN FULL BEFORE FRIDAY, JUNE 14TH***

<b>Fees:</b>	Section I	\$400
	Section II	\$400
	Section III	\$400
	All Three Sections	\$1,120

#### ***REGISTERED AND PAID IN FULL AFTER FRIDAY, JUNE 14TH***

Section I	\$425
Section II	\$425
Section III	\$425
All Three Sections	\$1,195





## 5TH AND 6TH GRADE CAMP (GRADES 5TH & 6TH AS OF SEPT '24)

**Shawn Rawlins, Director**

**(Enrollment is limited to 125 per section)**

A rain or shine program specifically designed for these grade levels. The program will offer such activities as arts & crafts, sports, bowling, swimming and special trips each session. Campers should bring a lunch and a drink.

<b>Course #:</b>	Section I	102-1U	June 1- July 12 (No Camp Thursday, July 4th)
	Section II	102-2U	July 15- July 26
	Section III	102-3U	July 29- August 9
<b>Location:</b>	Hendrick Hudson High School (2166 Albany Post Road, Montrose)		
<b>Days:</b>	Monday- Friday		
<b>Time:</b>	9:00 AM- 3:45 PM		

### **REGISTERED AND PAID IN FULL BEFORE FRIDAY, JUNE 14TH**

<b>Fees:</b>	Section I	\$450
	Section II	\$450
	Section III	\$450
	All Three Sections	\$1,235

### **REGISTERED AND PAID IN FULL AFTER FRIDAY, JUNE 14TH**

	Section I	\$475
	Section II	\$475
	Section III	\$475
	All Three Sections	\$1,310

## 7TH AND 8TH GRADE CAMP (GRADES 7TH & 8TH AS OF SEPT '24)

**Matt Glashoff, Director**

**(Enrollment is limited to 100 per section)**

A rain or shine program specifically designed for these grade levels. The program will offer such activities as arts & crafts, sports, bowling, swimming and special trips each session. Campers should bring a lunch and a drink.

<b>Course #:</b>	Section I	103-1U	June 1- July 12 (No Camp Thursday, July 4th)
	Section II	103-2U	July 15- July 26
	Section III	103-3U	July 29- August 9
<b>Location:</b>	Hendrick Hudson High School (2166 Albany Post Road, Montrose)		
<b>Days:</b>	Monday- Friday		
<b>Time:</b>	9:00 AM- 3:45 PM		

### **REGISTERED AND PAID IN FULL BEFORE FRIDAY, JUNE 14TH**

<b>Fees:</b>	Section I	\$450
	Section II	\$450
	Section III	\$450
	All Three Sections	\$1,235

### **REGISTERED AND PAID IN FULL AFTER FRIDAY, JUNE 14TH**

	Section I	\$475
	Section II	\$475
	Section III	\$475
	All Three Sections	\$1,310



## **MEDICAL IMMUNIZATION POLICIES**

The Westchester County Department of Health (DOH) requires that all campers must have documented proof of immunizations from a physician. Please note that the COVID-19 vaccine is not required.

In order to comply with this requirement, the Town of Cortlandt Recreation Department requires you to obtain this information from your physician and return it to our office no later than Friday, June 9, 2023. A print out from your child's last physical examination that also includes a complete immunization history with dates is acceptable. Another option, if you have a patient portal, is to print out the immunization information yourself. The immunization record must show the campers name, date of birth, the list of immunizations and dates administered. As always, your records will remain private and confidential. Immunization Record Forms may be submitted in any of the following ways (Please include your child's name and camp attending- I.e. Day Camp, 5th/6th Grade Camp, 7th/8th Grade Camp):

- Scan and email the form as an attachment to [tocrec@townofcortlandt.com](mailto:tocrec@townofcortlandt.com)
- Fax the form to the Recreation Office at 914-734-1059
- Mail the form to the Recreation Office at 1 Heady Street, Cortlandt Manor, NY 10567
- Drop the form off at the drop box location located outside of Town of Cortlandt Town Hall at 1 Heady Street, Cortlandt Manor, NY 10567

*PLEASE NOTE: Along with the paperwork from your child's physician, the Town of Cortlandt also requires that you fill in all of the dates in the appropriate spaces on the camp application form (If you choose to complete a hard copy registration form AND online).*

Thank you for your understanding and cooperation. Please contact the Town of Cortlandt Recreation Department at 914-734-1050 if you have any questions. We are looking forward to another great Cortlandt Camp season!

## **FULL DAY SUMMER CAMP PARENTS INFORMATION NIGHT**

A pre-camp opportunity to meet your child's camp director, and various camp staff. You will be able to hear first hand about the camp program and ask any questions that you have.

**Location:** Cortlandt Town Hall Nyberg Meeting Room (1 Heady Street, Cortlandt Manor)  
**Day/Date:** Thursday, June 27  
**Time:** 7:00 PM

## **TOWN OF CORTLANDT AFTER CAMP PROGRAM (GRADES 5TH- 8TH ONLY & ONLINE REGISTRATION ONLY)**

This service is free and is offered on Tuesdays, Wednesdays, Thursdays, Fridays ONLY for the 6 weeks of Camp. Your child will be bussed to the Town of Cortlandt Youth Center and can use this facility as they wish. A parent or guardian can pick their child up at their earliest convenience. (The Youth Center closes at 8 PM on Summer Weeknights).

**Registration for the Youth Center After Camp Program MUST be completed online at [www.townofcortlandt.com/reconline](http://www.townofcortlandt.com/reconline).** Children registered for the Youth Center After Camp Program MUST also register to be a participant of the Youth Center. This registration must be completed online at [www.townofcortlandt.com/reconline](http://www.townofcortlandt.com/reconline) (search by keyword). The Youth Center registration is valid for one year and needs to be renewed on a yearly basis. You will be notified by email prior to renewal requirement.

**Course Number:** Session I: July 1- July 12 (No Camp/ After Camp Thursday, July 4th)  
 Session II: July 15- July 26  
 Session III: July 29- August 9  
**Location:** Town of Cortlandt Youth Center (3 Memorial Drive, Croton on Hudson)  
**Day:** Tuesdays, Wednesdays, Thursdays, Fridays  
**Fee:** \$40.00 Per Session