

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on January 11, 2022 with the following elected officials and appointed staff in attendance:

<b>RICHARD H. BECKER</b>	<b>Supervisor</b>
<b>FRANCIS X. FARRELL</b>	<b>Councilmember</b>
<b>CRISTIN JACOBY</b>	<b>Councilmember</b>
<b>ROBERT MAYES</b>	<b>Councilmember</b>
<b>JAMES CREIGHTON</b>	<b>Councilmember</b>

**Also present:**

<b>TOM WOOD</b>	<b>Town Attorney</b>
<b>MICHAEL CUNNINGHAM</b>	<b>Assistant Town Attorney</b>
<b>LAROUÉ ROSE SHATZKIN</b>	<b>Town Clerk</b>
<b>CHRISTINE B. COTHREN</b>	<b>Deputy Town Clerk</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>
<b>STEPHEN FERREIRA</b>	<b>Director, DES</b>

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**MEETING CALLED TO ORDER**

The meeting was called to order at 7:00 p.m. by Supervisor Richard H. Becker. This was his first meeting serving as Town Supervisor.

**PLEDGE TO THE FLAG**

**SUPERVISOR’S PROCLAMATIONS & REPORTS**

Supervisor Becker started the meeting by thanking Supervisor Puglisi for her assistance in making his transition to Town Supervisor so smooth. He also thanked all who voted for him, had confidence in him, and gave him the great opportunity to serve the residents of the Town of Cortlandt. He stated that many of the items on the Agenda were Pro-forma. He congratulated Councilwoman Cristin Jacoby on attending her first Town Board meeting as an elected Councilperson. Supervisor Becker wanted to mention a couple of Agenda items that stand out as

quite important. He mentioned the resolution on the Agenda pertaining to the Indian Point Settlement Fund, and explained that NY State was giving to Town \$7 million to share via IMA with the Village of Buchanan, which is to be used specifically for the Buchanan Sewer District.

The second item is the FEIS for the proposed MOD, which refers to the proposed development of 2 separate parcels in the area of Rte. 202 near the NYP Hudson Valley Hospital Center. This item was discussed, and had previous Public Hearings in 2021. There are two separate developers for each project, Evergreen proposing development Lafayette Ave. East on Rte. 202, and Gyrodyne, which is proposing development Lafayette Ave. West on Rte. 202. The DEIS proposed was too large, and both developers have scaled their projects down considerably. The FEIS is their response to the comments made by the public and the Town Board at previous hearings. He explained that they are accepting the FEIS, not the proposal for the properties as this time. This is just the beginning of the process to refer this out to multiple agencies for their review and comments, and to the Planning Board.

Supervisor Becker stated that he was excited to announce the formation of the Downtown Revitalization Initiative Committee. There is money available up to \$10 million toward development to particularly revitalize the areas of Montrose and Verplanckite hamlets. The application process is long, and the grant is hard to get. So we are going to form a committee of community and staff to work to obtain these grants.

### **ROLL CALL**

Roll call was taken by Town Clerk Laroue R. Shatzkin indicating all Town Board members present.

### **TOWN BOARD REPORTS**

Councilman Farrell congratulated Supervisor Becker, and welcomed new councilmember Cristin Jacoby, and is looking forward to working with them. He wished all a Happy New Year.

Councilman Creighton welcomed both Supervisor Becker and Councilwoman Cristin Jacoby. There will soon be an additional member that will be appointed by the Town Board. He stated that Assemblywoman Sandy Galef will be retiring this year after serving for over 30 years. She has been a great friend to Cortlandt, has done a lot for us with the closing of Indian Point, tax issues, and sustainability. She will be surely missed, and hoping that whoever takes her place will keep working with Cortlandt as hard as she has over the years.

He stated that COVID is not over. It seems as though that the curve is turning down, and the key to that is vaccination. The Town of Cortlandt has given its' employees an incentive program to get vaccinated. There is a resolution on the Agenda to extend the time period to get the vaccination incentive.

Councilman Creighton also wanted to mention the value of our public libraries and the many wonderful services they offer, aside from books. He urged the public to support their local libraries.

He stated that the DRI (Downtown Revitalization Initiative Committee) is super important to our community. He is looking forward to working on this project, and being able to hopefully receive some of the grant money.

Councilwoman Cristin Jacoby congratulated Supervisor Becker, and thanked all for helping, and supporting her during this transition as councilmember. She stated that she is looking forward to working with the Board, and wanted to especially thank Claudia Vahey for her assistance.

### **APPROVAL OF THE MINUTES**

Approve the Minutes for the December 6, 2021 Special Meeting, and the December 14, 2021 Regular Meeting,

Councilman Farrell made a motion to adopt the above minutes seconded by Councilman Creighton with all voting AYE.

### **PUBLIC HEARINGS**

1. Public Hearing to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton.)
  - a. Close Public Hearing
  - b. Adopt a Negative Declaration
  - c. Adopt Resolutions

The Public Hearing was opened at 7:20 p.m. There were no public comments.

Councilman Creighton made a motion to close the Public Hearing, adopt a Negative Declaration, and adopt Resolutions, seconded by Councilman Farrell with all voting AYE.

The Public Hearing was closed at 7:21 p.m.

**RESOLUTION NO. 1-22 RE:** Adopt a Negative Declaration

**RESOLUTION NO. 2-22 RE:** Adopt Resolution Quaker Bridge Fire Protection.

**RESOLUTION NO. 3-22 RE:** Adopt Resolution Furnace Dock Fire Protection.

**RESOLUTION NO. 4-22 RE:** Adopt Resolution Continental Village Protection.

2. Public Hearing to consider a Local Law pertaining to requirements for Sewer Connections.
  - a. Close Public Hearing
  - b. Adopt a Negative Declaration
  - c. Adopt Resolution

The Public Hearing was opened at 7:21 p.m.

Michael Preziosi, Dir. DOTS explained that this was for regulating the Town's Sanitary Sewer Districts which are serviced by low pressure pumps, which will be cost levied against the District in the event of failure of one of the pumps. Essentially the property owner would be responsible for maintaining their sanitary sewer from the foundation to the pump, and the Town would be in charge of the maintenance and repair of the pumps. The cost of any repairs or maintenance will be the responsibility of those solely in the District.

There were no public comments from the audience.

Councilman Farrell made a motion to close the Public Hearing, Adopt Negative Declaration, Adopt Resolution for Local Law seconded by Councilwoman Jacoby with all voting AYE.

The Public Hearing ended at 7:24 p.m.

**RESOLUTION NO. 5-22 RE:** Adopt a Negative Declaration.

**RESOLUTION NO. 6-22 RE:** Adopt a Local Law to amend Ch. 241: Sewers of the Town of Code.

### **HEARING OF CITIZENS – AGENDA ITEMS ONLY**

#### **REPORTS**

##### **Receive and File the following:**

For the month of September 2021 from the Recreation Department.

For the month of December 2021 from the Office of the Aging, Receiver of Taxes and the Town Clerk.

2021 Annual Report from the Receiver of Taxes and the Town Clerk.

#### **OLD BUSINESS:**

##### **Receive and File the following:**

**NEW BUSINESS****Receive and File the following:**

Councilwoman Jacoby made a motion to receive and file the above reports seconded by Councilman Creighton with all voting AYE.

**RESOLUTIONS**

**RESOLUTION NO. 7-22 RE:** Authorize the Supervisor to sign an amended contract pertaining to the Indian Point Settlement Fund.

**RESOLUTION NO. 8-22 RE:** Receive the Final Environmental Impact Statement for the proposed MOD and distribute to interested and involved agencies.

**RESOLUTION NO. 9-22 RE:** Authorize one-year extension of senior benefits based on prior years' submission.

**RESOLUTION NO. 10-22 RE:** Authorize an IMA with Westchester County regarding Bus Shelters.

**RESOLUTION NO. 11-22 RE:** Authorize the purchase of additional clay for the Town Hall Softball Field.

**RESOLUTION NO. 12-22 RE:** Amend Resolution 336-21 and extend deadline for employee incentive program for COVID Vaccination.

**RESOLUTION NO. 13-22 RE:** Authorize the Settlement of a Tax Certiorari with VS Construction.

**RESOLUTION NO. 14-22 RE:** Appoint Christopher Beloff to the Zoning Board of Appeals, and reappoint David Douglas as Chairman and Wai Man Chin as Vice Chairman, respectively.

**RESOLUTION NO. 15-22 RE:** Reappoint Suzanne Decker and Robert Mayes to the Planning Board, and reappoint Loretta Taylor as Chairman and Thomas Bianchi as Vice Chairman, respectively.

**RESOLUTION NO. 16-22 RE:** Authorize renewal of Concession Stand Services at Charles J. Cook Pool.

Councilman Creighton made a motion to adopt the above resolutions seconded by Councilman Farrell with all voting AYE.

Supervisor Becker explained that the Indian Point settlement is a co-op agreement with the Village of Buchanan, and Hendrick Hudson School District. The settlement money will be used for sewer infrastructure, and sewage treatment plant for the Buchanan/Montrose area. The acceptance of the FEIS for the proposed MOD is just a receive and file at this time, and will be distributed to all involved agencies. He also stated that the clay for the softball field at Cortlandt Town Hall has been delivered. The money was allocated at the last meeting for the Girls' Softball League, Cortlandt American Little League, and Cortlandt National Little League.

**Appoint or re-appoint members to the following:**

**RESOLUTION NO.17-22 RE:** Town Safety Committee

**RESOLUTION NO. 18-22 RE:** Architectural Review Council

**RESOLUTION NO. 19-22 RE:** Alarm Appeals Board

**RESOLUTION NO. 20-22 RE:** Board of Assessment Review

**RESOLUTION NO. 21-22 RE:** Deputy Town Supervisor for the year 2022.

**RESOLUTION NO. 22-22 RE:** Town Board Liaison for Personnel Matters.

**RESOLUTION NO. 23-22 RE:** Town Board Liaison for sustainability and solar energy issues.

**RESOLUTION NO. 24-22 RE:** Town Board Liaison to Hudson Valley Chamber of Commerce.

**RESOLUTION NO. 25-22 RE:** Town Board Liaison to Shared Services Task Force and staff members to serve with the Supervisor as Chairperson.

**RESOLUTION NO. 26-22 RE:** Town Board Liaison to Local Waterfront Revitalization Committee.

**RESOLUTION NO. 27-22 RE:** Town Board Liaison to Geographic Information System

**RESOLUTION NO. 28-22 RE:** Town Board Liaisons to Departments

**RESOLUTION NO. 29-22 RE:** Purchasing Director.

**RESOLUTION NO. 30-22 RE:** Appoint the Town Attorney, Deputy Town Attorney, Town Comptroller, and the Director of Technical Services as Town Officers; and authorize employment contracts with respect to same.

**RESOLUTION NO. 31-22 RE:** EFPR Group LLP (CPA's) as Town Auditors

**RESOLUTION NO. 32-22 RE:** Triad Group LLC as Manager of Town of Cortlandt Self-Insured Workers' Compensation Fund.

**RESOLUTION NO. 33-22 RE:** Midwest Employers Casualty as carrier for Excess Workers Compensation.

**RESOLUTION NO. 34-22 RE:** Rules of Procedure for the Town Board Meetings

**RESOLUTION NO. 35-22 RE:** Designate the 2022 Official Newspaper and alternates.

**RESOLUTION NO. 36-22 RE:** Designate the 2022 Depositories

**RESOLUTION NO. 37-22 RE:** Designate the Supervisor and Human Resource Coordinator as authorizing authorities to execute all Civil Service Forms.

**RESOLUTION NO. 38-22 RE:** Set the mileage reimbursement for Town Officials and employees.

**RESOLUTION NO. 39-22 RE:** Purchasing Manual for 2022.

**RESOLUTION NO. 40-22 RE:** IT Security Policy for 2022

**RESOLUTION NO. 41-22 RE:** Drug and Alcohol Policy for 2022

**RESOLUTION NO. 42-22 RE:** Social Media Policy for 2022

**RESOLUTION NO. 43-22 RE:** Sexual Harassment Policy for 2022

**RESOLUTION NO. 44-22 RE:** Workplace Violence Prevention Policy for 2022.

**RESOLUTION NO. 45-22 RE:** Authorize Town Officials to attend the Association of Towns training sessions in February in NYC.

**RESOLUTION NO. 46-22 RE:** Designate the Voting Delegate and Alternate for the Association of Towns Annual Business Session.

**RESOLUTION NO. 47-22 RE:** All contracts on behalf of the Town Awarded by the Purchasing Department.

**RESOLUTION NO. 48-22 RE:** Applications for pool permits

**RESOLUTION NO. 49-22 RE:** Agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding. (OASAS)

**RESOLUTION NO. 50-22 RE:** Agreement with the Town of Yorktown covering Nutrition Meals under Title 3C of the Older Americans Act.

**RESOLUTION NO. 51-22 RE:** Inter-Local Agreements for Nor-West Regional Services.

**RESOLUTION NO. 52-22 RE:** All nutrition contracts for the Senior Center.

**RESOLUTION NO. 53-22 RE:** Agreement with Westchester Jewish Community Services.

**RESOLUTION NO. 54-22 RE:** Agreements with respect to covering shared equipment.

**RESOLUTION NO. 55-22 RE:** Agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages.

**RESOLUTION NO. 56-22 RE:** All Personal Service Contracts.

**RESOLUTION NO. 57-22 RE:** All contracts with various Libraries servicing the Town of Cortlandt.

Councilman Creighton made a motion to adopt the above resolutions, seconded by Councilwoman Jacoby with all voting AYE.

Supervisor Becker thanked all those who served on the various Boards and Committees for the Town. He thanked Councilman Creighton for taking on the role of Deputy Supervisor as well as being the Town Board liaison for sustainability and solar energy issues, and the liaison for the Hudson Valley Chamber of Commerce.

He thanked Councilman Farrell for being liaison for the Shared Services Task Force, the Local Waterfront Revitalization Committee, and the GIS- Geographic Information System.

Supervisor Becker thanked Christopher Beloff and Robert Mayes for their appointment and work on the Zoning and Planning Board.

Supervisor Becker also thanked Councilwoman Jacoby for being liaison to the Receiver of Tax Office, Comptroller's Office, and Assessor's Office.

**RESOLUTION NO. 58-22 RE:** Authorize Agreements with Peekskill Community Volunteer Ambulance Corps., the Village of Croton on Hudson and Cortlandt Volunteer Ambulance Corp. with respect to calls within the Town of Cortlandt.

**RESOLUTION NO. 59-22 RE:** Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2022.

**RESOLUTION NO. 60-22 RE:** Authorize the extension of a Contract with Woodard and Curran for Geographic Information Services (GIS) and Tax Map Services for 2022.

**RESOLUTION NO. 61-22 RE:** Award CCWD 2017.01 – Croton Avenue Water Main.



**RESOLUTION NO. 62-22 RE:** Adopt the 2022 Westchester County NY Hazard Mitigation Plan.

**RESOLUTION NO. 63-22 RE:** Update DOTS Master Fee Schedule.

**RESOLUTION NO. 64-22 RE:** Authorize formation of Downtown Revitalization Initiative Committee, extension of Consultant Contract, and DRI Application for Montrose and Verplanck Hamlets.

**RESOLUTION NO. 65-22 RE:** Authorize the installation of No Parking signs along section of Lisa Court in Montrose.

**RESOLUTION NO. 66-22 RE:** Change Supervision Structure for Technical Support Specialist.

Councilwoman Jacoby made a motion to adopt the above resolutions, seconded by Councilman Farrell.

Supervisor Becker asked Michael Preziosi, Dir. DOTS to explain the resolution regarding the Croton Ave. watermain.

Michael Preziosi, Dir. DOTS stated that the watermain extension was going from Maple Row along Rte. 202, along Croton Ave. to Apple Hill Dr. He explained that this would be a direct feed to the existing Town storage tanks which will help with the Town's availability and distribution of water. The low bidder was ELQ Industries Inc. coming in at \$2.3 million dollars.

**RESOLUTION NO. 67-22 RE:** Authorize Executive Consultant Contract.

Councilman Jacoby made a motion to adopt the above Resolution seconded by Councilman Farrell. The board was polled as follows:

Councilwoman Jacoby	Yes
Supervisor Becker	Yes
Councilman Creighton	Yes
Councilman Farrell	No

The motion is carried 3-1 vote.

**RESOLUTION NO. 68-22 RE:** Reappoint Lindsay Luposello to the title of Acting Director at the Youth Center.

**RESOLUTION NO. 69-22 RE:** Reappoint Wendy Greenfield to the title of Acting Director at Nor-West.

**RESOLUTION NO. 70-22 RE:** Appoint William Corcoran as Assistant Building Inspector in DOTS – Code Enforcement.

**RESOLUTION NO. 71-22 RE:** Appoint Greg Kroohs Senior Recreation Leader in Department of Recreation.

**RESOLUTION NO. 72-22 RE:** Authorize a Leave of Absence for an employee in the Department of Recreation – Youth Center.

**RESOLUTION NO. 73-22 RE:** Schedule a Public Hearing for February 15, 2022 to amend Local Law No. 5-2021 regarding Veteran’s Exemptions.

**RESOLUTION NO. 74-22 RE:** Schedule a Public Hearing for February 15, 2022 to amend Local Law No. 3-1996 regarding the Department of Planning and Community Development.

Councilman Creighton made a motion to adopt the above resolutions, seconded by Councilwoman Jacoby with all voting AYE.

Supervisor Becker introduced and welcomed both William Corcoran who was in the audience for his appointment to Assistant Building Inspector in DOTS – Code Enforcement, and Greg Kroohs who was appointed as a Senior Recreation Leader in the Recreation Department.

### **ADDITIONS TO THE AGENDA**

#### **RESOLUTIONS:**

**RESOLUTION NO. 75-22 RE:** Authorize the heirs of 3217 and 3225 Lexington Avenue to redeem outstanding taxes and penalties.

**RESOLUTION NO. 76-22 RE:** Authorize posting for conveyance of Carolyn Drive.

**RESOLUTION NO. 77-22 RE:** Appoint Seasonal Employees in the Department of Environmental Services.

**RESOLUTION NO. 78-22 RE:** Authorize contract with Enormous Creative for Media Services.

Councilwoman Jacoby made a motion to adopt the above Resolutions seconded by Councilman Farrell with all voting AYE.

Supervisor Becker stated that due to some complaints from residents that they did not feel as though they have knowledge of what is going on in Town, they hired a company, Enormous Creative to help spread the word about events, and things that are going on in the Town. He also mentioned that they would be retiring the old Code Red system used to make people aware of urgent situations ie.water main break, storm update etc. There will be a new system for those notifications, which residents would receive a postcard to sign up for the new system. He

encouraged people to sign up as there is no way of transferring the contacts from the old Code Red system.

**BUDGET TRANSFERS** - NONE

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

Former Councilwoman Carter, who is now Receiver of Taxes, requested that the meeting be closed in memory of Brian Beigert. He was a local resident and alumni of Hendrick Hudson High School.

Councilman Farrell made a motion to adjourn the meeting seconded by Councilman Creighton with all voting AYE.

The meeting was adjourned at 7:40 p.m.

**NEXT TOWN BOARD MEETING**

February 15, 2022 at 7:00 pm  
Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)

Respectfully submitted,

Christine B. Cothren  
Deputy Town Clerk