



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

Town Clerk
LAROUE R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

NOTICE:

New Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, you will have a Table of Contents and thumbnails available.

- a. Open your options using this button on the top left of the screen:



- b. Thumbnails should automatically appear. To see the table of contents, click this button:



- c. and this will pop up:

> AGENDA

- d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.

I hope you enjoy these new features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



TOWN OF CORTLANDT

Town Clerk
LAROUE R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

OFFICE OF THE TOWN CLERK

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

REGULAR MEETING

TOWN BOARD AGENDA – NOVEMBER 14, 2023

PLACE:

TOWN HALL

TIME:

7:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the October 24, 2023 Regular Meeting.

PUBLIC HEARINGS

1. Public Hearing to Consider an Increase and Improvement of the Facilities of the Cortlandt Consolidated Water District.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Public Interest Order
 - d. Adopt Bond Resolution

2. Public Hearing to Consider creating an Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Public Interest Order
 - d. Adopt Bond Resolution

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of July 2023 from the Recreation Department.

For the month of October 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

DOTS-Code Enforcement 3rd Quarter Report

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

RESOLUTIONS

1. Authorize Amending the 2023 Budget and Close Capital Projects.
2. Authorize the Town to enter into an Agreement with the Verplanck Fire District for Advanced Life Support.
3. Authorize an agreement for the purchase of Baseball Field Materials.
4. Approve a Salary Increase for the Per Diem Cortlandt/Peekskill Paramedics.
5. Authorize Relocation of Nor West to the former CUE at the Cortlandt Town Center.
6. Authorize two Leaves of Absence in DES – Highway.
7. Schedule a Public Hearing for December 12, 2023 to consider amending a Local Law to allow a PILOT for the Indian Point Energy Center.
8. Schedule a Public Hearing for December 12, 2023 to amend Chapter 92-7 of Town Code related to the PRC Advisory Board.
9. Schedule a Public Hearing for December 12, 2023 to consider a Local Law concerning the Senior Citizen Exemption.
10. Schedule a Public Hearing for December 4, 2023 to consider the 2024 Proposed Budget.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS - NO

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

December 4, 2023 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com



DRAFT

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on **October 24, 2023** with the following elected officials and appointed staff in attendance:

RICHARD H. BECKER	Supervisor
FRANCIS X. FARRELL	Councilmember
CRISTIN JACOBY	Councilmember
ROBERT MAYES	Councilmember
JAMES CREIGHTON	Councilmember

Also present:

TOM WOOD	Town Attorney
MICHAEL CUNNINGHAM	Assistant Town Attorney
LAROUÉ ROSE SHATZKIN	Town Clerk
CHRISTINE B. COTHREN	Deputy Town Clerk - ABSENT
PATRICIA ROBCKE	Comptroller
MICHAEL PREZIOSI	Director, DOTS
CLAUDIA VAHEY	Human Resources Coordinator
STEPHEN FERREIRA	Director, DES
JOE BASSELL	Junior Network Specialist
TINA TOBAK	Senior Office Assistant

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

Supervisor Becker spoke about the following :

- Cortlandt SWAP held on 9/16/2023
- NWJWW Building dedication and renaming in honor of Raymond Reber
- 5K Race, Halloween Dog Parade, HobGoblin Costume Parade, Cortlandt Family Fun Day All to be held on 10/28/2023
- Aaron Koplring 25th Anniversary Celebration held on 10/14/23
- Hudson Valley Antique Motorcycle Show held on 10/15/23

1st Responders Golf Outing held on 10/16/23
Ribbon Cutting Pickleball Courts, Memorial Drive, held on 10/19/23

ROLL CALL

Laroue Rose Shatzkin, Town Clerk took roll call, and all Town Board members were present.

TOWN BOARD REPORTS

Councilperson Robert Mayes gave his report OF NOTE:

Councilperson Mayes spoke about the following:

Cortlandt SWAP held on 9/16/23
Pickleball Court Ribbon Cutting, Memorial Drive, held on 10/19/23
Veteran's Day Ceremony 11/10/23 at Muriel H. Morabito Center

Councilperson Cristin Jacoby gave her report OF NOTE:

Councilperson Jacoby spoke about the following:

Veteran's Day Ceremony and Youth Essay Contest for Veteran's Day

Town Board hosting local school Superintendents at the next Town Board Work Session on 11/6/23 to develop useful ways for the Town and schools to connect and have more interaction.

Croton Arboretum, and its' beautiful grounds. Recently hosted Fall Tree ID walk .

Importance of COVID 19 booster and Flu shots.

Importance to be patient, kind, and caring toward one another especially in light of the unfortunate circumstances in other area of the world.

Councilperson James Creighton gave his report

OF NOTE:

Councilperson Creighton spoke about the following:

Federally required water line testing and meter upgrade project.

Honoring of Raymond Reber, and his dedication to NWJWW and his leadership in its' formation.

Congratulations to Steve Ferreira, Dir DES on his award of Person of the Year by WACAMPA.

Election day 11/7/23, Early Voting begins 10/28/23, and the importance of voting.

Councilperson Francis Farrell gave his report

OF NOTE:

Councilperson Farrell spoke about the following:

Pickleball Court grand opening, and the popularity of the sport.

APPROVAL OF THE MINUTES

Approve the Minutes for the September 19, 2023 Regular Meeting

Councilperson Mayes made a motion to approve the above Minutes, seconded by Councilperson Jacoby with all voting **AYE**.

PUBLIC HEARINGS

HEARING OF CITIZENS – AGENDA ITEMS ONLY

Chris Vargo, Town of Cortlandt resident appeared before the Board. Mr. Vargo spoke about the following items:

DOTS Agenda item 5a. Supplemental Agreement for Phase II ESA of Cortlandt Quarry Park, questioned if any of this had to do with water quality in the Quarry.

DOTS Agenda item 5f. Authorize Emergency Service Work for the Dickerson Pond Sewer District, questioned the Town's ownership and maintenance thereof., and whether some of the grant money from the NYS Environmental Bond Act could be used for the project.

DES Agenda item 4a. Authorized Director DES to go out to Bid for Service Line inspections and water meter upgrades, questioned as to whether the grant money from NYS Environmental Bond Act could be used for this project.

REPORTS

Receive and File the following:

For the month of September 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

1. Request from Westchester County Police to conduct live fire training at the Quarry on November 6th.

NEW BUSINESS

Receive and File the following:

1. Mobile Stage Rental Agreement as developed by the Town of Cortlandt Recreation Department.
2. Petition from Residents of Edgewood Road, Crestview Ave, and Cross Lane for Solar Street Lamps to be installed on Telephone Poles in their neighborhood; refer to DOTS, DES and Comptroller.
3. Letter from the Continental Village Park District Joint Advisory Committee requesting the appointment a new member and re-appointment of existing members.
(See Resolution 2)

Councilperson Jacoby made a motion to receive and file the above, seconded by Councilperson Creighton with all voting **AYE**.

RESOLUTIONS

RESOLUTION NO. 293-23 RE: Adopt Town Board Meeting Schedule for 2024.

RESOLUTION NO. 294-23 RE: Appoint all members of the Continental Village Parks District Joint Advisory Committee, effective January 1st, 2024.

RESOLUTION NO. 295-23 RE: Authorize Road Closure for Laurie Road in Cortlandt Manor on October 28, 2023 (rain date October 29, 2023) for semi-annual Community Block Party.

Agenda items for DES:

RESOLUTION NO. 296-23 RE: Authorize the Director of DES to go out to Bid for Service Line Inspections and Meter Upgrades.

RESOLUTION NO. 297-23 RE: Authorize the purchase of HVAC Systems for Roa Hook and Paramedic Facilities.

RESOLUTION NO. 298-23 RE: Authorize DES to retain Site Design Consultant for Drainage near Croton Avenue.

RESOLUTION NO. 299-23 RE: Authorize Extension of Bid 22-23 for Snow and Ice Removal.

RESOLUTION NO. 300-23 RE: Authorize Extension of Bid 22-24 for Uniforms.

RESOLUTION NO. 301-23 RE: Authorize Extension of RFP 22-06 for Generators and Fire Pumps.

Councilperson Creighton made a motion to adopt the above, seconded by Councilperson Farrell with all voting **AYE**.

Agenda items for DOTS:

RESOLUTION NO. 302-23 RE: Authorize Supplemental Agreement for Phase II ESA of Cortlandt Quarry Park

RESOLUTION NO. 303-23 RE: Authorize DOTS to Design and Bid Improvements to Various Recreational Amenities (skating, pickle ball, basketball) at the Muriel H. Morabito Community Center.

RESOLUTION NO. 304-23 RE: Authorize Video and Clean-out of Baker Street Drainage.

RESOLUTION NO. 305-23 RE: Authorize Exploratory Test Pits for Root Street Water Main Replacement.

RESOLUTION NO. 306-23 RE: Approve Emergency Service Work for the Dickerson Pond Sewer District.

RESOLUTION NO. 307-23 RE: Authorize Recovery Plant Upgrades for the Dickerson Pond Sewer District.

RESOLUTION NO. 308-23 RE: Authorize DOTS to Prepare Proposals to Evaluate and Treat “Spy Pond”.

RESOLUTION NO. 309-23 RE: Appoint Fred Bleakley to the title of Water and Sewer Foreman in DES Water Division.

RESOLUTION NO. 310-23 RE: Appoint Kenneth Celli to the title of Assistant Water and Sewer Foreman in DES Water Division.

RESOLUTION NO. 311-23 RE: Authorize Seasonal Employees in DES.

RESOLUTION NO. 312-23 RE: Authorize to extend a Leave of Absence for an employee in the Office of the Town Clerk.

RESOLUTION NO. 313-23 RE: Schedule a Public Hearing for November 14, 2023 to consider an Increase and Improvement of the Facilities of the Cortlandt Consolidated Water District.

RESOLUTION NO. 314-23 RE: Schedule a Public Hearing for November 14, 2023 to consider an Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.

Councilperson Farrell made a motion to adopt the above, seconded by Councilperson Mayes with all voting **AYE**.

ADDITIONS TO THE AGENDA

NEW BUSINESS:

Receive and File the following:

1. Letter from Resident of Meadow Sweet Road requesting Deaf Child Area signage; Direct DES to install such signage.

RESOLUTIONS:

RESOLUTION NO. 315-23 RE: Authorize DOTS to prepare specifications and obtain proposals to demolish 78 Locust Ave.

Councilperson Mayes made a motion to receive and file and adopt the above, seconded by Councilperson Jacoby with all voting **AYE**.

BUDGET TRANSFERS- NONE

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

John DeBenedictis, Town of Cortlandt resident appeared before the Board. He spoke about the following:

Watch Hill Rd. and Old Albany Post Rd. in disrepair since Con Ed dug up the road for Gas line.

Mr. Christopher Vargo, Town of Cortlandt resided appeared before the Board again. He spoke about the following:

Government transparency in reference to the Quarry Committee meetings that are usually filmed for the public to view, and questioned as to why they have not been filmed the last 2 meetings.

Cortlandt Waterfront Park cost renovation update, specific drawings/plans and the lack thereof being accessible to Town residents.

Supervisor Becker, and Michael Preziosi, Dir. DOTS made comment that the information is available on the Town website and can also be requested through FOIL on Open Gov.com. Mr. Preziosi, Dir. DOTS assured Mr. Vargo that he was available to show him drawings etc. in the Engineering office during regular business hours.

Thomas Wood, Town Attorney further explained the complications of posting all of this information online, and copyright protection.

Laroue Shatzkin, Town Clerk, explained to Mr. Vargo about easier access to Town Board Resolutions through a new “clickable agenda” that she recently developed.

Mr. Bernard Vaughey, Town of Cortlandt resident appeared before the Board. He spoke about the following:

Quarry Meeting video.
Cortlandt Waterfront Park plans etc. made available by the Engineering Dept.

Donna Richardson, Town of Cortlandt resident appeared before the Board. Ms. Richardson spoke about the following:

Water damage on her property, and her neighbor's property due to a neighbor performing work without a proper Permit from the Town.

Mr. Thomas Wood, Town Attorney explained to Ms. Richardson the process to rectify a situation when the homeowner decides to make changes to their property without the necessary permits. He further explained the issuance of Stop Work Order, Justice Court Summons, and Fines to be deemed upon them. The situation is going through due process, and the Town will do whatever they can to address this situation.

Mr. Charles White, Town of Cortlandt resident echoed his neighbor Donna's Richardson's concerns.

Mr. Warren Smith appeared before the Board. He spoke about the following items :

Stop work order being issued for the work on Madalyn Ave.

Sewer line proposed for Broadway, Verplanck, and questioned if the residents along that Corridor will have access to tap into the sewer line.

Mr. Thomas Wood, Town Attorney explained that it depended on whether the sewer line was going to be a pressure, pump, or gravity sewer line, which has yet to be determined.

The next item Mr. Smith spoke about was his dismay with the answer, or lack thereof that he received from his FOIL request relating to the Rally on the Hudson, and its' cost to the Town of Cortlandt. He believes the rally was for nothing more than political reasons.

Supervisor Becker and Thomas Wood, Town Attorney further explained the facts in regard to this request. Supervisor Becker denied that the Rally on the Hudson was anything to do with political reasons, and remained confident that it was to prevent radioactive dumping into the Hudson River by Holtec.

ADJOURNMENT

Councilperson Jacoby made a motion to adjourn the meeting, seconded by Councilperson Creighton with all voting **AYE**.

The meeting was adjourned **at 8:33** P.M.

NEXT TOWN BOARD MEETING

November 6, 2023 at 6:00 pm
Town Hall Web Site address: www.townofcortlandt.com

Respectfully submitted,

Laroue Rose Shatzkin
Town Clerk

Christine B. Cothren
Deputy Town Clerk

DRAFT

RESOLUTION

NUMBER _____

(RE: NEGATIVE DECLARATION RE: AN INCREASE AND IMPROVEMENT OF THE FACILITIES FOR THE CORTLANDT CONSOLIDATED WATER DISTRICT)

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, an increase and improvement of the facilities for the Cortlandt Consolidated Water District; and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 14, 2023
At a Regular Meeting
Held at Town Hall**

State Environmental Quality Review
NEGATIVE DECLARATION
 Notice of Determination of Non-Significance

DRAFT

Project Number N/A

Date: 11/14/2023

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Cortlandt as lead agency, has determined that the proposed action described below will not have a significant adverse environmental impact and a Draft Impact Statement will not be prepared.

Name of Action:

Increase and Improvement of the Facilities of the Cortlandt Consolidated Water District

SEQR Status: Type 1
 Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action:

The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Cortlandt Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the installation of water meters, including incidental costs thereto.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination ; see 617.7(d) for Conditioned Negative Declaration)

No Significant Environmental Impact.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person: Laroue Rose Shatzkin, Town Clerk

Address: 1 Heady Street, Cortlandt Manor, NY 10567

Telephone Number: 914.734.1020

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer , Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

Short Environmental Assessment Form

Part 1 - Project Information



Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Cortlandt			
Name of Action or Project: An Increase and Improvement of the Facilities for the Cortlandt Consolidated Water District			
Project Location (describe, and attach a location map): N/A			
Brief Description of Proposed Action: The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the the Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the installation of water meters, including costs incidental thereto.			
Name of Applicant or Sponsor: Town of Cortlandt		Telephone: 914.734.1020	
Address: 1 Heady Street		E-Mail: townclerk@townofcortlandt.com	
City/PO: Cortlandt Manor		State: NY	Zip Code: 10567
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Laroue Rose Shatzkin</u> Date: <u>11/14/2023</u>		
Signature: _____ Title: <u>Town Clerk</u>		

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Cortlandt	11/14/2023
Name of Lead Agency	Date
Richard Becker	Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

RESOLUTION

NUMBER 23

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on November 14, 2023, at _____ o'clock P.M., Prevailing Time.

PRESENT:

Supervisor

Councilman

Councilman

Councilman

Councilman

In the Matter of the Increase and Improve- :
ment of the Facilities of the Consolidated :
Water District in the Town of Cortlandt, :
Westchester County, New York :
_____ :

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the

Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the installation of water meters, including costs incidental thereto; and

WHEREAS, at a meeting of said Town Board duly called and held on October 24, 2023, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Consolidated Water District in said Town at a maximum estimated cost to the District of \$2,500,000 and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 1 Heady Street, Cortlandt Manor, New York, in said Town, on November 14, 2023, at __:00 o'clock P.M., Prevailing Time; and

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the installation of water meters, including costs incidental thereto, at a maximum estimated cost to the District of \$2,500,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**



At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Councilman _____ who moved its adoption, seconded by Councilman _____ to-wit:

BOND RESOLUTION DATED NOVEMBER 14, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,500,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE CONSOLIDATED WATER DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated November 14, 2023, said Town Board has determined it to be in the public interest to increase the facilities of Consolidated Water District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$2,500,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the installation of water meters, including costs incidental thereto, there are hereby authorized to be issued \$2,500,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid class of objects or purposes to the District is \$2,500,000 and that the plan for the financing thereof is by the issuance of the \$2,500,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid object or purpose is twenty years, pursuant to subdivision 30 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal

officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Consolidated Water District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

DRAFT

RESOLUTION

NUMBER _____

(RE: NEGATIVE DECLARATION RE: AN INCREASE AND IMPROVEMENT OF THE FACILITIES FOR THE DICKERSON POND SEWER DISTRICT)

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, an increase and improvement of the facilities for the Dickerson Pond Sewer District and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

Adopted on November 14, 2023

**At a Regular Meeting
Held at Town Hall**

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

DRAFT

Project Number N/A

Date: 11/14/2023

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Cortlandt as lead agency, has determined that the proposed action described below will not have a significant adverse environmental impact and a Draft Impact Statement will not be prepared.

Name of Action:

Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.

SEQR Status: Type 1
Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action:

The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination ; see 617.7(d) for Conditioned Negative Declaration)

No Significant Environmental Impact.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person: Laroue Rose Shatzkin, Town Clerk

Address: 1 Heady Street, Cortlandt Manor, NY 10567

Telephone Number: 914.734.1020

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer , Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

Short Environmental Assessment Form
Part 1 - Project Information

DRAFT

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Cortlandt			
Name of Action or Project: An Increase and Improvement of the Facilities for the Dickerson Pond Sewer District			
Project Location (describe, and attach a location map): N/A			
Brief Description of Proposed Action: The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto.			
Name of Applicant or Sponsor: Town of Cortlandt		Telephone: 914.734.1020	
		E-Mail: townclerk@townofcortlandt.com	
Address: 1 Heady Street			
City/PO: Cortlandt Manor		State: NY	Zip Code: 10567
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		_____	acres
b. Total acreage to be physically disturbed?		_____	acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____	acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

<p>14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:</p> <p><input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional</p> <p><input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban</p>		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Laroue Rose Shatzkin</u> Date: <u>11/14/2023</u></p> <p>Signature: _____ Title: <u>Town Clerk</u></p>		

Project:

Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Cortlandt	11/14/2023
Name of Lead Agency	Date
Richard Becker	Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

DRAFT

RESOLUTION

NUMBER 23

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on November 14, 2023, at _____ o'clock P.M., Prevailing Time.

PRESENT:

Supervisor

Councilman

Councilman

Councilman

Councilman

In the Matter of the Increase and Improve- :
ment of the Facilities of the Dickerson Pond :
Sewer District in the Town of Cortlandt, :
Westchester County, New York :
_____ :

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of

improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto; and

WHEREAS, at a meeting of said Town Board duly called and held on October 24, 2023, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Dickerson Pond Sewer District in said Town at a maximum estimated cost to the District of \$1,500,000 and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 1 Heady Street, Cortlandt Manor, New York, in said Town, on November 14, 2023, at __:00 o'clock P.M., Prevailing Time; and

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, at a maximum estimated cost to the District of \$1,500,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York, in said Town, on November 14, 2023, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Councilman _____ who moved its adoption, seconded by Councilman _____ to-wit:

BOND RESOLUTION DATED NOVEMBER 14, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE DICKERSON POND SEWER DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated November 14, 2023, said Town Board has determined it to be in the public interest to increase the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$1,500,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, there are hereby authorized to be issued \$1,500,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose to the District is \$1,500,000 and that the plan for the financing thereof is by the issuance of the \$1,500,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal

officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Dickerson Pond Sewer District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *



TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
MAIN PHONE: 914-734-1050
FAX: 914-734-1059
www.townofcortlandt.com/rec
tocrec@townofcortlandt.com

Director
KEN SHERMAN
914-734-1058
Deputy Director
LESLEY POPKIN
914-734-1057

October 26, 2023

TO: Supervisor Richard H. Becker

RE: ATTENDANCE - REGISTRATION - RECREATION

Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2014.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of July 2023.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of July 2023.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman
Director, Recreation & Conservation

attend/cover-jl



MONTHLY ATTENDANCE REPORT

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	10,382	10,931	9,159	8,329	10,343	10,193	9,309	727	6,026	2,016
FEBRUARY	10,663	10,286	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396
MARCH	9,210	6,559	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163
APRIL	8,846	10,593	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347
MAY	13,893	16,210	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951
JUNE	17,252	15,038	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700
JULY	39,148	37,604	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781
AUGUST	15,939	18,773	16,242	14,485	14,944	17,904	5,196	10,445	14,751	
SEPTEMBER	12,197	13,111	10,614	9,449	9,208	8,968	5,391	8,000	10,001	
OCTOBER	16,452	16,108	15,129	12,515	13,401	12,183	7,237	10,056	10,899	
NOVEMBER	9,074	8,502	7,764	7,645	6,793	7,084	1,866	4,441	6,601	
DECEMBER	3,926	4,120	4,109	4,047	3,765	3,575	720	3,161	4,457	
TOTAL	166,982	167,835	146,957	146,204	139,206	147,169	54,457	85,785	114,556	84,354

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Jul. '23	Jul. '23	Jul. '22	Jul. '22	Jul. '23-Jul. '22	Average
					0	#DIV/0!
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball - Travel Tryout					0	#DIV/0!
Baseball - Travel Practice					0	#DIV/0!
Baseball - Travel Games					0	#DIV/0!
Basketball - Travel Scrimmage					0	#DIV/0!
Basketball - Travel Team Games					0	#DIV/0!
Basketball - Travel Team Tryouts - Boys					0	#DIV/0!
Basketball - Travel Team Boys Prac.					0	#DIV/0!
Basketball - Girls Travel Team Game					0	#DIV/0!
Basketball - Girls Travel Team Tryouts					0	#DIV/0!
Basketball - Girls Travel Team Prac.					0	#DIV/0!
Basketball - League Meetings					0	#DIV/0!
Basketball - Midget Girls Games					0	#DIV/0!
Basketball - Midget Girls Practice					0	#DIV/0!
Basketball - Midget Girls Tryouts					0	#DIV/0!
Basketball - Pee Wee Games					0	#DIV/0!
Basketball - Pee Wee Practice					0	#DIV/0!
Basketball - Pee Wee Tryouts					0	#DIV/0!
Basketball - Cub Boys Games					0	#DIV/0!
Basketball - Cub Boys Practice					0	#DIV/0!
Basketball - Cub Boys Tryouts					0	#DIV/0!
Basketball - Jr Boys Games					0	#DIV/0!
Basketball - Jr Boys Practice					0	#DIV/0!
Basketball - Jr Boys Tryouts					0	#DIV/0!
Basketball - Cub Girls Games					0	#DIV/0!
Basketball - Cub Girls Tryouts					0	#DIV/0!
Basketball - Cub Girls Practice					0	#DIV/0!
Basketball Camp					0	#DIV/0!
Basketball - Jr. Girls Games					0	#DIV/0!
Basketball - Jr. Girls Practice					0	#DIV/0!
Basketball - Jr. Girls Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball - Free Play FGL					0	#DIV/0!
Basketball - Free Play FWS					0	#DIV/0!
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Graders)					0	#DIV/0!
Basketball Camp - Sailors					0	#DIV/0!
Basketball Camp - Red Devil					0	#DIV/0!
Basketball - Dinners					0	#DIV/0!
Bowling - After School			3	3	-3	1
Bowling - Bumper Bowl			3	6	-6	2
Cheerleading Camp	10	185	15	262	-77	17.466667
Corn-Hole Tournament					0	#DIV/0!
CPR/ for Prof. Rescuer					0	#DIV/0!
Game Café at the CUE					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!
Day Camp (K-4)	21	4725	20	4100	625	205
Day Camp (7,8)	21	1489	20	962	527	48.1

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Jul. '23	Jul. '23	Jul. '22	Jul. '22	Jul. '23-Jul. '22	Average
Day Camp (5,6)	21	1945	20	1495	450	74.75
Day Camp - Day Play					0	#DIV/0!
Drive-In Movie					0	#DIV/0!
Early Bird Lap Swim-single	15	60	15	60	0	4
Early Bird Lap Swim-double	15	172	15	109	63	7.2666667
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football - Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryouts - Seniors					0	#DIV/0!
Football League - Games					0	#DIV/0!
Football League - Practice					0	#DIV/0!
Football League - Uniforms					0	#DIV/0!
Football - Cranberry Bowl-Coach Wolff					0	#DIV/0!
Footbal - Dinner					0	#DIV/0!
Foul-Shooting Contest					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating - Lake Meahagh					0	#DIV/0!
Inline Skating Lessons					0	#DIV/0!
Junior Ballers-Baseball					0	#DIV/0!
Junior Ballers-Basketball					0	#DIV/0!
Karate-Focused	5	5			5	#DIV/0!
Karate: Basics	5	20			20	#DIV/0!
Lacrosse Camp	4	84	4	156	-72	39
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5&6 Grade Team					0	#DIV/0!
Lacrosse Elem. League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League - Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Lace Up Basketball	16	224	8	129	95	16.125
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Golf Course	31	1452	30	1800	-348	60
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music, Movement & Crafts					0	#DIV/0!
Musical Theater Workshop					0	#DIV/0!
Nor-West	0	0	0	0	0	#DIV/0!
National Youth Sports Coaches - Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds - FG Lindsey	18	258	19	253	5	13.315789
Playgrounds - Westbrook	18	216	19	162	54	8.5263158

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Jul. '23	Jul. '23	Jul. '22	Jul. '22	Jul. '23-Jul. '22	Average
Playtime					0	#DIV/0!
Princess Camp	5	100	5	85	15	17
Sailor Fitness					0	#DIV/0!
Soccer Camp	4	200	4	200	0	50
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meeting					0	#DIV/0!
Soccer League - Evaluations	2	125	2	115	10	57.5
Soccer League - Midget Games - Boys					0	#DIV/0!
Soccer League - Midget Games - Girls					0	#DIV/0!
Soccer League - Junior Games - Boys					0	#DIV/0!
Soccer League - Junior Games - Girls					0	#DIV/0!
Soccer League - Pee Wee Games - Boys					0	#DIV/0!
Soccer League - Pee Wee Games - Girls					0	#DIV/0!
Soccer League - Midget Prac. - Boys					0	#DIV/0!
Soccer League - Midget Prac. - Girls					0	#DIV/0!
Soccer League - Junior Prac. - Boys					0	#DIV/0!
Soccer League - Junior Prac. - Girls					0	#DIV/0!
Soccer League - Pee Wee Prac. - Boys					0	#DIV/0!
Soccer League - Pee Wee Prac. - Girls					0	#DIV/0!
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Squirts					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U09 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys					0	#DIV/0!
Soccer Travel Games - U12 Boys					0	#DIV/0!
Soccer Travel Games - U13 Boys					0	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys					0	#DIV/0!
Soccer Travel Games - U11 Girls					0	#DIV/0!
Soccer Travel Games - U12 Girls					0	#DIV/0!
Soccer Travel Games - U13 Girls					0	#DIV/0!
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Practice - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U09 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys					0	#DIV/0!
Soccer Travel Practice - U12 Boys					0	#DIV/0!
Soccer Travel Practice - U13 Boys					0	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Girls					0	#DIV/0!
Soccer Travel Practice - U12 Girls					0	#DIV/0!
Soccer Travel Practice - U13 Girls					0	#DIV/0!
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Storybook Camp	5	70	5	80	-10	16
Super Hero Camp	1	18			18	#DIV/0!
Swim - Competitive Swim Clinic					0	#DIV/0!
Swim Instruction - 1,2,3					0	#DIV/0!
Swim - Cook Staff Orientation					0	#DIV/0!
Swim - PreSchool					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team Party					0	#DIV/0!
Swim Team - Swim Practice	19	1064	20	1140	-76	57
Swim Team - Dive Practice					0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDACE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Jul. '23	Jul. '23	Jul. '22	Jul. '22	Jul. '23-Jul. '22	Average
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet	4	448	5	570	-122	114
Swim & Dive Orientation					0	#DIV/0!
Swim Pictures	1	56			56	#DIV/0!
Swim Instr.-Registration-CJC	19	1073	15	722	351	48.133333
Swim Instr.-CJC Camp	19	5210	15	3613	1597	240.86667
Swim Instr.-Croton	14	465	2	57	408	28.5
Tennis Camp - 5-8 year olds	4	80	4	49	31	12.25
Tennis Camp - 9-14 year olds	4	56	4	97	-41	24.25
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Jr. Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Youth Indoor					0	#DIV/0!
Tennis Instruction - Youth Outdoor					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
Volleyball Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Youth Employment- Hen Hud	31	345	31	267	78	8.6129032
Youth Employment - Walter Panas	31	389	31	322	67	10.387097
Youth Center	25	118	26	503	-385	19.346154
YCS - Canteens	7	81			81	#DIV/0!
YCS - Courses & Trips					0	#DIV/0!
YCS - Courses-Zoom					0	#DIV/0!
YCS - Outdoor Fun In The Sun Programs					0	#DIV/0!
YCS - 5th Grade Fun Club After School					0	#DIV/0!
YCS - Rock Wall & weight training	25	95	25	180	-85	7.2
YCS - Too Good For Violence Program					0	#DIV/0!
YCS - Life Skills Middle School Program					0	#DIV/0!
YCS - Special Event					0	#DIV/0!
YCS - Sports Activities					0	#DIV/0!
YCS - DJ Nights, Karaoke, YC Got Talent					0	#DIV/0!
YCS - Open Gym					0	#DIV/0!
YCS - Day Camp Trips					0	#DIV/0!
YCS - After Camp Program	15	336			336	#DIV/0!
YCS - Camp Rock Wall					0	#DIV/0!
YCS - Day Play Trips					0	#DIV/0!
YCS - Birthday Parties/Rental					0	#DIV/0!
Total	435	21164	385	17497	3667	45.446753

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
ADULT ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Jul. '23	Jul. '23	Jul. '22	Jul. '22	Jul. '23-Jul. '22	Average
Awareness Through Movement					0	#DIV/0!
Badminton					0	#DIV/0!
Basketball - 30 & Older	4	68	4	79	-11	19.75
Basketball - 18 & Older	4	80	4	85	-5	21.25
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving					0	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Hip Hop					0	#DIV/0!
Karate	4	20	4	40	-20	10
Karate-Advanced					0	#DIV/0!
Kick Boxing					0	#DIV/0!
Light Saber Training	5	40	4	30	10	7.5
Navigating College Admission Process					0	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	17	279	15	144	135	9.6
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball					0	#DIV/0!
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Arc Ball					0	#DIV/0!
Softball - Men Games	13	2600	15	3200	-600	213.33333
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC	29	9430	31	7981	1449	257.45161
Swordsmanship					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tennis Instruction-Outdoor					0	#DIV/0!
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.					0	#DIV/0!
Water for a City					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Woga I	6	150	2	30	120	15
Yoga Anyone			4	64	-64	16
Yoga-Core & Stretch					0	#DIV/0!
Yoga-Gentle	3	32			32	#DIV/0!
Yoga-Lite	3	30			30	#DIV/0!
Yoga with a View			2	16	-16	8
Yoga II	3	24			24	#DIV/0!
Waterfront Yoga					0	#DIV/0!
Zumba					0	#DIV/0!
TOTAL	91	12753	85	11669	1084	137.28235

ATTENDANCE - FIGURE COMPARISONS

Jul-23

2023 33,781
 2022 29,166
 DIFFERENCE 4,615

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE

Softball-men's games	-600
Yoga Anyone	-64
Cheerleading Camp	-77
Lacrosse Camp	-72
Mini Golf Course	-348
Swim Team-Swim Practice	-76
Swim Team-Swim Meets	-122
Youth Center	-385
YCS-Rock Wall & Weight Training	-85

2 less sessions held
 not held in 2023
 5 less sessions held
 decrease in program participation
 decrease in program participation
 1 less session held
 1 less session held
 decrease in program participation
 decrease in program participation

PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE

Day Camp (K-4)	625
Day Camp (7,8)	527
Day Camp (5,6)	450
Early Bird Lap Swim double	63
Lace Up Basketball	95
Playgrounds Westbrook	54
Swim Pictures	56
Swim Instructions-Reg-CJC	351
Swim Instructions-CJC-Camp	1597
Swim Instruction-Croton	408
Youth Employment-Hen Hud	78
Youth Employment-Panas	67
YCS-After Camp Program	336
Swim Facilities-CJC	1449
Woga I	120

increase in program participation
 increase in program participation
 increase in program participation
 increase in program participation
 8 additional sessions held
 increase in program participation
 not held in 2022
 4 additional sessions held
 4 additional sessions held
 12 additional sessions held
 increase in program participation
 increase in program participation
 not held in 2022
 increase in program participation
 4 additional sessions held

TOTAL

-1829

TOTAL 6276



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION
OFFICE FOR SENIOR SERVICES

MURIEL H. MORABITO COMMUNITY CENTER
29 WESTBROOK DRIVE
CORTLANDT MANOR, NY 10567
MAIN PHONE: 914-528-1572
FAX: 914-528-1585
www.townofcortlandt.com/seniors



DAWN J. MAHONEY
Director
OFFICE FOR SENIOR SERVICES
DAWNM@TOWNOFCORTLANDT.COM

October 31, 2023

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of October, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

Dawn Mahoney
Director of Senior Services



Senior Citizen Clubs:

We had 4 large club meetings this month with an average of 105+ in attendance at each. Verplanck Seniors continue to meet at the Schoolhouse each week.

Nutrition Program:

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. October yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

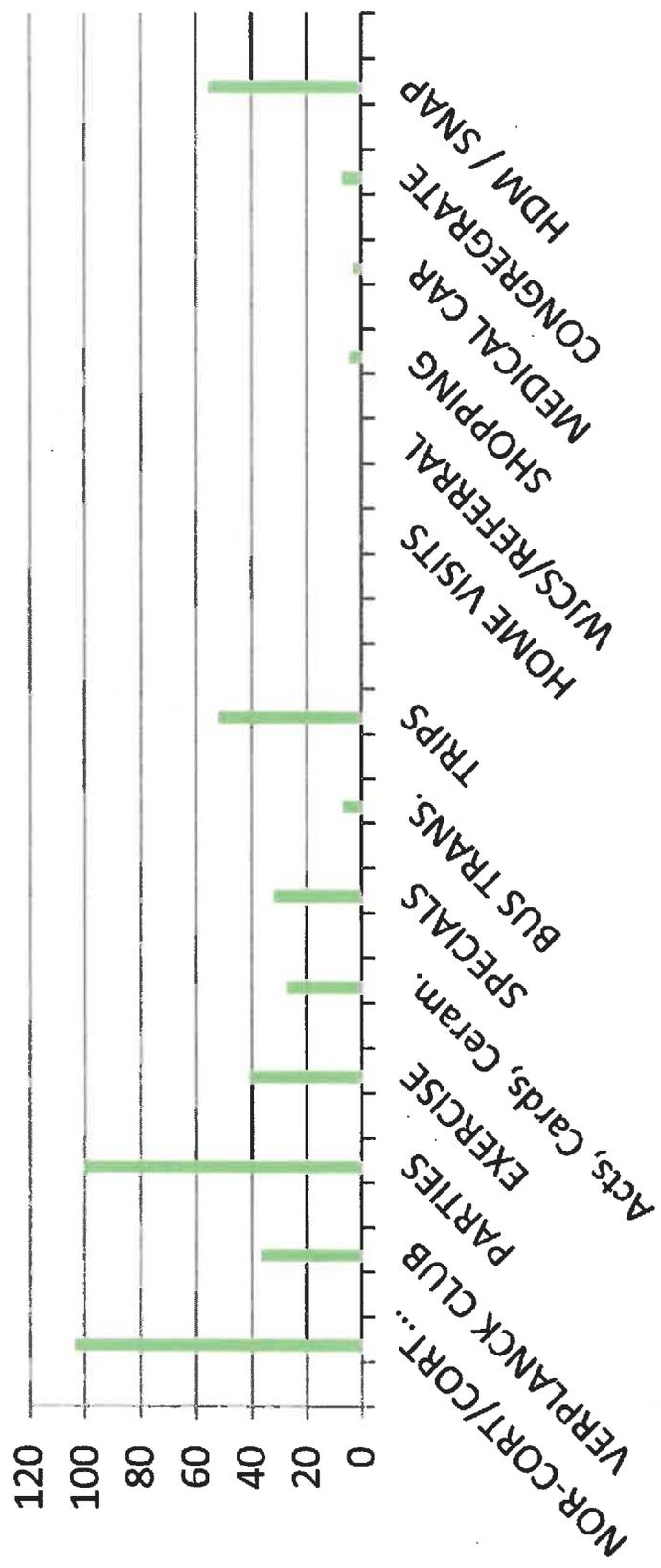
Other Services:

I've attached our monthly October calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had a trip offering to Pennsylvania for an Oktoberfest. This month, we had an Open House Week where new members were welcomed. The annual Meet the Candidates event drew over 100 attendees. Some new offerings this month included: Healthy Cooking for One or Two, Smart Phone Basics and a Walking Tour of Italy. Overall, this month was packed full of activities for the town's seniors.

2023-OCTOBER

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	4	416	104
VERPLANCK CLUB	3	111	37
PARTIES	2	200	100
EXERCISE	12	494	41.17
Acts, Cards, Ceram.	7	192	27.43
SPECIALS	15	402	32.13
BUS TRANS.	6	42	7
TRIPS	1	52	52
HOME VISITS	2	2	1
WJCS/REFERRAL	21	84	
SHOPPING	5	23	4.6
MEDICAL CAR	18	55	3.06
CONGREGATE	21	153	7.29
HDM / SNAP	21	1168	55.62

Senior Citizen Activities for October 2023



TOWN OF CORTLANDT CALENDAR THE "THE GOLDEN CONNECTION"

SCHEDULE OF EVENTS

29 WESTBROOK DRIVE
CORTLANDT MANOR, NY
914-528-1572



Monday	Tuesday	Wednesday	Thursday	Friday
2 Shopping trip to Uncle G's and Trader Joe's. Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm	3 Bocce 9:30am Nor-Cort /Cortlandt Meeting 10:30am Lunch Bingo	4 Rockin' The Clock w/Jody 10am Tai Chi w/Kim 11:30am Men's Group 12pm	5 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta & Cards 12pm Road to Color Class Part 2 12 - 2:30pm Verplanck Mtg. 10am	6 Low Impact 10:15am Zumba 12:15pm Pizza & Movie "Ghostbusters-Answer the Call" 1pm
9 CENTER CLOSED No Programs	10 Bocce 9:30am Nor-Cort/Cortlandt Meeting 9:30am No Bingo Meet the Candidates 10:30am Light refreshments	11 Rockin' The Clock w/ Jody 10:am No Tai Chi Men's Group 12pm Big Bingo 12:30pm	12 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta & Cards 12pm Road to Color Class Part 2 12 -2:30pm No Verplanck Mtg.	13 No Low Impact Zumba 12:15pm Verplanck Installation of Officers 12pm @Cortlandt Colonial Restaurant
16 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm	17 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Fire Safety 11-11:30am Lunch Bingo	18 Rockin' The Clock w/Jody 10am Tai Chi w/Kim 11:30am Men's Group 12pm Crafts w Cheri 12pm (Halloween Theme)	19 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong. Canasta & Cards 12pm Road to Color Class Part 2 12-2:30pm Verplanck Mtg. 10am @ Schoolhouse	20 Low Impact 10:15am Zumba 12:15pm Smart Phone Basics 11am - 12pm Video "Italy" 1- 3pm
23 Line Dancing 10:30am No Pickleball Coffee Hour 12pm Ceramics 12:30pm Healthy Cooking Class 1:30 - 2:30pm	24 Bocce 9:30am Nor-Cort/Cortlandt Halloween Party 11:30am	25 Rockin' The Clock w/Jody 10am Men's Group 12pm Swing Dance 1:30 - 3:00pm Veterans Mtg. 11am Cortlandt Town Hall	26 Tai Chi 7:45am Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Canasta & Cards 12pm Acrylic Painting - 12:30pm- 2:30pm Verplanck Mtg. 10am	27 Low Impact 10:15am Zumba 12:15pm
30 Line Dancing 10:30am Drop In Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm	31 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo			<p>NOTE: CALENDARS SUBJECT TO CHANGE WITHOUT PRIOR NOTICE!</p>

Open House Week: Stop by during the week of October 2nd - 6th to check out our programs and meet new friends.

Pizza & Movie: Friday, October 8th "Ghostbusters-Answer the Call" with Melissa McCarthy, Kristan Wilig, and Dan Aykroyd. Paranormal researcher Abby Yates (Melissa McCarthy) and a physicist are trying to prove ghosts exist in modern society. \$5.00 includes pizza, beverage and dessert. Must pre-register no later than 1 week prior with payment.

Meet the Candidates: Tuesday, October 10th at 10:30am. Be informed, meet the candidates that will be on the ballot in November. Light refreshments will be served.

Big Bingo: Wednesday, October 11th @12:30pm. Entrance fee is \$7.00 which includes a card for each game. Additional cards, dabbers and bonus games will be available for purchase the day of the event. Must pre-register with payment to secure your spot.

Craft Afternoon at the Center: Wednesday, October 18th @12pm. Join Cheri from Hendrick Hudson Library for a fun time making a craft with a Halloween theme. Must register in advance.

Tai Chi Update: Tai Chi Classes end on October 18th.

Smart Phone Basics: Friday, October 20th from 11:00am - 12:00pm. Stop in and get the help you need on Android or Apple phone.

Walking Tour of Italy: Friday, October 20th from 1 - 3pm. Come see the highlights of Italy in a walking tour video.

Healthy Cooking for One or Two: Monday, October 23rd. Brought to you by Westchester County Department of Senior Programs and Services: Nutrition Health & Wellness Unit. The focus will be on seasonal items available at your local farmers markets. Theresa George, MS, RDN, CDN, will be teaching the class. Limited to 10, pre-registration required.

Veterans Meeting: October 25th at 11am at Cortlandt Town Hall. All Veterans are welcome. Important meeting regarding the closing of the Food Pantry at the VA Hospital in Montrose. We will also welcome students from Fox Meadow Campus.

Acrylic Painting Class: Begins on 10/26 from 12:30pm - 2:30pm. Pre-registration is required.





RICHARD H. BECKER
Town Supervisor

TOWN OF CORTLANDT

Purchasing Department
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
914-734-1046

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

Purchasing Director
Jennifer Glasheen

PURCHASING DEPARTMENT
REPORT TO THE TOWN BOARD
MONTH OF OCTOBER 2023

PURCHASE ORDERS PROCESSED **210**
APPROXIMATE PURCHASING VOLUME **\$303,312**

AWARDED BIDS/RFP

Chop program participation by vendors:

OIL COMPANIES FOR 2023/2024; Superior Fuel Oil 914-930-8655, Cheap Oil 845-628-8389, Check Oil 914-736-6573, Direct Oil 914-495-3073, Economy Oil 914-739-5590, S & W Fuel 914-293-7246, Mahopac Fuel Corp. 845-600-2100, Forno Fuel Inc. 914-438-6043, Buy Rite Fuel 914-737-2200

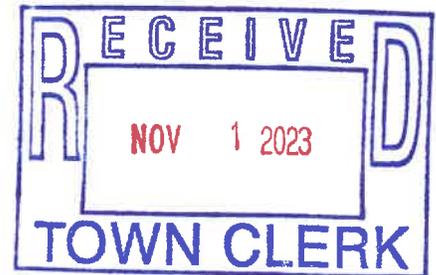
FB #22-23 Snow Plow and Ice Control

RFP #03-24 Uniforms.

RFP #03-22 Generators and Fire Pumps

SCHEDULED BIDS/RFP'S

RFP : Animal Care



Respectfully yours,

Jennifer S. Glasheen
Director of Purchasing



TOWN OF CORTLANDT

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1030

DEBRA A CARTER
RECEIVER OF TAXES

November 1, 2023

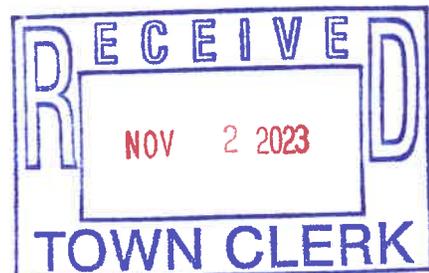
Honorable Richard Becker
Supervisor, Town of Cortlandt
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of October 2023.

Sincerely,

Debra A Carter
Receiver of Taxer



TOWN OF CORTLANDT

RECEIVER OF TAXES

October 1, 2023 to October 31, 2023

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/CHK FEES	MISC	OVER/SHORT	CLOSING BALANCE
School Taxes 2023-24 *								
Croton Harmon	24,026,209.47	8,142,551.16						15,883,658.31
Hendrick Hudson	21,952,660.08	1,460,654.46						20,492,005.62
Lakeland	24,987,728.99	2,036,367.58						22,951,361.41
Putnam	1,990,370.31	143,128.48						1,847,241.83
Yorktown	826,007.69	62,708.00						763,299.69
Total School Taxes	73,782,976.54	11,845,409.68						61,937,566.86
School Penalty 2023-2024		17,027.25						
Town & County 2023	350,285.49	24630.97						325,654.52
Town & County 2023 Penalty	-	2,350.98						
Total		11,889,418.88						
Liens	2,272,477.80	48,539.40						2,223,938.40
Lien Interest		5,755.60						
Installment Plan								
Installment Plan Interest	33,299.24	-						33,299.24
Total Lien & Interest		54,295.00						
TOTALS Base & Interest	-	11,943,713.88		3,391.00	445.00		0.80	11,947,550.68

Title Company paid the 2023 School Tax in full (\$14837.22) for SBL #45.5-2-3 on batch 20230901B in error. The Title Company intended to pay the 1st installment only.

A refund has been issued for the 2nd installment (\$7407.91.)

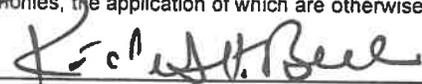
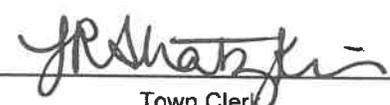
The Tax Payer paid the 2023 school Tax in full ((\$10665.63) for SBL #55.11-4-29 on batch 20230928B in error. The Tax Payer intended to pay the 1st installment only. Check #6996 for \$5332.82 was deposited today on batch #10052023Z.

Reversed \$20 NSF fee 34.15-1-37

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	14	227.50
	TOWN CLERK FEES	Birth Certificates	103	1,030.00
		Death Certificates	484	4,840.00
		EZPass	2	50.00
		Genealogy	10	196.00
		Marriage Copy	14	140.00
		Marriage Officiant	2	50.00
		Sub-Total:		\$6,533.50
A2544	Dog Licensing	Exempt Dogs	3	0.00
		Female, Spayed	25	225.00
		Female, Unspayed	3	45.00
		Male, Neutered	17	153.00
		Male, Unneutered	7	105.00
		Replacement Tags	1	5.00
		Sub-Total:		\$533.00
Total Local Shares Remitted:				\$7,066.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				72.00
Amount paid to: Nystatedept. For Marriage Lic.				292.50
Total State, County & Local Revenues:		\$7,431.00	Total Non-Local Revenues:	
			\$364.50	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date 11/1/2023 Town Clerk _____ Date 11/01/2023



TOWN OF CORTLANDT
DEPARTMENT OF TECHNICAL SERVICES
ENGINEERING DIVISION

Michael Preziosi, P.E.
Director – D.O.T.S

Arthur D'Angelo, Jr., P.E.
Deputy Director
D.O.T.S – Engineering

Town Hall, 1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1060
Fax #: 914-734-1066

Town Supervisor
Richard H. Becker

Town Board
James F. Creighton
Francis X. Farrell
Cristin Jacoby
Robert Mayes

Memorandum

To: Richard H. Becker – Town Supervisor
Town Board

From: Michael Preziosi, P.E. – Director, Department of Technical Services

CC: Martin Rogers – Director of Code Enforcement
Laroue Rose Shatzkin – Town Clerk

Re: **Dept. of Technical Services – Receive and File**
Division of Code Enforcement – 3rd Quarter 2023 Report

Date: Nov. 8, 2023

I am pleased to submit a summary of activities for the Department of Technical Services – Office of Code Enforcement for 3rd Quarter 2023.

Building Department Activities

In total 311 applications were received and reviewed with 378 permits being issued between July 1st – Sept. 30th. Additionally, 99 title searches were completed in this time and 387 open permits were issued certificates of compliance or occupancy. The number of permits applications decreased by approximately 24% from the same time last year.

Fees collected totaled \$137,200 for the quarter and 11% decrease from last year. This total does not include administration fees, which will be provided in the year-end report.

Total number of inspections performed for the quarter, totaled 495. Inspections include pre-permit inspections, foundation, framing, insulation, rough plumbing, insulation, final, etc....

42 complaints were received with 36 requiring response. 17 were resolved, 65 violations issued with 5 summons prepared.

52 Periodic Inspections (Fire) were performed.

A comparison of permits and applications for 3rd quarter 2022 to 2021 can be found on the next pages.

Table 1: COMPARISON 3rd QUARTER 2022 to 2023

3 rd Quarter 2022				3 rd Quarter 2023			
Apps	Permits	CO/CC	TCO	Apps	Permits	CO/CC	TCO
414	411	355		311	378	387	
DESCRIPTION	COUNT	NOTES		DESCRIPTION	COUNT	NOTES	
ACCST	1	with BP fee		ACCST	0	with BP fee	
ALRM	5	\$230.00		ALRM	8	with BP fee	
ANSUL	0	with BP fee		ANSUL	4	with BP fee	
BLASTING	0			BLASTING	0		
COMM ADDITION	1	with BP fee		COMM ADDITION	1	with BP fee	
COMRE	5	with BP fee		COMRE	9	with BP fee	
DECK	10	with BP fee		DECK	9	with BP fee	
DEMOLITION	0			DEMOLITION	0		
DRIVEWAY	21	\$2,300.00		DRIVEWAY	21	\$2,200.00	
DUMPSTER ENC.	1	No fee		DUMPSTER ENC.	0	No fee	
ELCOP	22	\$5,550.00		ELCOP			
ELCOW	8	\$1,050.00		ELCOW	9	\$7,000	
ELREW	20	\$1,100.00		ELREW	12		
ELRSP	73	\$3,750.00		ELRSP	30		
Energy	4	with BP fee		Energy (in HVAC)		with BP fee	
GAS	0	\$100.00		GAS	3	with BP fee	
GENERATOR	6	with BP fee		GENERATOR	1	with BP fee	
HVAC	40	\$11,250.00		HVAC	30	with BP fee	
LP TANK	w/ plumb.	\$300.00		LP TANK	2	with BP fee	
NEW1F	0	with BP fee		NEW1F	2	with BP fee	
NEW2F	0	with BP fee		NEW2F	0	with BP fee	
NEW MF	0	with BP fee		NEW MF	0	with BP fee	
NEWCM	0	with BP fee		NEWCM	0	with BP fee	
OIL TANK	46	\$8,800.00		OIL TANK	40	\$7,800.00	
PLUMBING	9	\$1,100.00		PLUMBING	5	\$500.00	
PLUMB-BACKFLOW	2	\$300.00		PLUMB-BACKFLOW			
POOL	7	with BP fee		POOL	4	with BP fee	
PTZ	5	\$750.00		PTZ	8	\$900.00	
RESIDENTIAL ADDITION	5	with BP fee		RESIDENTIAL ADDITION	8	with BP fee	
RESRE	23	with BP fee		RESRE	36	with BP fee	
RESRP	17	with BP fee		RESRP		with BP fee	
REWAL	1	with BP fee		REWAL	0	with BP fee	
ROOF	10	with BP fee		ROOF	10	with BP fee	

ROOF SOLAR SYSTEM 12K	21	\$9,100.00	ROOF SOLAR SYSTEM under 12K	0	w/Roof Solar Fee
ROOF SOLAR SYSTEM under 12K	16	with BP fee	ROOF SOLAR SYSTEM	28	with BP fee
SOLAR COMMERCIAL	0	with BP fee	SOLAR COMMERCIAL	0	with BP fee
			WOOD / PELLET STOVE	3	with BP fee
SEWER CON.	0	with BP fee	SEWER CON.	0	with BP fee
SHED	1	with BP fee	SHED	2	with BP fee
SITE	0	with BP fee	SITE	2	with BP fee
SIGN	0	with BP fee	SIGN	0	with BP fee
SPRINKLER SYSTEM	0	with BP fee	SPRINKLER SYSTEM	1	with BP fee
STEEP SLOPE	0		STEEP SLOPE	0	
TOWER	1	with BP fee	TOWER	1	with BP fee
TOPO	0	with BP fee	TOPO	1	with BP fee
TREE REMOVAL	8	\$250.00	TREE REMOVAL	16	\$150.00
USE	1	with BP fee	USE	0	with BP fee
WETLAND	0	with BP fee	WETLAND	0	with BP fee
LOT LINE	1	\$300.00			
Peddler's Permit	1	\$50.00	Peddler's Permit	3	\$150.00
Building Permit Renewals	14	\$750.00	Building Permit Renewals	7	\$1,850.00
Building Permit Fees	SEE ABOVE	\$61,244.00	Building Permit Fees	SEE ABOVE	\$92,192.00
Application Fees	SEE ABOVE	\$12,750.00	Application Fees	SEE ABOVE	\$20,200.00
CO/COC	SEE ABOVE	\$4,475.00	CO/COC	SEE ABOVE	\$2,875.00
Title Searches	170	\$20,750.00	Title Searches	99	\$14,400.00
TOTAL		\$154,399.00	TOTAL		\$137,200.00

This quarter saw an increase in solar applications and residential restorations. Pool permits were lower than last year but still significantly higher than in the past.

Animal control reported 11 trap/neuter/releases, 3 dogs to shelter and 43 potential violations (dogs at large, unlicensed dog, etc...)

Parking Enforcement reported 99 total tickets issued (no parking, fire zone, handicap).

If you have any questions or comments, please do not hesitate to contact me.

DRAFT

RESOLUTION

NUMBER -23

**(RE: AUTHORIZE BUDGET TRANSFERS AND AMENDMENTS AND CLOSE
CERTAIN CAPITAL PROJECTS TO THE 2023 FISCAL BUDGET)**

RESOLVED, that the Town Comptroller be, and hereby is, authorized to make necessary adjustments to the Fiscal 2023 Budget to reflect the receipt of all transfers of funds, and further analysis of the Fiscal 2023 year; and

BE IT FURTHER RESOLVED, that the Town Comptroller will provide the Town Board and the Town Clerk during the month of January, 2024, a detailed substantiation for all such transfers and/or amendments made during this period; and

BE IT FURTHER RESOLVED, that the Comptroller is hereby Authorized to close out any Capital Project Funds and return them to their original source if appropriate.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(AUTHORIZE THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH THE VERPLANCK FIRE DISTRICT FOR ADVANCED LIFE SUPPORT SERVICES)

WHEREAS, the Verplanck Fire District provides Basic Life Support (BLS) services to residents within its jurisdiction; and

WHEREAS, BLS services consist primarily of transport services; and

WHEREAS, the Town also has a Paramedics program that provides Advanced Life Support (ALS) services to residents; and

WHEREAS, the Town and Verplanck Fire District wish to enter into an agreement to ensure that the Paramedics Program receives proper reimbursement for its services;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to execute an agreement with the Verplanck Fire District for ALS services subject to approval of the agreement by the Town Attorney's Office.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(AUTHORIZE AN AGREEMENT FOR THE PURCHASE OF BASEBALL FIELD MATERIALS)

WHEREAS, the Town owns and leases fields used by the Little League Programs; and

WHEREAS, Cortlandt National Little League (CNLL) purchased an AED machine, field clay, and scoreboard repair materials; and

WHEREAS, CNLL has requested that the Town purchase these items from CNLL; and

WHEREAS, the Supervisor and Town Board are willing to purchase these items so that they can be used at Town fields where most necessary; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to execute an agreement with Cortlandt National Little League to purchase the Baseball Field Materials subject to CNLL completing all necessary paperwork, including a release of liability and bill of sale.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER 23

**(APPROVE A \$7. INCREASE PER HOUR TO WAGES OF THE
CORTLANDT/PEEKSKILL PARAMEDICS)**

WHEREAS, the Cortlandt/Peekskill Paramedics provide lifesaving services to local residents; and

WHEREAS, generally the most qualified and experienced paramedics live in lower Westchester and need to travel to Cortlandt/Peekskill; and

WHEREAS, paramedic services similar to ours in Westchester County are paying Per Diem paramedics at a rate of \$39-40.; and

WHEREAS, the in Cortlandt/Peekskill, the last pay increase was 3 years ago from \$27. to \$32. per hour; and

WHEREAS, in order to attract and retain highly qualified and experienced paramedics it is necessary to be financially competitive;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt hereby authorizes an increase of \$7. per hour to the Per Diem Peekskill/Cortlandt Paramedics, to \$39 per hour; and

BE IT FURTHER RESOLVED, this increase is retroactive to October 1, 2023; and

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the budget as necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE: AUTHORIZE THE RENOVATION OF THE CUE FOR NOR WEST'S RELOCATION

WHEREAS, the Town Board wishes to relocate the office of Nor West to a new location at the CUE Space, located at the Cortlandt Town Center; and

WHEREAS, modifications are needed to the space in order to make it functional for Nor West's needs; and

WHEREAS, the Department of Environmental Services will be purchasing materials and performing the work in-house;

NOW, THEREFORE, BE IT RESOLVED, the Department of Environmental services can proceed with the project at a price not to exceed \$120,000; and,

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the 2023 budget to fund the renovation, as appropriate.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 14, 2023
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**(RE: AUTHORIZING AN INTERMITTENT LEAVE OF ABSENCE IN THE
DEPARTMENT OF D.E.S)**

RESOLVED, that the following employee is hereby approved for an intermittent leave of absence under FLMA effective the following date:

Employee ID # 517020 – Effective October 20, 2023 – October 19, 2024

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 14, 2023
at a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER 340-21

**(RE: AUTHORIZING AN INTERMITTENT LEAVE OF ABSENCE FOR ONE
EMPLOYEE IN THE DEPARTMENT OF D.E.S WATER)**

RESOLVED, that the following employee is hereby approved for an intermittent leave of absence under FLMA effective the following date:

Employee ID # - 822440 - Effective retroactive November 12, 2023 – November 11, 2024

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 14, 2023
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(SCHEDULE A PUBLIC HEARING FOR DECEMBER 12, 2023 TO CONSIDER
AMENDING A LOCAL LAW TO ALLOW A PILOT FOR THE INDIAN POINT
ENERGY CENTER)**

WHEREAS, as permitted by the Real Property Tax Law (“RPTL”), the Town has entered into multiple PILOT agreements with the past and current owners of the Indian Point Energy Center (“IPEC”); and

WHEREAS, the Town, Hendrick Hudson School District, and Westchester County have been negotiating with the current owner of IPEC: and

WHEREAS, the proposed PILOT agreement is ready for a vote, but certain provisions of the Town Code need to be amended prior to this vote;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law amending provisions of Chapter 275, Articles VII & VIII of the Town Code pertaining to PILOTs for December 12, 2023 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(SCHEDULE A PUBLIC HEARING FOR DECEMBER 12, 2023 TO CONSIDER
AMENDING CHAPTER 92-7 OF THE TOWN CODE RELATED TO THE PRC
ADVISORY BOARD)**

WHEREAS, the PRC Advisory Board has provided sound advice to the Town Board on all matters related to recreation; and

WHEREAS, there are many qualified members of the community who wish to serve on the PRC Advisory Board; and

WHEREAS, to accommodate these applicants, the Town Board wishes to amend the Code to expand the number of members of the community that can serve on the PRC;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law amending provisions of the Town Code related to the PRC Advisory Board for December 12, 2023 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(SCHEDULE A PUBLIC HEARING FOR DECEMBER 12, 2023 TO CONSIDER
INCREASING SENIOR TAX EXEMPTION)**

WHEREAS, periodically, the State updates permissible tax exemption limits for various groups; and

WHEREAS, to effectuate these changes, a local law must be passed by the Town Board; and

WHEREAS, the Supervisor and Town Board wish to schedule a public hearing to solicit feedback from the public on increasing the exemption for Senior Citizens as found in Article I of Chapter 275 of the Town Code;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law concerning increasing the Senior exemption for qualifying residents for December 12, 2023 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted November 14, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: SCHEDULE A PUBLIC HEARING TO BE HELD DECEMBER 4, 2023 TO CONSIDER THE ADOPTION OF THE PRELIMINARY BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024)

RESOLVED, pursuant to Section 108 of the NYS Town Law, that the **PROPOSED BUDGET OF THE TOWN OF CORTLANDT**, including ALL SPECIAL DISTRICTS, Westchester County, State of New York, for the fiscal year beginning January 1, 2024 has been completed and filed in the Office of the Town Clerk of said Town at the Town Hall located at One Heady Street, Cortlandt Manor, New York where it is available for inspection by any interested persons during regular office hours, 8:30 a.m. to 4:00 p.m., Monday through Friday, (except holidays); and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cortlandt will meet and conduct a PUBLIC HEARING thereon at the Town Hall located in said Town on Monday, December 4, 2023 at 7:00 p.m. (Prevailing Time) or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, NY or Via Zoom if NYS Executive Order 202 is still in effect; and that at such Public Hearing any person may be heard in favor of or against any items contained therein; and

BE IT FURTHER RESOLVED, pursuant to Section 108 of the NYS Town Law, that the following are proposed yearly salaries of the following Town Officers of this Town, not to exceed; to wit;

Council Members (4) each	\$	28,560.00
Supervisor	\$	190,517.00
Town Clerk	\$	132,651.00
Town Justice(s)	\$	51,598.00
Receiver of Taxes	\$	140,454.00

All interested parties will be heard in regard to the proposed 2024 Budget, including all Special Districts, for the Town of Cortlandt at the time, date and place specified above which is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

Adopted on