

DRAFT

RESOLUTION

NUMBER _____

**(AUTHORIZE A SETTLEMENT WITH TRAVELERS INSURANCE FOR A CLAIM
FOR 42 BUNGALOW ROAD)**

WHEREAS, the Town received a notice of claim from Travelers Insurance for subrogation related to damages to its insured, 42 Bungalow Road; and

WHEREAS, Travelers alleged that a tree located on a Town-owned property fell onto 42 Bungalow Road allegedly causing nearly \$80,000 worth of damage; and

WHEREAS, the Town retained its own independent claims consultant to review this matter; and

WHEREAS, Travelers Insurance has indicated that it would be willing to settle this matter for \$50,000; and

WHEREAS, this Settlement is in the Town's best interests in order to avoid unnecessary litigation expenses;

NOW, THEREFORE, BE IT RESOLVED, that the Town Comptroller is authorized to pay Travelers Insurance \$50,000 to settle this matter subject to Travelers Insurance and the Property owner completing a Settlement Agreement with the Town and executing General Releases.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted July 20, 2021
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(AUTHORIZE A SETTLEMENT WITH THE PROPERTY OWNER OF 43
HOLLOWBROOK LANE)**

WHEREAS, there is a retaining wall located on 43 Hollowbrook Lane; and

WHEREAS, there is an outstanding issue of whether the owner of 43 Hollowbrook Lane or the Town is responsible for the maintenance of the wall, as it is located in the vicinity of the Town's right-of-way; and

WHEREAS, the owner of 43 Hollowbrook submitted an estimate of \$32,650.00 for the repair of the retaining wall; and

WHEREAS, Town staff have recommended that the Town contribute half of this cost in order to avoid unnecessary litigation and to avoid further disputes;

NOW, THEREFORE, BE IT RESOLVED, the Town Comptroller is authorized to issue reimbursement for half of the cost of the replacement of the retaining wall, in an amount not to exceed \$16,325.00, subject to the owner of 43 Hollowbrook Lane obtaining all necessary building permits, executing a general release and settlement documents, and providing proof to the Town that the Owner paid the contractor in full.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted July 20, 2021
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(AUTHORIZE THE PURCHASE OF PROPERTY ADJACENT TO THE TOWN OF
CORTLANDT'S HIGHWAY GARAGE)**

WHEREAS, the Town has rented property located at the corner of 8th Street and Broadway (SBL 54.6-1-88) (the "Property"), which is adjacent to the Highway Garage; and

WHEREAS, the Department of Environmental Services has historically parked its trucks and also stored other equipment and materials at the Property; and

WHEREAS, the owners of the property are interested in selling the Property to the Town for \$30,000; and

WHEREAS, the Town prefers to buy the Property rather than make monthly rent payments;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to execute the necessary paperwork to acquire the Property for \$30,000; and

BE IT FURTHER RESOLVED, that this Resolution shall be subject to Permissive Referendum and shall be posted and published as required by law.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted July 20, 2021
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(AUTHORIZE THE RELINQUISHMENT OF THE TOWN'S RIGHTS WITH RESPECT TO A PORTION OF 12TH STREET SUBJECT TO PERMISSIVE REFERENDUM)

WHEREAS, the Town received a letter from the owner of 215 Broadway requesting that the Town relinquish its rights to a portion of unimproved 12th Street between 215 Broadway and 221 Broadway; and

WHEREAS, since this part of the road is unimproved, the property owners have rights to the centerline of 12th Street which abuts their homes; and

WHEREAS, this unimproved portion of 12th Street is of no use to the Town; and

NOW, THEREFORE, BE IT RESOLVED, the Town of Cortlandt relinquishes its rights to make the unimproved portion of 12th Street located between 215 Broadway and 221 Broadway a public road; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute quitclaim deeds conveying any rights the Town may have to the unimproved portion of 12th Street abutting 215 Broadway and 221 Broadway; and

BE IT FURTHER RESOLVED, that the property owners of 215 Broadway and 221 Broadway shall pay all costs associated with any conveyance of property including, but not limited to, surveying fees and recording fees; and

BE IT FURTHER RESOLVED, that this Resolution shall be subject to Permissive Referendum and shall be posted and published as required by law.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted July 20, 2021
At a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER _____

(RE: RECEIVE, FILE AND ACCEPT INDEPENDENT AUDIT OF THE TOWN OF CORTLANDT AS REQUIRED BY LAW)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Receive, File and Accept an independent audit by the firm EFPR Group, Certified Public Accountants with respect to the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS – TO APPLY FOR A NYS COMMUNITY BASED MOBILITY AND ENVIRONMENTAL MITIGATION PROJECTS GRANT)

WHEREAS, \$110 Million has been made available by NYS to support community-based investments designed to strengthen the cultural, aesthetic, and environmental aspects of local and regional transportation systems, while promoting safety and mobility; and

WHEREAS, application(s) will be submitted for sidewalks across Town in the vicinity of schools (e.g. Route 6, Trolley Road / Kingsferry Road).

NOW THEREFORE BE IT RESOLVED, that the Department of Technical Services is authorized to apply for a NYS Community Based Mobility and Environmental Mitigation Projects Grant.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AWARD CONTRACT No. TE 2021.04 CROTON AVENUE PICKLEBALL COURT)

WHEREAS, Town Board Resolution 167-21 awarded Contract No. TE 2021.04 with the wrong business name of the low bidder on the resolution; and

WHEREAS, this resolution will be superseded 167-21 as follows.

WHEREAS, one (1) sealed bid was received and opened on May 20, 2021 for Contract No. TE 2021.04 Croton Avenue Pickleball Court at 225 Croton Avenue, Cortlandt Manor in the amount below:

	Bid Amount
Sport Tech Acrylics 410 Route 22 Brewster, NY 10509	\$36,000.00

; and

WHEREAS, the Director of Technical Services has reviewed the bid and recommends awarding the bid to Sport Tech Acrylics in the amount of of Thirty-Six Thousand and No Cents (\$36,000.00).

NOW, THEREFORE, BE IT RESOLVED, that a variance is hereby granted under Section 237-5 of the Town Code and performance and payment bonds may be accepted in Lieu of the normally required Letter of Credit.

BE IT FURTHER RESOLVED, that the contract be awarded to the only responsible bidder Astro Turf Corporation, 2680 Abutment Road, Dalton, GA 30721 in the amount of of Thirty-Six Thousand and No Cents Cents (\$36,000.00).

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 15, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AUTHORIZE THE HIRING OF WESTON & SAMPSON TO PREPARE THE INDIAN BROOK/CROTON GROGE WATERSHED OVERLAY ZONE)

WHEREAS, in 2008 the Town worked cooperatively with Westchester County, the Towns of New Castle and Ossining and the Villages of Croton-on-Hudson and Ossining to complete the Indian Brook/Croton Gorge Watershed Action Plan, and

WHEREAS, the plan included a series of recommended actions to help protect this important watershed including the preparation of a watershed-wide overlay zone to protect water quality, and

WHEREAS, in 2019 the five (5) communities in the watershed successfully applied for a \$50,000 NYSDEC Estuary Grant to fund the preparation of the proposed overlay zone, and

WHEREAS, a Request for Proposal was issued seeking a professional consulting firm to work with the communities on the preparation of the overlay zone, and

WHEREAS, Weston & Sampson a multi-discipline planning and environmental firm responded to the RFP and was interviewed by the planning staffs from the five (5) communities taking part in the Indian Brook/Croton Gorge Watershed Study and the municipal staff from all five (5) communities taking part in the interview recommend the retention of Weston & Sampson to complete the overlay zone.

NOW THEREFORE BE IT RESOLVED THAT, Weston & Sampson, P.E., LS, LA, P.C., 100 South Bedford Rd., Suite 340, Mt. Kisco, NY 10549 is hereby retained to complete the preparation of the Indian Brook/Croton Gorge Overlay Zone study, in cooperation with the five (5) municipal staffs, in an amount not to exceed \$50,000 funded by the NYSDEC Estuary Grant.

FURTHER BE IT RESOLVED, the Town Supervisor is hereby authorized to execute all necessary agreements.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS – TO APPLY TO THE 2021 CONSOLIDATED FUNDING APPLICATION FOR A PARKS GRANT)

NOW THEREFORE BE IT RESOLVED, that the Department of Technical Services is authorized to apply to the 2021 Consolidated Funding application for a Parks Grant.

BE IT FURTHER RESOLVED, that the application will seek to fund a boardwalk, viewing areas, trails, landscape improvements, site amenities and features Quarry Park located in the Hamlet of Verplanck.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS TO PREPARE AND ADVERTISE A REQUEST FOR PROPOSALS FOR ENGINEERING CONSULTING SERVICES TO PREPARE A FEASIBILITY ASSESSMENT, ENGINEERING MAP, PLAN AND REPORT FOR AN ANNSVILLE CREEK SEWER DISTRICT)

WHEREAS, as part of the Town's Economic Development initiative, the Town Board is desirous to bring sewer and water along Route 9 / Annsville Circle / Albany Post / Roa Hook Road.

THEREFORE BE IT RESOLVED, that the Department of Technical Services is authorized to prepare and advertise a request for proposals for engineering consultant services to prepare a feasibility assessment, engineering map, plan and report for an Annsville Creek Sewer District.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Town Board Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS TO PREPARE AND ADVERTISE A REQUEST FOR PROPOSALS FOR ENGINEERING CONSULTING SERVICES FOR THE REPAIR OF A BRIDGE SPANNING THE CORTLANDT CREEK)

WHEREAS, NYSDOT as part of their Statewide inspection of bridges identified BIN 2262420 – Highland Drive as being in need of repair and was yellow flagged for further monitoring; and

WHEREAS, the Directors of the Department of Technical and Environmental Services recommend having a structural engineer evaluate the condition and prepare plans for repair.

THEREFORE BE IT RESOLVED, that the Department of Technical Services is authorized to prepare and advertise a request for proposals for engineering consultant services with regard to the above.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE THE DIRECTOR OF DES TO COORDINATE THE AUCTION AND DISPOSAL OF SURPLUS VEHICLES AND EQUIPMENT.)

WHEREAS, The Director of the Department of Environmental Services has determined that the following items are at the end of their useful life and recommends that they be listed for public auction:

<u>#</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>
9	2003	INTERNATIONAL	BUCKET TRUCK
503	2005	FORD	EXPLORER
217	2001	INTERNATIONAL	SANITATION PACKER
6	1991	INTERNATIONAL	TRK/SPREADER
-	2000	CUMMINS	VAC TRUCK PARTS ENGINE

WHEREAS, an online auction will be held on Auctions International web site www.auctionsinternational.com for a period of two weeks to solicit competitive bids for the above items.

WHEREAS, the bid(s) WILL BE received and reviewed by the Director of Department of Environmental Services.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the Bill(s) of Sale and transfer of title in accordance with the bid specifications and upon the recommendation of the appropriate Department Head.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at the Town Hall**

DRAFT**RESOLUTION**

NUMBER _____

(RE: APPOINT ALL 2021 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position. Pool appointments become effective on May 22, 2021 – September 6, 2021, and camp appointments become effective June 28, 2021 – August 6, 2021:

	NAME	TITLE	2021 ROP
DAY CAMP	Obeng, Samuel	Senior Counselor	\$9.50
	Riefenhauser, Heather	Senior Counselor	\$9.50
	McGannon, Connor	Intermediate Counselor	\$6.50
	Petrosino, Karis	Intermediate Counselor	\$6.50
	Petrosino, Quinn	Intermediate Counselor	\$6.50
	Ross, Elizabeth	Intermediate Counselor	\$6.50
	Russo, Alex	Intermediate Counselor	\$6.50
	Rutigliano, Nicole	Intermediate Counselor	\$3.00
	Haas, Emma	Junior Counselor	\$3.00
5/6 GRADE CAMP	NAME	TITLE	2021 ROP
	Cretara, Jake	Senior Counselor	\$9.50
	Madelkow, Stephanie	Senior Counselor	\$9.50
7/8 GRADE CAMP	NAME	TITLE	2021 ROP
	Lastras-Castrejon, Daniela	Senior Counselor	\$9.50
	Ellis, Shannon	Senior Counselor	\$9.50
	Zern, Kendall	Senior Counselor	\$9.50
POOL	NAME	TITLE	2021 ROP
	Weimar, Caitlin	Swim Instructor	\$12.00
	Wilkinson, Amy	Swim Instructor	\$12.00
	Socorro, Manuel	Swim Instructor	\$12.00
	Caffrey, Rowan	Lifeguard	\$12.00
	Chen, Aaron	Lifeguard	\$12.00
	Fonseca, Nicholas	Lifeguard	\$12.00
	Forth, Charlie	Lifeguard	\$12.00
	Greene, Derick	Lifeguard	\$12.00
	Kaufmann, Tess	Lifeguard	\$12.00
	Moore, Logan	Lifeguard	\$12.00
	Popolizio, Thomss	Lifeguard	\$12.00
	Porokhin, Audrey	Lifeguard	\$12.00

	Reed, Benjamin	Lifeguard	\$12.00
	Simpson, Robbie	Lifeguard	\$12.00
	Bilgoray, Victoria	Pool Attendant	\$7.25
	Cavero, Mateo	Pool Attendant	\$7.25
	Cody, Colin	Pool Attendant	\$7.25
	Donohue-Greene, Nati	Pool Attendant	\$7.25
	Dowd, Edwin	Pool Attendant	\$7.25
	Fiore, Brendan	Pool Attendant	\$7.25
	Garcia, Victor	Pool Attendant	\$7.25
	Kaufmann, Brynn	Pool Attendant	\$7.25
	MacKay, Sean	Pool Attendant	\$7.25
	Morgan, Ashley	Pool Attendant	\$7.25
	Nikic, Aidan	Pool Attendant	\$7.25
	Prince, Benjamin	Pool Attendant	\$7.25
	Robine, Ryan	Pool Attendant	\$7.25
	Sena, Madeline	Pool Attendant	\$7.25
	Skrelja, Juliet	Pool Attendant	\$7.25
	Stapleton, Liam	Pool Attendant	\$7.25
	Ter Boss, Jack	Pool Attendant	\$7.25
	Thoreson, Lucia	Pool Attendant	\$7.25
	Ulatowski, Adam	Pool Attendant	\$7.25
	Doyle, Fiona	Cashier	\$7.25
	Kazemi, Matthew	Maintenance	\$7.25

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2021)**

NOW THEREFORE BE IT RESOLVED, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date of 09/03/2021. This appointment is subject to completion of drug screening.

SANITATION	NAME	START DATE
	Tyrone Searight	7/12/2021
PARKS	NAME	START DATE
	Avalon Garrick	06/23/2021

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$14.89.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (APPOINT VINCENT CELLETTI TO THE TITLE OF TEMPORARY SENIOR RECREATION LEADER)

WHEREAS, the Recreation Department has a vacancy in the title of Senior Recreation Leader; and

WHEREAS, the Fall Soccer Program needs a part time person who can fill in and assist; and

WHEREAS, Vincent Celletti has the skills necessary to fill the above described position;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Vincent Celletti be and hereby is appointed to the title of Temporary Recreation Leader. Mr. Celletti will be paid \$25. Per hour and will work a maximum of 24 hours per week, effective July 26, 2021 through **November 19, 2021.**

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER _____

**(RE: AUTHORIZE A LEAVE OF ABSENCE FOR AN EMPLOYEE IN THE TOWN
CLERK'S OFFICE EFFECTIVE JULY 23, 2021)**

RESOLVED, that the following employee is authorized a Leave of Absence:

Employee ID # 848600 – Effective July 23, 2021 – August 31, 2021

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER _____

**(RE: AUTHORIZE A LEAVE OF ABSENCE FOR AN EMPLOYEE AT THE
COMMUNITY CENTER EFFECTIVE AUGUST 5, 2021)**

RESOLVED, that the following employee is authorized a Leave of Absence:

Employee ID # 328040 – Effective August 5, 2021 – September 30, 2021

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on July 20, 2021
at a Regular Meeting
Held at Town Hall**