

**RESOLUTION**

**NUMBER 226-21**

**(SCHEDULE A PUBLIC HEARING ON A LOCAL LAW REGULATING STREETS,  
SIDEWALKS, AND OPENINGS THEREOF)**

**WHEREAS**, the Supervisor and Town Board periodically update the Town Code; and

**WHEREAS**, the Director of the Department of Environmental Services and the Town Attorney's Office have drafted proposed amendments to ensure that roads are repaired in the proper manner after infrastructure improvements are installed;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board approves the scheduling of a public hearing at its September 21, 2021 Meeting for the proposed adoption of Town Code amendments pertaining to the regulation of streets, sidewalks, and openings thereof.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 10, 2021  
At a Regular Meeting  
Held at Town Hall**

**Local Law No. \_\_\_ of 2021****(A Local Law To Replace Chapter 261 of the Town of Cortlandt Code: “Streets and Sidewalks”)****Section 1: Legislative Intent**

The Town of Cortlandt has always been very accommodating to companies who request to install infrastructural upgrades within Town roadbeds on behalf of Con Edison. However, companies performing these upgrades have recently taken excessive time to restore these roads to their original conditions. This Local Law is intended to provide the Town with more stringent control and enforcement measures to ensure that companies that disturb the Town’s network of roadways promptly restore them.

**Section 2: Replacement of Chapter 261 of the Town Code**

The following provisions shall replace the current language found in Chapter 261 of the Town Code (“Streets and Sidewalks”):

**Article I. Obstructions, Poles, Wires and Rubbish****§ xxx-1. Permit required to obstruct.**

No person shall obstruct any street, sidewalk, public easement or other public place without first securing a written permit from the Town of Cortlandt Department of Environmental Services and complying with such regulations affecting obstructions as the Department of Environmental Services may prescribe. No owner or lessee of any premises in the Town shall permit any goods, wares or merchandise owned or controlled by him to be kept, stored, displayed or sold on or directly above any sidewalk adjoining such premises. No owner or lessee of any premises in the Town shall permit any refuse or waste from such premises to be kept or stored on or directly above any sidewalk adjoining such premises without first securing a written permit from the Director of the Department of Environmental Services and complying with such regulations and restrictions as may be prescribed in such written permit.

**§ xxx-2. Poles and wires.**

No person shall, without first securing a written permit from the Town of Cortlandt Department of Environmental Services, erect or cause to be erected or change the location of any telephone, telegraph or electric light or electric transmission pole in or string any wires or construct any conduit over or upon any public street, sidewalk, park or other public place.

**§ xxx-3. Rubbish and obstruction of public places and watercourses.**

No person shall throw or cause to be thrown in any street, park or other public place or in any public drain, ditch or watercourse any rubbish or other solid matter or cause any obstruction or injury to any such drain, ditch or watercourse or divert or stop the flow thereof.

## **Article II. Openings (Excavations in Pavement, Sidewalk and Right of way)**

### **§ xxx-4. Permit required; fees and deposits to be paid.**

No person shall open or cause to be opened the surface pavement or soil in any portion of the public right-of-way, public easement, park or other public place, without first securing a written permit from the Town of Cortlandt Department of Environmental Services. No work shall be performed in the Town of Cortlandt between November 1<sup>st</sup> and April 30<sup>th</sup> except in cases of emergencies. Prior to the issuance of a permit; the applicant shall pay the fees and deposits fixed by resolution of the Town Board.

### **§ xxx-5. Responsibility for repairs and restoration.**

In the case of openings for sewers, drains, water, gas, telephone or other public utility purposes, the applicant for the permit is responsible for the temporary repair of the opening within the public right-of-way, public easement, park or other public place and must pay the fees and deposits fixed by resolution of the Town Board. Any work done on any portion of a roadway shall require the full repaving of the entire roadway. In such case, the Director of the Town of Cortlandt Department of Environmental Services, in his or her discretion, at the time of issuing the permit, may authorize the applicant for the permit to do all the work required for permanent restoration of any opening within said public right-of-way, public easement, park or other public place and pay the fees and deposits fixed by resolution of the Town Board. In the event that the Town of Cortlandt Department of Environmental Services does not authorize the applicant for such permit to do any of the work required for the permanent restoration of the opening within the public right-of-way, public easement, park or other public place, the regular fees fixed by resolution of the Town Board for this purpose shall still apply. Prior to the issuance of any permits, a performance bond shall be provided to the Town. The performance bond shall equal the price to fully repave all impacted surfaces. This includes an entire roadway.

### **§ xxx-6. Multiple adjacent openings.**

In case two or more adjacent or neighboring openings are made at one time, the Town of Cortlandt Department of Environmental Services may allow the same under one permit, charging therefore only one fee for issuing the permit but separate fees for the restoration and inspections.

### **§ xxx-7. Replacement of concrete slabs.**

Whenever a concrete slab is cut or broken while excavating for work, the area to be replaced shall include a full slab unless otherwise approved in writing by the Town of Cortlandt.

### **§ xxx-8. Replacement of curbing.**

Any curbing removed by any person shall be reset or replaced. Any person failing to restore curbing to its original condition shall be required to pay an additional fee as fixed by resolution of the Town Board. All newly constructed or substantially improved homes shall be required to

install, replace or re-set curbing (IN KIND) along the edge of pavement adjacent to the entire property as directed by the Town of Cortlandt Department of Environmental Services.

**§ xxx-9. Additional fees for macadam and concrete sidewalks.**

In the case of openings made in macadam or concrete sidewalks, a fee as fixed by resolution of the Town Board in addition to any other required fee shall apply.

**§ xxx-10. Limits on multiple openings.**

In no case shall permits be granted to anyone other than a public service corporation for more than five openings to be made simultaneously for the area being permitted.

**§ xxx-11. Fees and deposits.**

The following fees and deposits for restoration shall be fixed by resolution of the Town Board pursuant to this section:

A. In the cases of openings in cinder or dirt roadways:

- (1) For permit.
- (2) For restoration.
- (3) Inspection.

B. In the cases of openings in macadam or similarly paved roadways:

- (1) For permit.
- (2) For restoration.
- (3) Inspection.

C. In the cases of openings in concrete roadways or roadways with a concrete base:

- (1) For permit.
- (2) For restoration.
- (3) Inspection.

D. In case openings exceeding four square yards in area are made in the traveled or paved portion of roadways, additional fees for repairs shall be paid for areas in excess of four square yards, at a rate fixed by resolution of the Town Board:

- (1) In cinder or dirt roadways.
- (2) In macadam or similarly paved roadways.
- (3) In concrete roadways or roadways with a concrete base.

E. In the case of openings in macadam sidewalks.

F. In the case of openings in concrete sidewalks.

G. For failure to restore curbing to its original condition.

H. In the case of connections made to the Town sanitary sewer system.

I. In the case of connections made to the Town storm sewer system.

**§ xxx-12. Insurance.**

For street openings, sidewalk openings or any excavation in a public place totaling 500 square feet or less, no permit shall be issued for any such opening until the person desiring to make such opening or the person for whom it is to be made shall furnish to the Town insurance, evidenced by a certificate of insurance naming the Town as additional insured, in form satisfactory to the Town Attorney, with limits of not less than \$1,000,000 for any one person and not less than \$3,000,000 in the aggregate for personal injury, and not less than \$1,000,000 for any one accident and \$3,000,000 in the aggregate for property damage, insuring the Town, its officers, employees and agents against any liability for personal injury or property damage, directly or indirectly resulting from or arising out of the granting of any such permit or any such opening or the method and manner of doing any work permitted or required by any such permit or under this article or any negligent act or omission in connection therewith on the part of the permittee, his employees or agents, provided that a public service corporation may, at its option, file an undertaking, in form satisfactory to the Town Attorney, to indemnify and save harmless the Town, its officers, employees and agents from any such liability, covering all openings made by it.

**§ xxx-13. Compliance required; requirements.**

The person to whom the permit is issued shall see that the requirements contained in this article are observed.

- A. Any excavation, other than for paving, within the right-of-way shall be made by hand and not by power-driven equipment, unless by special permission of the Town of Cortlandt Department of Environmental Services.
- B. All excavations shall be by open cut, unless by special permission of the Town of Cortlandt Department of Environmental Services.
- C. All trenches shall be backfilled using K-Crete 50 in the traveled way or under sidewalks; trenches outside the traveled way shall be backfilled with K-Crete 50 or with excavated soil tamped in layers not exceeding 12 inches in depth.
- D. All work done under any permit issued hereunder, whether directly by the permittee or by others to whom the work is contracted to shall conform to the requirements of the Town of Cortlandt Department of Environmental Services and shall be under full supervision of the permittee, who shall be solely responsible for the completed work.
- E. If road plates are to be used for temporary closing of a trench they shall be recessed and pinned in accordance with the provided "Town of Cortlandt Road Plate Requirements" document provided with the permit. No road plates shall be left in place for more than 24 hours and at no

time shall a trench excavation length exceed 2 pipe lengths before the temporary or permanent repair is completed.

- F. The Town of Cortlandt reserves the right to hire a third party inspection service/inspector to oversee the opening and restoration of any work performed in the public right-of-way, public easement, park or other public place. All fees associated with this service shall be paid by the applicant prior to the issuance of any permit by the Town of Cortlandt Department of Environmental Services. This shall be determined by the Town of Cortlandt at the time of the application for such permit.
- G. At the request of the Town of Cortlandt Department of Environmental Services, the applicant must supply a detailed maintenance and protection of traffic (MPT) plan, as per New York State DOT standards, showing the area of proposed work, all signage to be installed, detour routes, location of traffic control personnel, proposed lane closures, or any other requirement specified by the Town of Cortlandt Department of Environmental Services. The use of the appropriate police agency may be required for additional traffic control. The expense for such personnel usage shall be paid by the applicant. After the Town of Cortlandt Department of Environmental Services approves the MPT plan, the applicant must submit the approved MPT plan to all Town emergency service agencies.

**§ xxx-14. Temporary repairs.**

The permittee is responsible for the temporary repair of the trench. Temporary trench repair is to consist of two inches of asphalt concrete placed on top of the K-Crete backfill and level with the existing road surface.

**§ xxx-15. Time limit for work; closing trench for noncompliance.**

The Town of Cortlandt Department of Environmental Services may prescribe the time when the work shall be done and the length of time that any trench or other excavation may remain open. The Director or his or her representative may cause any such trench or opening to be filled up or closed at the expense of the person to whom the permit is issued in case of noncompliance with the terms of such permit or other conditions prescribed at any time by the Town of Cortlandt Department of Environmental Services.

**§ xxx-16. Permanent trench repair.**

Temporary trenches shall be widened a minimum of one foot beyond the original cut or any crack developed from the adjacent pavement settling because of the excavation. Asphalt thickness and materials shall conform to the standard construction details maintained by the Town of Cortlandt Department of Environmental Services. All final pavement restoration limits shall follow the guidelines depicted in the “Minimum Pavement Restoration Limits” diagram as adopted by the Town Board, and amended from time to time. The “Minimum Pavement Restoration Limits” diagram shall be maintained by the Town of Cortlandt Department of Environmental Services. The edges of all trenches shall receive a liberal application of asphaltic emulsion to seal edges.

**§ xxx-17. Protection around opening.**

The person to whom the permit is issued shall maintain sufficient guards, barricades, lights or watchmen to protect persons and property against injury and damage by reason of any such opening.

**Article III. Drainage**

**§ xxx-18. Connection to public stormwater drainage system.**

No person shall connect any drain designed to conduct storm-, surface or subsurface water with any part of the public storm water drainage system until the plans thereof drawn to scale shall have been filed with and approved by the Town of Cortlandt Department of Environmental Services and his or her designee has issued the written permit. No person shall backfill any trench in which such drain is laid or constructed until the Director of the Town of Cortlandt Department of Environmental Services and his or her designee shall have inspected the same and issued written approval.

**§ xxx-19. Drainage onto streets and sidewalks.**

Except in case of temporary emergency, no person shall cause or permit any water or other liquid to be pumped or forced to run from or out of any building or premises upon or across any sidewalk or curbstone or into any street without first securing a written permit from the Town of Cortlandt Department of Environmental Services.

**Article IV. Culverts and Gutters**

**§ xxx-20. Culverts.**

No person shall construct, alter, repair or remove any culvert along or near to the line of the gutter of any public street without first securing a written permit from the Town of Cortlandt Department of Environmental Services and complying with such specifications as the Town of Cortlandt Department of Environmental Services may prescribe. In case any such culvert under any private entrance shall become broken or damaged or insufficient to properly carry off the water flowing thereto, the owner of the premises for which such private entrance is provided shall, upon demand of the Town of Cortlandt Department of Environmental Services, forthwith reconstruct the same in accordance with such specifications as the Town of Cortlandt Department of Environmental Services may prescribe.

**§ xxx-21. Interference with gutters or roadside swales.**

No person shall obstruct, or construct any structure interfering or tending to interfere with the free and open operation of, any gutter or roadside swale of any public street without first securing a written permit from the Town of Cortlandt Department of Environmental Services and complying with such specifications as the Town of Cortlandt Department of Environmental Services may prescribe.

## **Article V. Sidewalks**

### **§ xxx-22. Snow and ice removal.**

- A. The owner, lessee, tenant, occupant or other person having charge of any building or lot abutting upon any paved sidewalk shall keep the sidewalk adjacent to such building or lot free and clear of snow and ice; provided, however, that failure to clear snow or ice from a sidewalk within a period of four hours, not including the time between 9:00 p.m. and 7:00 a.m., after the snow ceases to fall or the ice to form shall not be deemed a violation of this section. In case the snow or ice on the sidewalk shall be frozen so hard that it cannot be removed without injury to the pavement, such person shall, as soon thereafter as the weather shall permit, remove the same and, in the meantime, cause the sidewalk adjacent to such building or lot to be strewed with ashes, sand, sawdust or similar material.
- B. No act of the Town in removing snow or ice from any such sidewalk shall affect the obligation imposed by this section on such person.

### **§ xxx-23. Curb cuts.**

No person shall lower any curb or change the grade of any sidewalk for the purpose of providing vehicular access across such curb or sidewalk without first securing a written permit from the Town of Cortlandt Department of Environmental Services and complying with the following requirements:

- A. Application shall be made, in writing, by the owner of record of the abutting premises to the Town of Cortlandt Department of Environmental Services. Such application shall set forth the points at which such vehicular access shall begin and end in relation to curb- and property lines and the materials of which it shall be constructed.
- B. The Town of Cortlandt Department of Environmental Services shall not grant a permit to lower any curb or change the grade of any sidewalk for the purpose of providing vehicular access across such curb or sidewalk when, in his or her opinion, the actual or intended use of such vehicular access would endanger pedestrians or traffic.
- C. Prior to the granting of any such permit, the Town of Cortlandt Department of Environmental Services shall charge a fee and shall require a cash deposit per linear foot of the width of the proposed curb cut, which deposit shall be refunded upon completion of the curb cut to the satisfaction of the Town of Cortlandt Department of Environmental Services. The Town of Cortlandt Department of Environmental Services shall charge a fee for the inspection of the completed curb cut and may make such rules for the proper care and cleaning of such curb cut as the Director deems advisable. All fees pursuant to this section shall be fixed upon resolution of the Town Board.
- D. No such permit shall be issued until the applicant shall furnish the Town insurance, in a form satisfactory to the Town Attorney, with limits of not less than \$1,000,000 for any one person and not less than \$3,000,000 in the aggregate for any one accident for personal injury and not less than \$1,000,000 for any one accident and \$3,000,000 in the aggregate for property damage, insuring the Town, its officers, employees and agents against any liability or personal injury or property damage, directly or indirectly resulting from or arising out of the granting of any such

permit or the making of such curb cut or the method and manner of doing any work permitted or required by any such permit or under this section or any negligent act or omission in connection therewith on the part of the permittee, its employees or agents.

- E. Every such curb cut shall be constructed under the supervision and subject to the direction of the Town of Cortlandt Department of Environmental Services and on condition that, upon failure to comply with the terms of the permit, the Town of Cortlandt Department of Environmental Services may revoke the permit and cause the curb and sidewalk to be restored to their original condition at the expense of the owner of record of the abutting premises.
- F. Should the use of the curb cut, in the opinion of the Town of Cortlandt Department of Environmental Services, be or become dangerous to pedestrians or traffic, the Town of Cortlandt Department of Environmental Services shall mail a written notice to the owner of record of the abutting premises to discontinue use of such curb cut and to restore such curb and sidewalk to the original condition within 10 days of the mailing of the notice, and such owner shall comply with such notice within 10 days. If such owner shall fail to so comply with such notice, the Town of Cortlandt Department of Environmental Services may revoke the permit and cause the curb and sidewalk to be restored to their original condition at the expense of the owner of record of the premises.
- G. In case any part of a curb cut shall not be paved, repaved or repaired according to reasonable requirements of the Town of Cortlandt Department of Environmental Services, the Town of Cortlandt Department of Environmental Services shall mail a written notice to the owner of the abutting premises directing that the same be so paved, repaved or repaired, as the case may be. Such owner shall comply with such notice within 10 days. If said owner fails to comply with such notice, the Town of Cortlandt Department of Environmental Services may cause the curb cut to be paved, repaved or repaired, as the case may be, at the expense of such owner.
- H. The owner of a lot may appeal from any decision of the Town of Cortlandt Department of Environmental Services. The appellant shall submit an application to the Town Clerk's Office to be reviewed by an Appeals Committee consisting of the Town Attorney, Director of the Department of Technical Services, and the Town Planner or any of their designees within 60 days after the decision to deny a curb cut permit, with an informational copy to the Town of Cortlandt Department of Environmental Services. This appeal shall include a statement of guaranty that all expenses for any required opinion obtained from an independent consulting traffic engineer shall be paid by the appellant and shall be accompanied by a fee as set by resolution of the Town Board.
- I. The Appeals Committee may grant a waiver from the decision of the Town of Cortlandt Department of Environmental Services. In making its decisions, the Appeals Committee must find that the result will, in its judgment, not be in conflict with the public health, welfare and, in particular, with considerations of traffic safety and may attach appropriate conditions and safeguards to such waiver.
- J. The Town of Cortlandt Department of Environmental Services is authorized to promulgate standards and guidelines for the construction and maintenance of driveways. Such standards and guidelines shall be filed with the Town Board upon promulgation.

## **Article VI. Penalties**

### **§ xxx-31. Penalties for offenses.**

Unless otherwise provided, any person committing an offense against any provision of this chapter shall, upon conviction thereof, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding \$500 per day for the first two days of the violation and then \$1,000 per day thereafter or by imprisonment for a term not exceeding 15 days, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute a separate and distinct offense hereunder for each day the offense is continued.

### **Section 3. Severability**

If any section or subdivision, paragraph, clause, phrase of this law shall be adjudged invalid or held unconstitutional by any court of competent jurisdiction, any judgment made thereby shall not affect the validity of this law as a whole or any part thereof other than the part or provision so adjudged to be invalid or unconstitutional.

### **Section 4. Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**NUMBER 231-21**

**(SCHEDULE A PUBLIC HEARING ON A MORATORIUM FOR NEW GROUND-MOUNTED COMMUNITY SOLAR ENERGY SYSTEMS)**

**WHEREAS**, the Town Supervisor and Town Board were early proponents of Solar Energy Systems; and

**WHEREAS**, the Town Board adopted the Solar Energy Systems Local Law based on NYSERDA's model ordinance in 2018; and

**WHEREAS**, a successful Community Solar Energy System was installed on Croton Avenue, which was welcomed by the community; and

**WHEREAS**, the Town continues to receive many inquiries about Ground-Mounted Community Solar Energy Systems from potential developers; and

**WHEREAS**, these more recent proposals require the removal of a significant number of trees, which has concerned the Supervisor, Town Board, Planning Board, and the Conservation Advisory Council ("CAC"); and

**WHEREAS**, the Supervisor and Town Board would like to solicit public input about placing a pause on the installation of new Ground-Mounted Community Solar Energy Systems so that it can amend its ordinance;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board approves the scheduling of a public hearing for its Regular Meeting scheduled for September 21, 2021 at 7:00 PM in Town Hall, which is located at 1 Heady Street, Cortlandt Manor, New York 10567 for the proposed adoption of a moratorium for new Ground-Mounted Community Solar Energy Systems.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 10, 2021  
At a Regular Meeting  
Held at Town Hall**

**Local Law No. \_\_\_ of 2021****(A Local Law Establishing a Moratorium for New Ground-Mounted Community Solar Energy Systems)****Section 1: Legislative Intent**

The Supervisor and Town Board were early proponents of Solar Energy Systems, and adopted the Solar Energy Systems Local Law based on NYSERDA's model ordinance in 2018. The Ordinance has allowed the successful installation of one ground-mounted Community Solar Energy System. The Ordinance was stringent enough, however, to also prevent a Ground-Mounted Community Solar Energy System from being installed in a residential neighborhood near the Furnace Brook area of Town and also from being installed on the Cortlandt Boulevard/Route 6 Corridor.

However, there has been a growing trend of applications for Community Solar Energy Systems in areas that are heavily wooded requiring a large number of trees to be removed. The Supervisor and Town Board intend to take a "pause" to review the existing solar provisions in the Town Code in order to promote solar in areas that would have less environmental impacts.

**Section 2: Moratorium**

No application shall be considered, nor approvals granted, by the Planning Board, Zoning Board of Appeals, or the Code Enforcement officials of the Town with respect to any applications for new ground-mounted installations, including Community Solar Energy Systems (Tier 3), pursuant to Section 255 of the Town Code.

**Section 3. Exemption**

This moratorium shall not apply to any applications that have already received a Negative Declaration pursuant to the State Environmental Quality Review Act ("SEQRA").

**Section 4. Duration**

The moratorium herein shall be effective for nine (9) months from the effective date of this Local Law unless terminated earlier.

**Section 5. Hardship**

The Town Board retains unto itself the right to consider variances to this Local Law and to make all determinations with respect to its applicability and interpret and determine the same. Any issues with respect to the interpretation of and variances from this Law shall be determined by the Town Board upon written request of a property owner.

**Section 6. Severability**

If any section or subdivision, paragraph, clause, phrase of this law shall be adjudged invalid or held unconstitutional by any court of competent jurisdiction, any judgment made thereby shall not

affect the validity of this law as a whole or any part thereof other than the part or provision so adjudged to be invalid or unconstitutional.

**Section 7. Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

DRAFT

**RESOLUTION**

**NUMBER 227-21**

**(SCHEDULE A PUBLIC HEARING ON A GASOLINE SERVICE STATION MORATORIUM  
FOR THE CORTLANDT BOULEVARD/ROUTE 6/ &  
ROUTE 202 CORRIDORS)**

**WHEREAS**, the Town Supervisor and Town Board have always sought to encourage smart growth within the Town; and

**WHEREAS**, the Cortlandt Boulevard corridor is well-travelled and has historically received significant interest from all types of business, including gasoline service stations; and

**WHEREAS**, the Route 202 corridor from Lexington Avenue to the Bear Mountain Parkway is heavily traversed; and

**WHEREAS**, the Town has successfully installed traffic improvement and sewers throughout much of the Cortlandt Boulevard corridor; and

**WHEREAS**, the area between Baker Street and Lexington Avenue does not have the same access to sewers, but it is an area ripe for appropriate redevelopment to improve the aesthetics of Cortlandt Boulevard; and

**WHEREAS**, the Supervisor and Town Board are planning to conduct further studies pertaining to the installation of sewers and potential uses which would best enhance Cortlandt Boulevard; and

**WHEREAS**, the Town of Cortlandt has a disproportionate number of gasoline service stations compared to the surrounding municipalities; and

**WHEREAS**, the Town also needs to ascertain the future demand for gasoline service stations in light of the development of electric vehicles; and

**WHEREAS**, the Route 202 corridor as designated herein needs to be studied and possible land use changes made;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board approves the scheduling of a public hearing at its September 21, 2021 Meeting for the proposed adoption of a moratorium for new gasoline services stations on the Cortlandt Boulevard/Route 6 corridor as well as the Route 202 corridor (Lexington Avenue to Bear Mountain Parkway).

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 10, 2021  
At a Regular Meeting  
Held at Town Hall**

**Local Law No. \_\_\_ of 2021****(A Local Law Establishing a Moratorium for New Gasoline Service Stations on the Cortlandt Boulevard/Route 6 Corridor)****Section 1: Legislative Intent**

The Supervisor and Town Board have always supported smart growth throughout the community. For prior gasoline service station applications, they have allowed the process to unfold without interference. However, there are now six approved gas stations between Lexington Avenue and Conklin Avenue on the Cortlandt Boulevard/Route 6 Corridor (the “Corridor”) in addition to another former gasoline service station that has been abandoned and has yet to be redeveloped. The demand for gasoline service stations is likely to wane in years to come due to the introduction of more electric vehicles into the market.

In addition, the Town officials have been successful in installing sewers throughout much of the Cortlandt Boulevard/Route 6 Corridor. Sewers allow smart growth and redevelopment of sites to aesthetically enhance the corridor. There is one stretch remaining in need of sewers between Baker Street and Lexington Avenue. The Town needs to ensure that the necessary studies are completed in order to enhance this stretch of the Corridor.

**Section 2: Moratorium**

No application shall be considered, nor approvals granted, by the Planning Board, Zoning Board, or the Code Enforcement officials of the Town with respect to any applications for new Gasoline Service Stations located on the Cortlandt Boulevard/Route 6 Corridor pursuant to Section 307-63 of the Town Code.

**Section 3. Exemptions**

This Moratorium shall not apply to any applications that have already received approval from the Planning Board, Zoning Board of Appeals, or the Code Enforcement officials of the Town or any applications that were received by the Planning Board for site plan and special permit amendments prior to the effective date of this Local Law.

**Section 4. Duration**

The moratorium herein shall be effective for one (1) year from the effective date of this Local Law unless terminated earlier.

**Section 5. Hardship**

The Town Board retains unto itself the right to consider variances to this Local Law and to make all determinations with respect to its applicability and interpret and determine the same. Any issues with respect to the interpretation of and variances from this Law shall be determined by the Town Board upon written request of a property owner.

**Section 6. Severability**

If any section or subdivision, paragraph, clause, or phrase of this law shall be adjudged invalid or held unconstitutional by any court of competent jurisdiction, any judgment made thereby shall not affect the validity of this law as a whole or any part thereof other than the part or provision so adjudged to be invalid or unconstitutional.

**Section 7. Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

DRAFT

**RESOLUTION**

**NUMBER 228-21**

**(SCHEDULE A PUBLIC INFORMATIONAL HEARING ON A PROPOSED SOLAR DEVELOPMENT ON THE CORNER OF CROMPOND ROAD AND LEXINGTON AVENUE)**

**WHEREAS**, Dimension Renewable Energy has proposed a solar development with access from Lexington Avenue between Crompond Road and Dyckman Road; and

**WHEREAS**, the Planning Board held approximately five public hearings; and

**WHEREAS**, nobody spoke at the most recent Planning Board Public Hearing, so the Planning Board closed the Public Hearing; and

**WHEREAS**, the Planning Board is lead agency under SEQRA and approved a Negative Declaration at its July 6, 2021 Meeting; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board will conduct a public informational hearing at its September 21, 2021 Meeting at 7:00 p.m. for the proposed adoption of a Special Permit and accompanying agreements pursuant to the Real Property Tax Law (“RPTL”).

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 10, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZING 5-YEAR EXTENSION OF LEASE  
WITH NYS POLICE FOR MEMORIAL DRIVE BARRACKS)**

**WHEREAS**, on March 17, 1999 the Town entered into a 20-year lease with the NY State Police for a barracks owned by the Town on Memorial Drive; and

**WHEREAS**, the State Police have exercised their option to extend the lease for another 5 years from January 1, 2020 to December 31, 2024; and

**WHEREAS**, due to COVID a formal extension was not signed;

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor is authorized to sign a 5-year extension with the NY State Police for a barracks on Memorial Drive at a beginning annual rent in 2020 of \$95,687.44 plus annual increments thru December 31, 2024.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZE THE ACQUISITION OF ELECTRIC CHARGING STATIONS FROM  
BLINK NETWORK, LLC)**

**WHEREAS**, representatives from Blink Network, LLC and Sustainable Westchester have presented and answered questions from Town officials and Staff related to the installation of electric dual charging stations on Town-owned properties; and

**WHEREAS**, the Town Board has always been at the forefront of green technology and believes strongly that electric vehicles are going to become more common in the near future;

**WHEREAS**, with incentives from NYSERDA and municipal rebates, the Town will receive \$2,670.82 for each dual charging station installed; and

**WHEREAS**, the Town can install the dual charging stations on any of its properties such as Town Hall, the Community Center, the Cook Pool complex, and the Youth Center; and

**NOW, THEREFORE, BE IT RESOLVED**, that Town Staff are authorized to purchase seven (7) dual charging stations from Blink Network, LLC.

**BE IT FURTHER RESOLVED** that the Town Comptroller is authorized to issue payment of \$6,499 per dual charging station subject to reimbursement as described in this Resolution.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZE THE SETTLEMENT OF INDEX NO. 68140/2017)**

**WHEREAS**, the Town is the defendant in a lawsuit with the above-referenced index number; and

**WHEREAS**, the Town properly notified its insurance carrier and has outside counsel defending it; and

**WHEREAS**, the Town's insurance carrier has agreed to a settlement amount with the Plaintiffs; and

**WHEREAS**, the insurance carrier has agreed to settle this matter for \$900,000; the Town's self-insured retention (SIR) is \$75,000 for this matter, which means that the Town is only responsible to contribute \$75,000 of the settlement amount; and

**WHEREAS**, the Town has already paid approximately \$45,000 in legal fees and legal fees erode the SIR; thus, the Town will be responsible for contributing another \$30,000 to settle this matter; and

**WHEREAS**, the Claims Administrator, outside counsel, and insurance carrier are in agreement that it is in the Town's best interest to settle this matter;

**NOW, THEREFORE, BE IT RESOLVED**, that Town Attorney's Office is authorized to agree to settle this matter as described in this Resolution.

**BE IT FURTHER RESOLVED** that the Town Comptroller is authorized to issue full payment of the remainder of the Self-Insured Retention.

**BE IT FURTHER RESOLVED** that the Town Comptroller is authorized to pay the full settlement amount, if necessary, so long as it is coordinated with the Town's insurance carrier and insurance broker to ensure that the Town is promptly reimbursed.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**(AUTHORIZE THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS  
AND APPLICABLE HARDWARE FOR THE CHARLES J. COOK POOL AT A COST  
NOT TO EXCEED \$30,000)**

**WHEREAS**, at the current time the facility is scheduled to have a temporary monitoring system being utilized for evaluation; and

**WHEREAS**, the Purchasing Director and the IT Specialist will evaluate options pertaining to cameras at this facility with the intent of standardizing throughout the Town utilizing a multi-year plan;

**NOW, THEREFORE BE IT RESOLVED**, the Purchasing Director is hereby authorized to procure the cameras using existing applicable contracts consistent with Purchasing Policy;

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted September 9, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(AUTHORIZE THE TEMPORARY CLOSURE OF A PORTION OF LAURIE ROAD ON SATURDAY, OCTOBER 30, 2021)**

**RESOLVED**, that the Town Board of the Town of Cortlandt does hereby authorize the temporary closure of a portion of Laurie Road pursuant to a request from Michelle DeFonce dated July 15, 2021 for a neighborhood block party to be held on Saturday, October 30, 2021 from 12PM to 8PM with a rain date of October 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Director of DES will provide necessary signage and determine which portion of the road will be closed for the event.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE THE DEPARTMENT OF TECHNICAL SERVICES TO APPLY FOR A GRANT THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR SIDEWALKS AND PEDESTRIAN SAFETY IMPROVEMENTS ON WESTBROOK DRIVE BETWEEN ROUTE 6 AND OREGON ROAD)**

**RESOLVED**, that the Department of Technical Services is hereby authorized to apply for a grant through the Transportation Alternatives Program (TAP) for sidewalks and pedestrian safety improvements on Westbrook Drive between Route 6 and Oregon road)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (RESOLUTION AUTHORIZING THE TOWN TO RECEIVE \$100,000 IN STATE AND MUNICIPAL FACILITIES CAPITAL PROGRAM GRANT (SAM) GRANTS FOR THE CONSTRUCTION OF A BASKETBALL COURT AT CARDINAL ROAD AND ORIOLE LANE AND FOR THE PURCHASE OF AN ELECTRIC VEHICLE FOR THE DEPARTMENT OF TECHNICAL SERVICES)**

**WHEREAS**, the Town of Cortlandt has been awarded a \$100,000 State and Municipal Facilities Capital Program (SAM) Grant that can be used for designated capital purposes, and

**WHEREAS**, the Town is desirous of constructing a basketball court and other related park improvements and site amenities on a Town-owned parcel of land located on Cardinal Road near Oriole Lane and to continue to purchase electric vehicles for Town Departments to lower the Town's carbon footprint, and

**WHEREAS**, both projects meet the definition of a capital purpose as defined in the Municipal Facilities Capital Grant Program (SAM).

**NOW THEREFORE BE IT RESOLVED**, that Supervisor Linda D. Puglisi is hereby authorized as the official representative to execute any necessary contracts between the Town and New York State for \$100,000 in SAM grant funding for the proposed Basketball Court and Park Improvements at Cardinal Lane and for the purchase of an electric vehicle for the Department of Technical Services.

**BE IT FURTHER RESOLVED**, that the Department of Technical Services is hereby authorized to design and bid the basketball court at Cardinal Road and Oriole Lane.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE SURVEYING SERVICES FOR PROPOSED CORTLANDT BOULEVARD EAST SEWER IMPROVEMENT AREA)**

**WHEREAS**, sealed proposals were received for surveying services for the proposed Cortlandt Boulevard Sewer Improvement Area in the following amounts

	<u>Amount</u>
Insite Engineering, Surveying & Landscape Architecture, P.C. 3 Garrett Place Carmel, New York 10512	\$25,000.00
Badey and Watson Surveying and Engineering, P.C. 3063 Route 9 Cold Spring, New York 10516	\$34,940.00

and;

**WHEREAS**, the Director of Technical Services has reviewed the bids and in consultation with recommends awarding the contract to Insite in the amount shown above; and

**NOW THEREFORE BE IT RESOLVED**, that the Director of Technical Services is authorized to retain the services of Insite at the cost shown above.

**BE IT FURTHER RESOLVED**, that a contingency of Five Thousand Dollars (\$5,000) is appropriated.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE SANITARY SEWER FLOW MONITORING FOR CORTLANDT BOULEVARD SEWER IMPROVEMENT AREAS)**

**WHEREAS**, two (2) sealed proposals were received for sanitary sewer flow monitoring services for the Cortlandt Boulevard Sewer Improvement Areas by:

Fred A. Cook, Jr., Inc.  
P.O. Box 70  
Montrose, New York 10548

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, New York 10924

and;

**WHEREAS**, the Director of Technical Services has reviewed the proposals and is seeking authorization to perform flow monitoring at various locations within the sewer improvement areas at a cost not to exceed Sixty Thousand Dollars (\$60,000.00) with contingencies.

**NOW THEREFORE BE IT RESOLVED**, that the Director of Technical Services is authorized to retain the services of the two firms listed above based upon their availability at a cost not to exceed Sixty Thousand Dollars (\$60,000.00) with contingencies.

**BE IT FURTHER RESOLVED**, that the cost of said services shall be levied back against the sewer improvement areas.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on Sept. 21, 2021  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE ORDER ON CONTRACTS #1 AND #2 FOR TE CONTRACT 2020.03 – WESTBROOK DRIVE RIGHT TURN LANE NYS DOT PIN 8390.96)**

**WHEREAS**, due to unforeseen field conditions related to existing utilities additional work outside of the contract scope was required; and

**WHEREAS**, Order on Contract #1 resulted in an additional charge of \$4,276 for test pits and excavation; and

**WHEREAS**, Order on Contract #2 resulted in an additional charge of \$1,100 for tree removal; and

**NOW THEREFORE BE IT RESOLVED**, that Order on Contract #1 and #2 in the amounts listed above are hereby retroactively approved.

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE SUPERVISOR TO SIGN AN AGREEMENT WITH CONSOLIDATED EDISON TO OFFER THE CORTLANDT YOUTH & RECREATION CENTER AS A DRY ICE DISTRIBUTION CENTER DURING MAJOR STORM EVENTS)**

**WHEREAS**, after Tropical Storm Isaias in August of 2020, Consolidated Edison (Con Ed) decided it would like to formalize locations for future regional dry ice distribution centers, and

**WHEREAS**, the Town of Cortlandt wishes to offer a formalized location for regional dry ice distribution during and immediately after a major storm event, should it be necessary, and

**WHEREAS**, the Director of DES and his staff held a meeting with Jane Solnick and Stephanie Ells from Con Ed to discuss this proposal, and

**WHEREAS**, Con Ed has drafted an agreement which the Director of DES has forwarded to the Town Attorney's office for review, and

**WHEREAS**, DES staff has conducted site visits and discussions and are now prepared to recommend to the Supervisor and Town Board that the Youth and Recreation Center, and the skating rink area near the Cortlandt train station off Memorial Drive/Route 9A be identified as the best Cortlandt location for future regional dry ice distribution center, and

**NOW THEREFORE BE IT RESOLVED**, that the Town Supervisor is here by authorized to execute an agreement with Con Ed identifying the Cortlandt Youth Center, 3 Memorial Drive, Croton-on-Hudson, NY 10520 (just before the Cortlandt Train Station).

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: CORRECT APPOINTMENTS OF VARIOUS SEASONAL POSITIONS)**

**RESOLVED**, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position. Pool appointments become effective on May 22, 2021 – September 6, 2021, camp appointments become effective June 28, 2021 – August 6, 2021:

	<b>NAME</b>	<b>TITLE</b>	<b>2021 ROP</b>
<b>DAY CAMP</b>	Collorafi, Anthony	Intermediate Counselor	\$6.50
	Fatato, Juliana N	Intermediate Counselor	\$6.50
	Rawlins, Naiya	Junior Counselor	\$3.00
	Russo, Giovanni S	Senior Counseor	\$9.50
<b>5/6 GRADE CAMP</b>	<b>NAME</b>	<b>TITLE</b>	<b>2021 ROP</b>
	Castellani, Hope D	Senior Counseor	\$11.00
<b>7/8 GRADE CAMP</b>	<b>NAME</b>	<b>TITLE</b>	<b>2021 ROP</b>
	Glashoff, Amy	Assistant Director	\$16.00
	White, Campbell	Senior Counseor	\$9.50
<b>PLAYGROUNDS</b>	<b>NAME</b>	<b>TITLE</b>	<b>2021 ROP</b>
	Capello, Kayla	Playground Director	\$11.00
	Capicotto, Gabriel	Intermediate Counselor	\$6.50
	De Lima, Kevin	Senior Counseor	\$9.50
<b>POOL</b>	<b>NAME</b>	<b>TITLE</b>	<b>2021 ROP</b>
	Allen, Spencer	Lifeguard	\$12.00
	Blanchard, Sydney	Lifeguard	\$12.00
	Booth, Tyler	Maintenance	\$7.25
	Buitekant, Emily	Swim Coach	\$13.00
	Clarke, Aidan	Pool Attendant	\$7.25
	Clarke, Elaine	Lifeguard	\$12.00
	Coster, Kiera	Pool Attendant	\$7.25
	Fedorov, Daniel D	Lifeguard	\$12.00
	Figueroa, Madison	Cashier	\$7.25
	Freedman, Katherine	Lifeguard	\$12.00
	Ghigliazza, Emiliano	Lifeguard	\$12.00
	Giordano, James	Lifeguard	\$12.00
	Hentze, Jillian	Cashier	\$7.25
	Herrera, Sebastian	Swim Instructor	\$12.30
Ijeh, Cassiopeia	Cashier	\$7.25	

	Madden, Hayley	Lifeguard	\$12.00
	Mekeel, Olivia	Cashier/Lifeguard	7.25/12.00
	Olstrom, Ryan	Lifeguard	\$12.00
	Perilli, Jenna	Lifeguard	\$12.00
	Segnit, Nicole	Swim Director	\$30.70
	Spieler, Zachary	Lifeguard	\$12.00
	Tompkins, Peter	Lifeguard	\$12.00
	Vadya, Tessa E	Lifeguard	\$12.00
	Volpe, Alexandra	Swim Instructor	\$12.00
	Volpe, Elena	Lifeguard	\$12.00
	Wilkinson, Rafe	Swim Instructor	\$12.30
	Wong, Aidan	Cashier	\$7.25

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_**

**RE: (APPOINT FOUR LABORERS IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)**

**WHEREAS**, The Department of Environmental Services currently has vacancies in the title of Laborer; and

**WHEREAS**, The Town Board at this time would like to fill four vacancies; and

**WHEREAS**, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews of all interested candidates and have recommended; and

**WHEREAS**, the Town Board would now like to appoint Liam K. Breen, Daquan Brickhouse, Avery Tompkins and Steve Hoch in the Department of Environmental Services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the above persons be and hereby are appointed to the title of Laborer. They will be paid at an annual salary of \$48,995(BC 5 – Step 1). **Said appointments will become effective on September 27, 2021 and are subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks.**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
At a Regular Meeting  
Held at Town Hall.**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_

**(RE: AUTHORIZE AN EXTENSION OF A LEAVE OF ABSENCE FOR AN  
EMPLOYEE AT THE COMMUNITY CENTER EFFECTIVE SEPTEMBER 31, 2021)**

**RESOLVED**, that the following employee is authorized a Leave of Absence extension:

Employee ID # 328040 – Effective September 31, 2021 – November 30, 2021

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: AUTHORIZE AN INTERMITTENT LEAVE OF ABSENCE FOR AN EMPLOYEE  
IN THE ASSESSOR'S OFFICE EFFECTIVE SEPTEMBER 2, 2021)**

**RESOLVED**, that the following employee is authorized an Intermittent Leave of Absence:

Employee ID # 557035 – Effective September 2, 2021 – September 2, 2022

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on September 21, 2021  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

NUMBER \_\_\_\_\_

**(RE: SCHEDULE A PUBLIC HEARING FOR OCTOBER 19, 2021  
REGARDING ENHANCED VETERAN'S EXEMPTIONS)**

**RESOLVED**, that the Town Board of the Town of Cortlandt, Westchester County, New York will conduct **PUBLIC HEARING** on the 19th day of October, 2021 at 7:00 o'clock P.M., prevailing time, or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, New York regarding Enhanced Veteran's Exemption.

All persons interested in this proposed action will be heard at this time, date and place specified above, and written comments in regard thereto should be submitted to the Town Clerk no later than 4:00 pm, of the day of said Public Hearings to be included in the transcript of the proceedings of this hearing.

The Town Hall is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 7, 2018  
At a Regular Meeting  
Held at the Town Hall**