

RESOLUTION

NUMBER 277-18

(RE: AUTHORIZE REPAIRS TO THE SPROUT BROOK PARK BASEBALL FIELD)

WHEREAS, The Cortlandt American Little League has requested certain repairs to the baseball field at Sprout Brook Park; and,

WHEREAS, the field is owned by the Town of Cortlandt with routine maintenance provided by the Cortlandt American Little League; and,

WHEREAS, the Director of the Department of Environmental Services had evaluated the request and recommends certain repairs be undertaken by the Department.

NOW, THEREFORE, BE IT RESOLVED, that the Department of Environmental Services is authorized to undertake repairs to the baseball field at Sprout Brook Park at a cost not to exceed \$5,000; and,

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the 2018 budget to fund the project, as appropriate.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 13, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 278-18

**(AUTHORIZING THE TOWN TO ENTER INTO AN AGREEMENT FOR THE
PART-TIME USE OF THE TOWN OF CORTLANDT'S ASSESSOR)**

WHEREAS, the Village of Croton-on-Hudson approached the Town with respect to the temporary leave of its full-time Assessor; and

WHEREAS, the Town of Cortlandt and its Assessor, Tom Waitkins, have offered to assist the Village during its Assessor's absence; and

WHEREAS, the Village Manager of Croton addressed a letter to Supervisor Puglisi dated October 29, 2018 with the proposed terms of the Village's temporary use of the Town's Assessor; and

WHEREAS, the Town agrees that the terms set forth in the Village Manager's letter dated October 29, 2018 are fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED, that the Town is authorized to enter into an agreement with the Village of Croton for the temporary, part-time use of the Town's Assessor pursuant to the Village Manager's letter dated October 29, 2018.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 13, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 279-18

(AUTHORIZING THE TOWN TO REMOVE A BILLBOARD LOCATED ON TOWN PROPERTY)

WHEREAS, there is a billboard located within the Town of Cortlandt located on the corner of Crompond Road and Buttonwood Avenue; and

WHEREAS, this billboard is located on Town Property; and

WHEREAS, the Town of Cortlandt Staff contacted the owner of the billboard alerting the owner that the billboard needed to be removed; and

WHEREAS, the owner of the billboard agreed to remove the billboard by January 31, 2019 subject to certain conditions; and

WHEREAS, the owner of the billboard also agreed that if the billboard is not removed by January 31, 2019, then the Town can remove it; and

NOW, THEREFORE, BE IT RESOLVED, that the Town staff or its outside contractors are authorized to remove the billboard located on Town Property.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 13, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 280-18

RE: (ADOPT SOCIAL MEDIA AND SEXUAL HARRASSMENT POLICIES)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby adopt the Social Media Policy and the updated Sexual Harassment Policy.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 13, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 281-18

RE: (AUTHORIZE A SECOND FILM SEASON OF “TAKING CARE OF BUSINESS-CORTLANDT” TO PROMOTE LOCAL BUSINESS)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize a second season of “Taking Care of Business – Cortlandt” to be filmed for the purposes of promoting and advertising local businesses within the Town, at a cost of \$450. per episode.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted November 13, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 282-18

(AUTHORIZE THE DIRECTOR OF PURCHASING AND TECHNOLOGY TO SOLICIT REQUESTS FOR PROPOSALS FOR GIS SERVICES)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the Director of Purchasing and Technology be and hereby is authorized to solicit RFP's for GIS Services to be used by the Town of Cortlandt under the direction of the GIS Executive Committee.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 13, 2018
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 283-18

(RE: AUTHORIZE A REQUEST BE SENT TO NEW YORK STATE DEPARTMENT OF TRANSPORTATION REQUESTING INTERIM AND FUTURE IMPROVEMENTS TO THE INTERSECTION OF ROUTE 9A/OLD ALBANY POST ROAD/WATCH HILL ROAD)

WHEREAS, New York State Department of Transportation is planning a project to be constructed in 2019 to resurface Route 9A (Albany Post Road) in the Town of Cortlandt; and,

WHEREAS, improvements to the intersection of Route 9A and Old Albany Post Road/Watch Hill Road/Springvale Road were identified in a 1996 corridor study prepared at the direction of the Town of Cortlandt; and,

WHEREAS, intersection improvements should be incorporated into this upcoming project if possible.

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Department of Environmental Services is authorized to request that the New York State Department of Transportation evaluate interim and future improvements to the intersection of Route 9A/Old Albany Post Road/Watch Hill Road/Springvale Avenue.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 13, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 284-18

(RE: AUTHORIZE A SERVICE CONTRACT FOR TREE REMOVAL)

WHEREAS, The current backlog of tree removal work has been reviewed by the Director of the Department of Environmental Services; and,

WHEREAS, It is the recommendation of the Director that the backlog of outstanding work requires the assistance of a tree contractor in order for the work to be accomplished in a timely fashion and in the interest of public health and safety.

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Director, together with the Director of the Department of Environmental Services is authorized to advertise and award a contract for the removal of certain trees, as specified and in accordance with the Town Purchasing policy, at a cost not to exceed \$70,000, and,

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the 2018 budget to fund the project, as appropriate.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 13, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 285-18

RE: (AMEND TB RESOLUTION 268-18 WHICH AUTHORIZED THE DIRECTOR OF TECHNICAL SERVICES TO ENTER INTO A CONTRACT FOR FULLY STRUCTURAL UV CURED IN PLACE FIBERGLASS LINING FOR DRAINAGE PIPES WITHIN UTILITY EASEMENTS AT 2005/2007 ALBANY POST ROAD “AMBERLANDS / FOOD TOWN PARKING LOT)

WHEREAS, TB Resolution 268-18 shall be superseded as follows.

WHEREAS, the Department of Technical Services requested a proposal from Precision Industrial Maintenance, who are on State Contract via a “Piggy Back” clause contained in Bid 8714/Contract ID No. 3089 through the County of Onondaga, State of New York in the amount of One Hundred Forty Four Thousand Three Hundred Dollars and no cents (\$144,300.00); and

WHEREAS, the Director of Technical Services has reviewed the proposal and recommends awarding the fully structural UV cured in place fiberglass lining for drainage pipes contract to Precision Industrial Maintenance, a/dba Precision Trenchless, LLC., 1710 Erie Blvd, Schenectady, NY 12308 for the Contract Sum listed above,

NOW THEREFORE BE IT RESOLVED, the Director of Technical Services is hereby authorized to execute the contract with Precision Industrial Maintenance, LLC., a/dba Precision Trenchless, LLC., in the amount of One Hundred Forty Four Thousand Three Hundred Dollars and no cents (\$144,300.00)..

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to amend the budget with respect to the above.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on Nov. 13, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 286-18

**(RE: SCHEDULE A PUBLIC HEARING TO BE HELD DECEMBER 10, 2018 TO
CONSIDER THE ADOPTION OF THE PRELIMINARY BUDGET FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2019)**

RESOLVED, pursuant to Section 108 of the NYS Town Law, that the **PROPOSED BUDGET OF THE TOWN OF CORTLANDT**, including ALL SPECIAL DISTRICTS, Westchester County, State of New York, for the fiscal year beginning January 1, 2019 has been completed and filed in the Office of the Town Clerk of said Town at the Town Hall located at One Heady Street, Cortlandt Manor, New York where it is available for inspection by any interested persons during regular office hours, 8:30 a.m. to 4:00 p.m., Monday through Friday, (except holidays); and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cortlandt will meet and conduct a PUBLIC HEARING thereon at the Town Hall located in said Town on Tuesday, December 10, 2018 at 7:00 p.m. (Prevailing Time) or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, NY; and that at such Public Hearing any person may be heard in favor of or against any items contained therein; and

BE IT FURTHER RESOLVED, pursuant to Section 108 of the NYS Town Law, that the following are proposed yearly salaries of the following Town Officers of this Town, not to exceed; to wit;

Council Members (4) each	\$	23,713.00
Supervisor	\$	155,193.00
Town Clerk	\$	105,758.00
Town Justice(s)	\$	46,975.00
Receiver of Taxes	\$	108,090.00

All interested parties will be heard in regard to the proposed 2019 Budget, including all Special Districts, for the Town of Cortlandt at the time, date and place specified above which is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 13, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER **287-18**

Revised 11/13/18

TO: Town Board Members
FROM: Supervisor Linda D. Puglisi
RE: Town Board Work Sessions and Official Meetings for **2018**

MONDAY WORK SESSION 7:00 PM	MONDAY WORK SESSION 7:00 PM	MONDAY WORK SESSION (ISSUES ONLY) 7:00 PM	TUESDAY TOWN BOARD MEETING <u>7:00 PM</u>
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January 8	January 22	January 29	January 23
February 5	February 12	February 26	February 13
March 5	March 12	March 19	March 13
April 9	April 16	April 23	April 17
May 7	May 14	May 21	May 15
June 4	June 11	June 18	June 12
July 9	July 16	--	July 17
July 30	August 6	--	August 7
September 12 *	September 17	September 24	September 25
October 15	October 22	October 29	October 23
November 5***	Veterans Day	November 26	November 13**
December 3	December 10****	--	December 11

All meetings will take place in the Vincent F. Nyberg General Meeting Room of the Town Hall, unless notified in advance of a change of location.

* September Work Session will be held on Wednesday due to Rosh Hashanah & 9/11

**Tuesday Town Board Meeting in November due to holiday schedule

***Special Town Board Meeting to Receive & File 2018 proposed budget

****** Town Board Meeting and Budget Public Hearing for 2019 budget**

Linda D. Puglisi
Supervisor

Adopted on Nov. 13, 2018
at a Regular Meeting
Held at the Town Hall

RESOLUTION

NUMBER 288-18

**(RE: SCHEDULE A PUBLIC HEARING FOR JANUARY 15, 2019
TO CONSIDER AMENDING THE ZONING CODE)**

RESOLVED, that the Town Board of the Town of Cortlandt, Westchester County, New York will conduct **PUBLIC HEARING** on the 15th day of January, 2018 at 7:00 o'clock P.M., prevailing time, or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, New York to consider amending the Zoning Code.

All persons interested in this proposed action will be heard at this time, date and place specified above, and written comments in regard thereto should be submitted to the Town Clerk no later than 4:00 pm, of the day of said Public Hearings to be included in the transcript of the proceedings of this hearing.

The Town Hall is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 13, 2018
At a Regular Meeting
Held at the Town Hall**